

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 09.08.2018 for a discussion about the following matters.

1. Presentation of IQAC Annual report 2017-18
2. Requirement of computers, projectors etc. for classes

[Signature] 09/08/2018
 Officer-in-Charge
 Govt. Gen. Degree College
 Keshiary

[Signature]
 Convenor
 Coordinator
 IQAC CELL
 Govt. Gen. Degree College
 Keshiary
 GGDC, Keshiary

Signatures:

1. *[Signature]* 9/8/18
2. *[Signature]* 9/8/2018
3. *[Signature]* 9.8.18
4. *[Signature]* 9/8/18
5. Sk. Md. Samad
6. *[Signature]* 9.8.18
7. *[Signature]* 09/8/2018

Resolution:

- 1) Annual report ~~is~~ 2017-18 is presented among all the teachers. *Photocopiers*
- 2) LCD Projectors and desktop computers are required for every departments to convert their classrooms into smart classrooms.

Govt. General Degree College, Keshiary

IQAC Cir. No. 06/2018

Dated- 3.10.2018

NOTICE

All the IQAC members are requested to attend a meeting at 1.30 P.M on 06.10.2018 for a discussion about the preparation and progress for NAAC.

Chakrabarty 03/10/2018
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



Jay 3/10/18
Convenor

Kaibh 3/10/18

Jr. Coordinator
IQAC CELL
GGDC, Keshiary
Keshiary

Signatures:

1. *Chakrabarty* 03/10/2018
2. *Jay* 6/10/2018
3. *Jay* 6.10.2018
4. *Prinimal* 6/10/2018
5. *Prinimal* 06/10/2018
6. *Prinimal* 6/10/2018
7. *Prinimal* 6.10.18

Resolution:

On the basis of University letter no. VU/IC/Col-NAAC/709/2018 dt. 4.10.18 members of IQAC have decided to inform Principal for boosting up the teachers to work for SSR preparation so that by the academic year 19-20 the college will be able to go for accreditation. Members of IQAC will highlight on the titbits of SSR preparation.

IQAC Cir. No. 07/2018

Dated- 19.11.2018

NOTICE

All the IQAC members are requested to attend a meeting at 1.30 P.M on 20.11.2018 for discussion about the need of installation of CCTV in campus.

Chakrabarty 19/11/2018
 Officer-in-Charge
 Govt. Gen. Degree College
 Keshiary



Day 19/11/2018
 Convenor
Kaib 19/11/2018
 IQAC
 Coordinator
 GGDC, Keshiary
 Govt. Gen. Degree College
 Keshiary

Signatures:

1. *Chakrabarty* 20/11/2018
2. *Day* 20/11/2018
3. *#* 20.11.2018
4. *Sharma* 6/10/2018
5. *...* 6.10.18
6. *D* 6.10.18.
7. *...* 6.10.18

Resolution:

IQAC proposed the installation of CCTV camera in the campus due to security reason during ~~holy~~ vacations and also during closing time after ~~when~~ the college hours.

IQAC Cir. No. 08/2018

Dated- 20.11.2018

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 27.11.2018 for the awareness regarding SSR preparation through power point presentation.

Shalini 20/11/2018
Officer-in-Charge
Govt. Gen Degree College
Keshiary

Gay 20/11/18
Convenor

Jr. IQAC
Govt. Gen Degree College
Keshiary

Meeting on 27.11.18.

Date :

Signatures :

1. ~~Chhabra~~ 27/11/18
2. ~~Kaib~~ 27/11/18
3. Mandip Shrivastava 27/11/18.
4. Sk. Md. Osman & Amin 27.11.18
5. Soumya Sundar Maiti 27/11/18
6. Sutapa Ray 27/11/18
7. Subanta Kr. Hanty 27/11/18
8. Kalyan Bhanu 27/11/18
- a. Indira Mukherjee 27/11/18
10. Monna Parja 27.11.18
- 11) Jayita Roy Choudhary 27/11/18
- 12) Asha Das 27/11/18.
13. Shila Baske 27.11.18
14. Papuja Roy 27/11/18
15. Jayanta Das 27/11/18
16. ~~#~~ 27.11.18

Resolution:

Power point presentation has been done to make the teachers aware regarding different categories for preparation of SSR.

Govt. General Degree College, Keshiary

Dated- 27.11.2018

QAC Cir. No. 09/2018

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 03.12.2018 for a discussion about the requirements of the departments regarding chemicals, glass goods, instruments and books.

[Signature]
27/11/2018
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

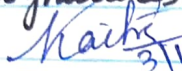
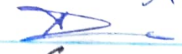







[Signature] 27/11/18
Convenor
IQAC
Jt. Coordinator
QAC CELL
GGDC, Keshiary
Govt. Gen. Degree College
Keshiary

01.1.2

Resolution:

IQAC proposed to fulfill the demand of all departments regarding chemicals, glass goods, instruments & books. All the departments are requested to submit their requirement to OIC in prescribed format so that purchase process can be ~~to~~ started as soon as possible. IQAC also proposed to ^{register for} ~~take~~ ERNET domain for the college which will help in education and research in this college.

Signatures:

1.  3/12/18
2.  3/12/18
3.  3/12/2018
4.  3/12/18
5. Sk. Md. Saman.
6.  3.12.18 3/12/18
7.  3/12/18
8.  3.12.18
9.  3.12.18
10.  3.12.18
12. Shila Baske 3.12.18

Govt. General Degree College, Keshiary

IQAC Cir. No. 10/2018

Dated- 18.12.2018

NOTICE

All the IQAC members are requested to attend a meeting at 1.30 P.M on 02.01.2019 for discussion about the need of computers for teaching purposes.

Shubashree 18/12/2018
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Gaur 18/12/18
Convenor
Jr. Coordinator
IQAC
Govt. Gen. Degree College
GGDC, Keshiary

Kaish
18/12/18

: 20/12/18

8/12/18 - pass

- 1
- 2
- 3
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- 6
- 7
- 8
- 9
- 10

Resolution:

ISAC pointed out the need of desktop computers for different academic departments in its meetings for student, teacher purposes. The same has been informed to the oic for procuring in future.

Signatures:

1. Say 21/1/2019
2. ~~Sh~~ 21.1.2019
3. ~~Sh~~ 21/1/19
4. ~~Sh~~ 21/1/19
5. ~~Sh~~ 21/1/19
6. ~~Sh~~ 21.1.19
7. Shila Baske 21.1.19
8. Ashok Das 21/1/19
9. Kalyan 21/1/19
10. Papiya Roy 21/1/19

Govt. General Degree College, Keshiary

IQAC Cir. No. 01/2019

Dated- 10.1.2019

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 17.1.2019 for the distribution of categories of SSR regarding NAAC.

Gay *Kaibh*
10/1/19 10/1/19
Convenor

IQAC

GGDC, Keshiary
IQAC CELL
Govt. Gen. Degree College
Keshiary

Shahzad 10/1/2019
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

1. *Kaibh* 17/1/19
2. *D* 17/1/19
3. *Sk. Md Zema*
4. *#* 17.1.19
5. *Sonal* 17.1.19
6. *Shila Baske* 17.1.19
7. *Indu. Muly* 17.1.19
8. *Shaymal* 18/1/19
9. *Hajra* 17.1.19

Resolution:

The work has been distributed based on categories for preparation of SSR in the following manner.

Criteria - 1 Curriculum aspects

- a) Monua Panja
- b) Ashok Das
- c) Saranya Mukherjee
- d) Shila Baske
- e) Indee Mukherjee

Criteria - 2 Teaching learning & Evaluation -

- a) Arutira Samajdar
- b) Jayita Roy Tapadar

Criteria - 3 Research Innovation and Extension

- a) Soumya Sundar Mati
- b) Manidip Shasmal

Criteria - 4 Infrastructure and learning resources

- a) Sushanta Maity
- b) Sk. Md. Ismail Al Amin

Criteria - 5 Student support and progression

- a) Sayantan Das
- b) Papiya Roy

Criteria - 6 Governance leadership & Management

- a) Sutapa Ray
- b) Soumya Sundar Mati

It is proposed to make Sutapa Ray as joint convenor of IGAC.

Signature

1. Gray 22/3/2019
2. Kaiti 22/3/2019
3. ~~X~~ 22/3/19
4. ~~Sm~~ 22/3/19
5. Sk. Md. Gemon 22/3/2019
6. Anati 22.03.19
7. H. n. n. 22.03.19
8. ~~\$~~ 22.3.19
9. Shorake 22.03.19

①

IQAC Meeting Concerning NAAC and SAR

03/04/2019

① The structured feedback system

- i) Targetting the first generation learners
- ii) interviewing the parents
- iii) Counselling for career after initiation
- iv) psychological counselling for exposer

②

■ Teaching - learning & evaluation:

- i) Department-wise phone number and e-mail id formation
- ii) primary e-mail providing

■ Teaching-Learning process

- i) Lecture to be captured / video-graphed (Marks for each)

③

■ Awards

- i) Phd. to be mentioned (if no national or international awardee is available)
- ii) Parent teacher Meeting

④ Research - Innovation - Extension

- i) Plagism software
- ii) Student visiting
- iii) Research publication (with impact factors) every journal
DOI should be mentioned

⑤

■ Infrastructure

- i) Library → documentation for accession to library books etc.
- ii) 24X7 internet is mandatory.

⑥ Student support and progression

- i) Acknowledgement of fellowship from the student is must

ii) Documentation of remedial classes

Grievance Cell

Sport and cultural activity

making a report and uploading

Alumni Association

formation and acknowledging - pursuing academic world.

a prospectus about the department

e-prospectus + Holidays are to be observed.

Results are to be shown elaborately.

Ramps are mandatory.

Aspects of NAAC

Based on workshop on NAAC on 25/04/2019

① Induction programme.

i) programme schedule should be prepared from beginning of the year.

ii) Student diversity

Institution should arrange special guidance / programme for advanced learners.

iii) infrastructural facility for differently abled students
(Wheel chair, ramp, special chair)

iv) Information and communication.

v) Rank certificates / Results are to be highlighted.

vi) Notice ~~of~~ for remedial classes.

vii) Uploading plagiarism checker software.

- ③ The OIC proposed an on-screen roll before NAAC visit-
(e-notice board)
- ④ Making the college IT enabled in every possible way
- ⑤ e-module for lecturing the students.
- ⑥ Documentation and geotag videography cultural and Athletic programmes.
- ⑦ Alumni Association is very important. It must be organised.
- ⑧ ~~AISAA~~ → place in AISHA - A gymnasium
- ⑨ '0' may be inserted where no activity is recorded
- ⑩ ICC instead of Bishakha
- ⑪ Geo-tagged photograph of NSS / other activities.
- ⑫ Regularly updating the college website.
Admission procedure.
Career counselling / psychological counselling

⑬ CAS
API based PBAS Form for CAS

- ① API - Academic performance indicator.
CAS - Career advancement scheme
PBAS - Performance based appraisal system

- ⑤ A museum apart from library → language
① scriptures / photography / replica - a showcasing
→ proposed by the OIC. Combined display book plus showcasing
Museum should be within library
reading room.
- ② Solar lamp in the Garden
- ③ Green house
- ④ College interaction with society - school visitation
- ⑤ register for 1st generation learners
- ⑥ videographing mock-parliament
- ⑦ career counselling / psychological counselling
- ⑧ Teacher-students counselling space

GOVT. GENERAL DEGREE COLLEGE AT KESHIARY
PASCHIM MEDINIPUR - 721133,

No. GGDCK/IQAC/03-2019

Dated - 23.04.2019

Notice

IQAC is going to convene a meeting on Career Advancement Scheme (CAS) details as notified by the Higher Education, Science & Technology and Biotechnology through their letter No. 198-EH/ (CG)/ (A) 5P-90/12 (Pt) Date: 07.12.2017. All the teachers are hereby requested to attend the meeting going to be held on 30. 04.2019 at Teachers Room No 1 by 1: 00 pm. The meeting is to discuss the nitty-gritty's of the new CAS rules.

[Signature] 23/4/2019
Officer - in - Charge
GGDC, Keshiary

Officer-in-Charge
Govt. Gen. Degree
Keshiary

Seen
[Signature] 23/4/19

[Signature] 23/4/19
Convener,

IQAC, GGDC Keshiary
Jr. Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Seen
[Signature] 23/4/2019

Seen

23-04-2019

Seen
[Signature] 23/4/2019

Seen
[Signature] 23/04/19

Seen
[Signature] 23/4/2019

Seen

23.4.19

Seen
[Signature] 23.4.19

Members Present in the meeting of 30/4/2019

- 1.
2. *[Signature]*
3. *[Signature]* 30/4/19
4. *[Signature]* 30/4/19
5. *[Signature]* 30-4-19
6. *[Signature]* 30/4/19
7. Soumya Sundar Hati 30/4/19
8. Jayantam Das 30/04/19
9. Shukun 30/04/2019
10. J. K. Majhi 30/04.2019
11. Shila Baske 30.04.2019
12. Shyamali Majhi 30.04.2019
13. Monna Panja 30.04.2019
14. *[Signature]* 30.4.2019

Govt. General Degree College, Keshiary

Circ No - GGDCK/IQAC/04-2019 Notice

Date: 25.06.2019

All the teachers are hereby informed that an urgent meeting regarding discussion about SAR will be held on 26.06.2019 at 12:00 P.M. at office of the Principal. IQAC committee are requested to conduct the above said programme for smoothly submission of SAR and discuss about matters arising.

Shakun 25/06/2019

Officer-in-Charge
Govt. Gen. Degree College
Keshiary

T.C.S.

[Signature]
25/06/19

T. N. Singh
25/6/19

Joint Convenor, IQAC

Naithe 25/6/19

Say 25/6/19

Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Seen

[Signature]

Seen

25.6.19

25/06/19

Seen

Say
25/6/19

Seen

[Signature]
25/6/19

Seen


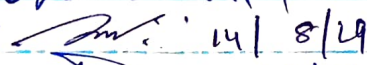

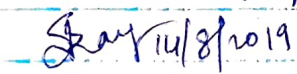
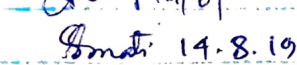
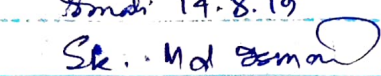
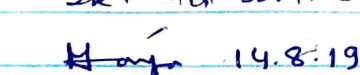
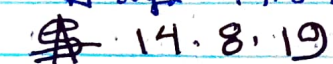
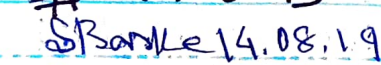
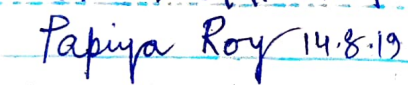




[Signature]
25/6/19

14.8.2019

Resolution:

- 1) Annual report 2018-19 is presented among all the teachers.
- 2) For clean and green campus initiative, a decision has been made to put a proposal in front of OIC for the installation of solar light and installation of dust bins so that all the wastes generated will be disposed in the bins.
- 3) It has been decided that to reduce the use of plastics, placards bearing plastic free zone should be placed at different focal points.
- 4) Development of rainwater harvesting system and recharge will be proposed.

Signatures:

1.  14/8/2019
2.  14/8/19
3.  14/8/19
4.  14/8/2019
5.  14.8.19
6.  14.8.19
7.  14.8.19
8.  14.8.19
9.  14.08.19
10.  14.8.19
11. 
12. 
13. 
14. 

Govt. General Degree College, Keshiary

Dated- 07.08.2019

IQAC Cir. No. 05/2019

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 14.08.2019 for discussion about following matters.

1. Presentation of IQAC annual report 2018-19
2. Clean and green campus initiative
3. Initiative towards plastic free campus
4. Development of rain water harvesting system

Shree Subash
07/08/2019
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Kaibh
7/8/19
Convenor
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary
GGDC, Keshiary

IQAC Cir No. 6/2019

09/9/2019

IQAC is going to convene a meeting on "Maintenance of Students record & Preparation of Departmental Annual Report". All heads are requested to attend the meeting on 23/9/19 at Teachers Room by 1:30 pm.

Chaluvu 09/9/2019

Officer-in-Charge.

Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Gay Kai 09/9/2019
Convenor

IQAC, GGDC, Keshiary
Coordinator
Govt. Gen. Degree College
Keshiary

Seen
Somali
09.09.19

Seen
Indu
09/9/2019

Seen
Harti
09.9.19

Seen
KB
09.9.19

Seen
Shubh
09.09.19

seen

Phy 09/09/19

Seen
S. Baske
09.09.19

Seen
Jam 09/09/19

Seen
M. 09/9/19


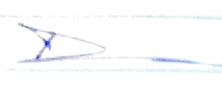


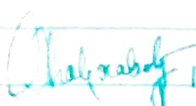


Seen
A 9.9.19

Minutes

- ① The convenor discussed and informed the committee members about the maintenance of Students record & preparation of Departmental Annual Report.
- ② Committee decided to act upon the matters discussed in the meeting.

Signatures

13.9.2019

1. Skay 13/9/2019
2. Karbe 13/9/2019
3.  13/9/19
4.  13/9/29
5. Sk. Md. Zaman 
6.  13.9.19
7.  13/09/2019
- 8.
9.  13.9.19
10.  13.9.19

Govt. General Degree College, Keshiary

Dated- 19.9.2019

IQAC Cir. No. 07/2019

NOTICE

All the heads of the departments and IQAC members are requested to attend a meeting at 1.30 P.M on 26.9.2019 for the discussion about their regarding machineries, equipments, chemicals, furniture etc.

Sanyal 19/9/19
Convenor *Kaibis*
19/9/19

IQAC

GGDC, Keshiary

Jr. Coordinator
IQAC CELL

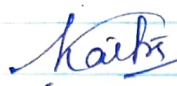




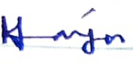

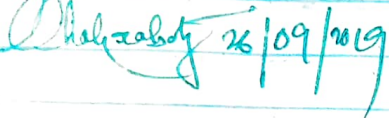
Govt. Gen. Degree College
Keshiary

Mahesh 19/09/2019
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Resolutions: 1. Departments are requested to submit their requirements of machinery, equipments, chemical furnitures etc.

2. Science departments will submit their requirements within 1 week to IQAC for further process.

Signatures:

1.  26/09/2019
2.  26/9/2019
3.  26.9.2019
4.  26.9.19
5.  26.9.19.
6.  26.9.19
7.  26.9.19
8.  26/09/2019
- 9.


Govt. General Degree College, Keshiary



IQAC Cir. No. 01/2020

Dated- 02.01.2020

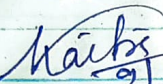
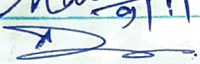
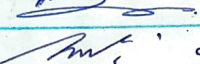

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 09.01.2020 for a review of work allotted to you regarding preparation of SSR.


Officer-in-Charge
Govt. Gen. Degree College
Keshiary


Convenor

Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Signatures:

- 1.
2.  9/1/2020
3.  9/1/2020
4.  9.1.2020
5. Gray 9/1/2020
6. Sk. Md Isma 9/1/2020
7.  9.1.2020
8. Smali 9.1.20

Resolution:

Revision of work for SSR preparation is done in this meeting

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 13.02.2020 for discussion about the methods of continuous assessment as prescribed by NAAC.

Chakraborty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary
13/2/2020

Gay
Convenor
13/2/2020
Kaith
6/2/2020
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Signatures:

1. *Kaith* 13/2/2020
2. *Gay* 13/2/2020
4. *M.S.* 13/2/2020
5. *SK. Md Saman* 13/2/2020
6. *Chauhan* 13/02/2020
7. *#* 13.2.2020
8. *X* 13.2.20.
9. *Bhat* 13.2.20

Resolution

Methods of continuous assessment as prescribed by NAAC have been discussed in this meeting. Continuous assessments will be taken in the form of viva, MCQ, quiz, presentation etc. It should be taken on regular duration like weekly or biweekly.

Govt. General Degree College, Keshiary

IQAC Cir. No. 03/2020

Dated- 07.06.2020

NOTICE

All the heads of the departments and IQAC members are requested to attend an online meeting through Google meet at 5.00 P.M on 16.6.2020 for the discussion about activation of students through different online programs during this lockdown period.

Shalini
Officer-in-Charge
Government General
Degree College
Keshiary
07/06/2020

Sanyal
Convenor
Kaish
7/6/2020
Jt. IQAC
Coordinator
IQAC CELL
Govt. General Degree College
Keshiary

Minutes of Online Meeting on 16.06.2020

1. IQAC has proposed all the departments to activate students through different online programs such as covid awareness, essay writing, poster competition etc.
2. Seminar and symposium committee has been instructed to take initiative to conduct various webinars.

Signatures:

1. *Kaiths* 16/6/2020
2. *[Signature]* 16/6/20
3. *Gray* 16/6/2020
4. *[Signature]* 16.6.2020
5. *[Signature]* 16.6.2020
6. *Hajir* 16.6.20
7. *Officer* 16.6.20
8. *Bond* 16.6.20,
9. *Kalyan* 16/6/20
10. *Shila Baske* 16.6.20
11. *I. Mukherjee* 16/6/2020



Meeting was held online. Signatures were done after reopening of the college. But the dates of the meeting was incorporated in the signatures.

Kaiths
Coordinator
IQAC CELL
Govt. Gen. Degree College
Kesriani


Govt. General Degree College, Keshiary

IQAC Cir. No. 04/2020

Dated- 13.07.2020

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on 20.07.2020 for the preparation of one day state level webinar on cinema.


Officer-in-Charge
Government General
Degree College
Keshiary


Convenor
IQAC Coordinator
IQAC CELL
GGDC, Keshiary

Minutes of Online Meeting on 20.07.2020

1. One Day State Level Webinar on Cinema organized by Seminar symposium Committee and IQAC will be held on 23.7.2020 10.30 am-1pm.
2. Speakers are Kalyan Chatterjee, Assistant Professor, GGDC, Manbazar II and Inder Mukherjee, GGDC, Keshiary
3. The topic of the webinar is "The dynamics of narrative and subject in popular cinema"
4. Teachers and students of other colleges are also participating in this webinar. All the registration related matters are supervised by the IT Network Committee of our College.
5. Officer-in-Charge will give his speech at the beginning of the webinar followed by Dr. Nilay Maitra, IQAC Convenor. A vote of thanks will be given by another IQAC Convenor Dr. Sutapa Ray at the end of the webinar.

Signatures:

1. *Kaish* 20/7/2020
2. *[Signature]* 20/7/20
3. *[Signature]*
4. *[Signature]* 20.7.20
5. *Skay* 20/7/2020
6. *Sk. Md Zaman*
7. *Hajra* 20.7.20
8. *Abhin* 20.7.20
9. *[Signature]* 20.7.20
10. *[Signature]*
11. Shila Baske 20.7.20
12. Shyamali Majhi 20.07.2020

Meeting was held online. Signatures were done after reopening of the college. But the date of the meeting was incorporated in the signatures.

Kaish
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary



Govt. General Degree College, Keshiary

IQAC Cir. No. 05/2020

Dated- 07.08.2020

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on ~~11.08~~ 11.08.2020 for the preparation of two day international webinar-of Chemistry.

Sd/-
Officer-in-Charge
Government General
Degree College
Keshiary

Sd/- 7/8/2020
Convenor
Jc. IQAC
IQAC CELL
GGDC, Keshiary
Keshiary

Minutes of Online Meeting on 11.08.2020

1. Two Day International Webinar of Chemistry organized by Department of Chemistry in collaboration with IQAC will be held on 26.8.2020 and 27.08.2020 9.30 am-1pm (each day).
2. Speakers are Prof. Indrajeet Sharma, Oklahoma University, USA, Prof. Anindya Datta, Indian Institute of Technology, Bombay, Prof. Tapan Kanti Paine, Indian Association for the Cultivation of Science, Kolkata and Dr. Asit Patra, Senior Scientist, CSIR-National Physical Laboratory, New Delhi.
3. Prof Dipakranjan Mal, Former Professor, Department of Chemistry, I.I.T, Kharagpur, Prof. Subhash Chandra Bhattacharya, Former Professor, Department of Chemistry, Jadavpur University and Prof. Nilmoni Sarkar, Professor, Department of Chemistry, I.I.T, Kharagpur will be present as chair of the sessions.
4. The topic of the webinar is "Chemistry: A Motivation in Research"
5. Teachers and students of other institutions from India and abroad are also participating in this webinar. Selective Participants will give Oral presentations. All the registration related matters are supervised by the IT Network Committee of our College.
6. Officer-in-Charge will give his speech at the beginning of the webinar followed by the introductory speech of the Head of the Department of Chemistry. A vote of thanks will be given by IQAC Convenor at the end of the webinar.
7. Participants will be given e-participation certificates. Oral presenter e-certificates will be given separately. Four best oral presenters will obtain e-award certificates.

Signatures:

1. *Kaibh* 11/8/2020
2. *Gay* 11/8/2020
3. *X* 11/8/2020
4. *Bonati* 11.8.20
5. *'*
6. *Am* 11.8.2020
7. *Sk. Md 98man* 11.8.2020
8. *#* 11.8.20
9. *Hajir* 11.8.20
10. *Khur* 11.08.20
11. *S.Borke* 11.08.20
12. *Shyamali Majhi* 11.08.2020
13. *Kaly Bhui* 11/8/2020

Kaibh



Meeting was held online. Signatures were done after reopening of the college. But the date of the meeting was incorporated in the signatures.

Kaibh
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshavnagar

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on 01.09.2020 for the preparation of online celebration of Teachers' day.

Govt
30/8/2020
Convenor

Kaibz
30/8/2020

sd
Officer-in-Charge
Government General
Degree College
Keshiary

IQAC
Coordinator
IQAC CELL
GGDC, Keshiary
Govt. General Degree College
Keshiary

Minutes of Online Meeting on 01.09.2020

1. IQAC has decided to celebrate Teachers' Day through Google Meet. In this context the Cultural Committee is instructed to prepare a schedule and make the performers ready for the occasion.

Signatures:

1. *Kaibz* 11/09/2020
2. *[Signature]* 1/9/20
3. *[Signature]* 1.09.20
4. *[Signature]* 1/9/2020
5. *Sk. Md. Samad* 1/9/2020
6. *[Signature]* 1/9/2020
7. *[Signature]* 1.9.20
8. *[Signature]* 01.09.20
9. *[Signature]* 1.9.20
10. *SBarker* 1.9.20

Meeting was held online. Signatures were done after reopening of the college. But the date of the meeting was mentioned in the signatures.



Kaibz
Coordinator
IQAC CELL
Govt. General Degree College
Keshiary

Govt. General Degree College, Keshiary

IQAC Cir. No. 01/2021

Dated- 04.01.2021

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on 11.01.2021 for the discussion about following matters.

1. Recommendation of CAS of two teachers
2. Requirements of furniture for class room, gallery and lab
3. Proposal for paste management to manage termite in the library

Sd/-
Officer-in-Charge
Government General
Degree College
Keshiary

Sanyal/1/2021
Convenor
Kaibh
4/1/2021
J. Co-ordinator
IQAC CELL
GGDC, Keshiary
Govt. General Degree College
Keshiary

Minutes of Online Meeting on 11.01.2021

1. IQAC has recommended CAS of Dr. Sutapa Ray (stage II to stage III) and Dr. Soumya Sundar Mati (stage I to stage II).
2. Departments are requested to submit their requisition for furniture for classrooms, gallery and laboratories.
3. IQAC along with other teachers proposed for paste management in the library to manage termite to protect books.

Signatures:

1. *Kaibh* 11/1/2021
2. *Gay* 11/1/2021
3. *[Signature]* 11/1/2021
4. *[Signature]* 11/1/2021
5. *Sk. Md Osman* 11/1/2021
6. *Ahmed* 11/1/2021
7. *Hajir* 11.1.21
8. *[Signature]* 11.1.21
9. *SBaske* 11.01.21

Meeting was held online. Signatures were done after reopening of the college. So date of the meeting was mentioned in the signatures



Kaibh
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshari

Govt. General Degree College, Keshiary

IQAC Cir. No. 02/2021

Dated- 27.06.2021

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on 2.07.2021 for the preparation of two days State Level Webinar on "Caste, Class, Race, Gender, Society and State in Discourse".

Sd/-
Officer-in-Charge
Government General
Degree College
Keshiary

Sd/-
27/6/2021
Convenor

IQAC
Coordinator
GGDC, Keshiary
Govt. Gen. Degree College
Keshiary

Minutes of Online Meeting on 2.07.2021

1. Two Days State Level Webinar organized by Humanities Departments, Seminar symposium Committee and IQAC will be held on 7.7.2021-8.7.2021 10.30 am-2.30pm each day.
2. Speakers are Arindam Goswami, Assistant Professor, GGDC, Singur and Sudipta Paul, Assistant Professor, Chandernagar College
3. The topic of the webinar is "Caste, Class, Race, Gender, Society and State in Discourse"
4. Chair Persons will be introduced by Md. Ataur Rahaman.
5. Teachers and students of other colleges are also participating in this webinar. All the registration related matters are supervised by the IT Network Committee of our College.
6. Officer-in-Charge will give his speech at the beginning of the webinar followed by Dr. Nilay Maitra, IQAC Convenor. On the second day a welcome address will be given by Dr. Monua Panja. A vote of thanks will be given by Saranya Mukherjee at the end of the webinar.

Signatures:

1. *Kaib* 27/7/2021
2. *Sd/-* 2/7/2021
3. *Sd/-* 02/07/2021
4. *H M B...* 02/07/2021
5. *H...* 2.7.2021
6. *S...* 2.7.21
7. *Shyamali Majhi* 2.07.21
8. *I. Mukherjee* 2/7/21
- 9.

Meeting was held online. Signatures were done after reopening of the college. So date of the meeting was mentioned in the signatures.

Kaib
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary



Govt. General Degree College, Keshiary

IQAC Cir. No. 03/2021

Dated- 20.09.2021

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on 27.09.2021 for the discussion on precautionary measures taken during Covid Vaccination Camp to be held in the college.

Sd/-
Officer-in-Charge
Government General
Degree College
Keshiary



Skayzola
Convenor
Naib
20/9/2021
Jr. Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Minutes of Online Meeting on 27.09.2021

1. Covid Vaccination camp will be held on 1.10.2021.
2. All students and teachers should maintain covid protocol.
3. All the teachers should be present on that day and help the smooth process of the programme.
4. Vaccination will be done strictly to the students who are above 18 years and it will be done in the Air conditioned conference room and vaccination certificate generation will be done in the 1st floor gallery room. Teachers will conduct the registration and certificate generation procedure.
5. Students will come according to the slot given to them and wait at the ground floor room 105 maintaining covid protocol. They will go one by one to the 1st floor gallery for registration under the supervision of the teachers followed by vaccination. They will rest for 15 minutes after vaccination at the 1st floor room 210. Then, after getting the notification of the certificate generation, they will leave the college.
6. The same procedure will be followed in case of second dose vaccination which may be held in December.

Signatures:

1. *Kaibh* 27/9/2021
2. *Banti* 27.09.21
3. *Gay* 27/9/2021
4. *[Signature]* 27/9/2021
- 5.
6. *[Signature]* 27.9.21
7. *Sk. Md. Gema* 27.9.21.
8. *[Signature]* 27.9.21
9. *Hajra* 27.9.21
10. *[Signature]* 27.9.21
- 11.
12. *Shaimal* 27/9/21
13. *SBasik* 27.09.21
- 14.

Meeting was held online. Signatures were done after reopening of the college but dates of the meeting was included in the signatures.

Kaibh
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary



Govt. General Degree College, Keshiary

IQAC Cir. No. 04/2021

Dated- 14.11.2021

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 18.11.2021 for the discussion on the following matters

1. Presentation of pending Annual IQAC reports 2019-20 and 2020-21
2. Discussion about various methods to cope up with new normal situation and to complete the syllabus

Sd/-
Officer-in-Charge
Government General
Degree College
Keshiary



Sd/- 14/11/21
Convenor
Coordinator
IQAC CELL
Govt. General Degree College
GGDC, Keshiary

Resolution:

Annual reports 2019-20 and 2020-21 are presented in this meeting as these reports were pending for closing of college due to covid situation. Various methods were discussed to cope up with the new normal situation of and to complete the syllabus.

Signatures:

1. Kaibh 18/11/2021
2. ~~X~~ 18/11/21
3. Gayatri 18/11/21
4. ~~M.~~ 18/11/21
5. Skay 18/11/2021
6. Sk. Md Osman 18/11/2021
7. Bonati 18.11.21
8. Aphm 18/11/2021
9. Harja 18.11.21
10. ~~#~~ 18.11.21
11. SBask 18.11.21

Govt. General Degree College, Keshiary

IQAC Cir. No. 01/2022

Dated- 20.01.2022

NOTICE

All the teachers are requested to attend an online meeting at 5.30 P.M on 27.01.2022 for the discussion on following matters.

1. Proposal for disinfection and cleaning of campus before full opening of college
2. Purchase of books for department of Beng., Eng., Hist., Pol.Sc and Anthropology and purchase of chemicals for Chemistry, Botany and Zoology

Gray 20/1/2022
Convenor *Kaish* 20/1/2022

IQAC

GGDC, Keshiary
Jr. Coordinator
IQAC CELL

Govt. Gen. Degree College
Keshiary

Ankurabala 25/01/2022
Officer-in-Charge
Government General
Degree College
Keshiary

Minutes of Online Meeting on 27.01.2022

1. IQAC proposed for complete disinfection and cleaning of campus before full opening of the college.
2. Departments (Bengali, English, History, Pol.Sc. and Anthropology) are requested to submit their requisition for books and Science Departments are requested to submit their requisition for chemicals.

Signatures:

1. *Kaibh* 27/1/2022
2. *Gurmat* 27/1/22
3. *Gay* 27/1/2022
4. *[Signature]* 27/1/22
5. *Dhru* 27/1/22
6. *[Signature]* 27/1/2022
7. *Sk. Md. Osman* 27/1/2022
8. *[Signature]* 27.1.22
9. *Sbasku* 27.01.22

Meeting was held online. Signatures were done after reopening of the college next date of the meeting was reflected in the signatures



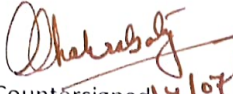
Kaibh
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Govt General Degree College, Keshiary
Tilaboni, Mahisamurah,
Paschim Medinipur
721135

Circular No. 02/IQAC/2022-2023

Date: 14.07.2022

An extended meeting is going to be held on 19th July 2022 (Tuesday) after the Teachers Council meeting to discuss the progress of work regarding the preparation of AQAR. All the teachers are requested to attend the said meeting.


Countersigned 14/07/2022
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Officer-in- Charge


Jt. Convenor
IQAC
Govt. General Degree College
Keshiary

Seen
14/7/22

Seen
14.07.22.

Seen
14.7.22

Seen
14.07.22

Seen
14/7/22

Seen
14.07.22

Seen
14.07.22

Seen
14.7.2022

Seen
14/07/22

Seen
14/7/22

In this meeting, it was discussed how to progress for upcoming NAAC. It was ^{decided} ~~concluded~~ that every department will give their proposal for offering Certificate courses so that further permission or other necessary processes can be done. Student feedback is a very important part of NAAC. So ~~every~~ questionnaires will be prepared by ^{the teachers of} selected departments - Anthropology, Bengali, Santali and English and will be finalised in the meeting next week. It was proposed that a mentor cell will be formed for students to encourage them and to guide them for their better future. This cell will also guide them for their skill development, competitive exams and skill based aptitude.

Signature:

[Signature] 19/7/22

Vaibh 19/7/22

Sutapa Ray 19/7/2022

Debasree Mondal 19/07/2022

Arjitosa Samrajdam 19.7.22

Jayentam Das 19.07.2022

Paprija Roy 19.07.2022

Hilal Khate 19.07.2022

Shila Boske 19.07.22

Amrita Sen 19.07.22

Monna Panja 19.7.22

1. Shyamali Majhi 19.07.22

13. Kilyan 19.7.22

14. Ashok Das 19.07.22

15. Susanta Kumar Maity 19.7.22

16. Manoj Prasad 19/7/22

17. Md Ataur Rahman 19/07/2022

18. Saranya Mukherjee 19.07.22

19. Indu Mukherjee 19.07.2022

20. Sk. Md Zaman

21. Ananta 19.07.22

22.



सत्यमेव जयते

Government of West Bengal
Office of the Principal
Government General Degree College, Keshiary
P.O. Tilaboni Mahisamura P.S. Keshiary, Dist. Paschim Medinipur, PIN 721135
www.ggdckeshiary.ac.in

CIR. No. 43/ GGDCK/CIR-NOT/2022

Date: 29/07/2022

NOTICE

The teaching and non-teaching staffs of the college are hereby notified to attend a meeting w.r.t. preparation for the forthcoming NAAC evaluation. at 1:30 pm.

Kaibh
29/7/22
29/7/22
Convener
IQAC, GGDC, Keshiary
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary



Chakrabarty
29/07/2022
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Signatures:

1. *Kaibh* 29/7/2022
2. *Gmat* 29/07/22
3. *Kay* 29/7/2022
4. *D* 29/7/2022
5. *Sharma* 29/7/22
6. *M* 29/7/22
7. *Sk. Md Osman* 29/7/2022
8. *#* 29.7.22
9. *H* 29.7.22
10. *Chen* 29.7.22
11. *SBask* 29.7.22
- 12.
- 13.
- 14.
- 15.

21.7.2022

Resolution:

1. Teaching and non-teaching staffs are motivated to be prepared for forthcoming NAAC evaluation.
2. The works in different categories are distributed among them.
3. It has been decided that the criterions of NAAC SSR will be redistributed among teachers so that the review of previous works can be done and pending works can be completed. The assignment will be ~~put~~ given as notice as early as possible.



Government of West Bengal
Office of the Principal
Government General Degree College, Keshiary
P.O. Tilaboni Mahisamura P.S. Keshiary, Dist. Paschim Medinipur, PIN 721135
www.ggdckeshiary.ac.in

Date: 02/08/2022

CIR. No. 44/GGDCK/CIR-NOT/2022

NOTICE

The teaching and non-teaching staffs of the college are hereby notified to take up the tabulated assignment on immediate basis as per communication of the higher authority w.r.t. preparation for the forthcoming NAA evaluation. The mentioned assignment has to be accomplished through intradepartmental cooperation and under the guidance of the Convener, IQAC of the college.

Sl. No.	NAAC Module	Assignment	Responsible staff	1 st Reporting deadline
1.	Criterion I: Curricular aspects	Curricular, Planning and Implementation, Academic Flexibility, Curriculum Enrichment, Feedback system	Monua Panja, Hillol Khatua	16.08.2022
2.	Criterion II: Teaching Learning Evaluation	Student Enrolment Profile, Catering to student diversity, Teaching learning process, Teacher Profile and quality, Evaluation process and reforms, Student performance and learning outcome, Student satisfaction survey	Kalyanisis Bhattacharyya, Alauddin Sheikh, Sayantan Das, Sudipta Dey, Sujay Nandi	16.08.2022
3.	Criterion III: Research, Innovation and Extension	Research mobilization for research, Research publication and awards, Extension activities, Collaboration	Soumya Sundar Mati, Aritra Samajdar	16.08.2022
4.	Criterion IV: Infrastructure and Learning Resources	Physical facilities, Library as a learning resource, IT infrastructure, Maintenance of campus infrastructure	Ashok Das, Saranya Mukherjee, Manidip Shasual	16.08.2022
5.	Criterion V: Student support and progression	Student support, Student progression, Student participation and activities, Alumni engagement	Sk Md Ismail Al Amin, Shyamali Majhi	16.08.2022
6.	Criterion VI: Governance, Leadership and Management	Institutional vision and leadership, Faculty empowerment strategies, Financial management and resource mobilization, Internal quality assurance system	Debarshi Mondal, Shila Baske, Jayita Roy Tapadar	16.08.2022
7.	Criterion VII: Institutional Values and Best Practices	Institutional values and social responsibility, Best practices, Institutional Distinctiveness	Susanta Kumar Maity, Md Ataur Rahaman	16.08.2022

Shubhadevi
02/08/2022
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Seen
2/8/22

Kaitir
2/8/22
Convener



IQAC, GGDC, Keshiary
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Seen
S. Baske
02.08.22

Seen
Kz
02/08/22

Seen
Jm
2/8/22

Seen
Am
02.8.22

Seen
Am
2/8/22

Seen
2/8/22

Seen
2/8/22

Seen
2/8/22

Seen
2.8.22

Govt. General Degree College, Keshiary

IQAC Cir. No. 04/2022

Dated- 09.08.2022

NOTICE

IQAC members are requested to attend a meeting at 1.30 P.M on 16.08.2022 for the discussion about pest management for anti termite treatment at Chemistry Department and office premises.

[Signature]
Officer-in-Charge
Government General
Degree College
Keshiary

[Signature] 9/8/2022
Convenor
Coordinator
IQAC CELL
Govt. Gen. Degree College
GGDC, Keshiary

Resolutions:


1. Chemistry Department and Office premises are facing problems due to termite and these are needed antitermite treatment.
2. IQAC has proposed OIC to do the needful for antitermite treatment in these two areas.

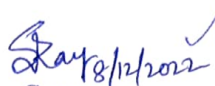
Signatures:

1. *[Signature]* 16/8/2022
2. Soumya Sundar Math 16.08.22
3. *[Signature]* 16.08.2022
4. *[Signature]* 16/8/2022
5. S. Baskar 16.08.22

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 15.12.2022 for the planning about Santali Bhasa Dibas celebration and Students' week celebration.


Officer-in-Charge
Government General
Degree College
Keshiary


Convenor

IQAC
Coordinator
GGDC, Keshiary
Govt. Gen. Degree College
Keshiary

Resolutions:

1. Santali Bhasa Dibas will be celebrated on 22nd December
2. The celebration will be organised by Santali Department Students and teachers. Other teachers and students will help them. ~~for smooth~~
3. Student's' week will be celebrated at the first week of January 2023.
4. Cultural committee will plan ~~to~~ about the celebration schedule and publish the schedule within December end.
5. Poster competition, Recitation competitions, Quiz competition, Essay writing competition will be performed during students' week.

Signatures :

- 1.
2. Kaib's 5/12/22
3. M. 15/12/22
4. X 15/12/22
5. Skay 15/12/2022
6. Sk. Md Osmat 15/12/2022
7. Bonati 15/12/22
8. SBasko 15/12/22
9. ~~SB~~ 15.12.22
10. H. agra 15.12.22
11. M. 15.12.22
- 12.
- 13.
- 14.

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 5.1.2023 for the discussion about procurement of Library automation and management system.

Shekhar
Officer-in-Charge
Government General
Degree College
Keshiary
02/01/2023

Skay *Kaibiz*
24/1/2023 27/1/2023
Convenor
Coordinator
IQAC CELL
Govt. Gen. Degree College
GGDC Keshiary

Minutes:

1. Library automation and management system is needed in our college because except librarian no other staff is there in the library.
2. KOha is needed to be installed as it will help to support library functions. It will also provide online public access catalogue.

Signatures:

1. *Skay* 5/1/2023
2. *Kaibiz* 5/1/2023
3. *Am.* 5/1/2023
4. *Sk. Md Dema* 5/1/2023
5. *Sk. Md Dema* 05/01/2023
6. ~~5.1.23~~
7. ~~5.1.23~~

7. *Shapoval* 5/1/23.

8. *Donatos* $\frac{01}{23}$

9. *SBRACK* 5/1/23.

10.

11.

12.



NOTICE

WUDE, Keshiary

All the Convenors and Committee members of the sub are hereby requested to update their minutes books acc report to IQAC within 7/2/23.

Maibha
31/1/2023
Shay
31/1/2023

IQAC

Coordinator
IQAC CFTL
Govt. Gen. Degree College
Keshiary

Indira Mukherjee
TCS

Teacher in Charge
Govt. Gen. Degree College
Keshiary

Sub Committee

1. Admission —
2. Career counseling and Placement cell —
3. Student welfare and scholarship — ~~Sk. Md. Samad~~ Sk. Md. Samad
4. Seminar and symposium — Alauddin Sheikh. seen.
5. Routine — ~~Maibha~~
6. Internal exam —
7. External exam — Alauddin Sheikh. seen
8. College Election —
9. Income tax —
10. IT and network — ~~Sk. Md. Samad~~ Sk. Md. Samad seen.
11. Visakha —
12. Women cell — Maibha
12. Sports — SBorke
14. Cultural and magazine — seen @Maibha
15. Library — Shay
16. Youth parliament —
17. Grievance redressal — seen SBorke
18. Anti ragging —
19. Infrastructure review and development — seen KB
20. NSS — seen KB
21. Research and project —
22. Academic Audit and review —
23. ILL — Shay
24. Purchase — seen KB

Shalika
31/1/23

Officer-in-Charge
Government General
Degree College
Keshiary

Govt. General Degree College, Keshiary

IQAC Cir. No. 02/2023


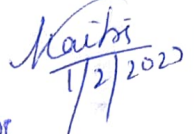
Dated- 01.02.2023

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 8.2.2023 for the discussion about completion and submission of TC sub-committee registers and induction of senior administrative officers in IQAC.


Officer-in-Charge
Govt. Gen. Degree College
Keshiary

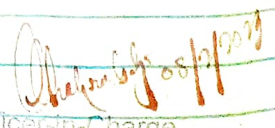



Convenor

Coordinator
IQAC CELL
GGDC, Keshiary

Resolution:

- 1) It has been decided that the mentioned committees in the attached page will submit their ^{Committee} registers within the mentioned dates. Remaining committees have already completed their works.
- 2) Induction of senior administrative officers in IQAC are required. We have decided to incorporate BDO of Keshiary, Dr. Nimai Masanta, Principal, GGDC, Mohonpur and Dr. Debnarayan Ray, Principal, Thargram Raj College for this purpose. We have also decided to incorporate ^{High Court} advocate Amarnath Sukul as Eminent Personality of the locality.




Officer-in-Charge
Government General
Degree College
Keshiary

It has been decided that the undermentioned committee will submit their registers ~~in~~ within the mentioned dates. Remaining committees have completed their work.

Admission - 9.2.23

Women Cell - 9.2.23

Cultural - 9.2.23

Internal Exam - Incomplete due to lack of information from various Departments.
Updation → 23.2.23.

Sports - 23.2.23

ICC - 23.2.23.

Career Counselling - 23.2.23

Students welfare - Ismail.

Seminar Symposium - 23.2.23.

Anti ragging - 23.2.23

SC/ST Complaints - 23.2.23.

Infrastructure review development -

Academic Audit & review -

RUSA -

College internal committee for students disability

Covid cell -

Swap cell

RTI Cell.

1. Nilay Kumar Mahto
08/02/2023

11. ~~A~~ 8.2.23

2. Say 8/2/2023

12. Shajwal 8/2/23.

3. I. M. Y. 8/2/2023

4. SBasker
08.02.2023

5. H. H. K. 08.02.2023

6. Ashok Bar. 8.2.2023

7. Sushovan Kar. 08.02.2023

8. Debarshi Mondal 08.02.23

9. Anandita Sush. 08.02.23.

10. ~~A~~ 08/02/2023

Debarshi Mondal
08/02/2023
Officer-in-Charge
Government General
Degree College
L. S. S.



Government of West Bengal

Office of the Principal

Government General Degree College, Keshiary

P.O. Tilaboni Mahisamra P.S. Keshiary, Dist. PaschimMedinipur, PIN 721135

www.ggdckeshiary.ac.in

IQAC Meeting on NAAC dated 08.02.2023

Sl. No.	Name of the teaching staff	Designation	Signature with date
1	Dr. Sudipta Chakraborty	Asstt. Prof. in Zoology & Officer-in-Charge (Level 12)	<i>Chakraborty</i> 08/02/2023
2	Dr. Nilay Kumar Maitra	Asstt. Prof. in Botany (Level 12)	<i>Maitra</i> 8.2.23
3	Dr. Susanta Kumar Maity	Asstt. Prof. in Botany (Level 12)	<i>Susanta Kumar Maity</i> 8.2.23
4	Kalyansis Bhattacharyya	Asstt. Prof. in Pol. Science (Level 11)	
5	Dr. Sutapa Ray	Asstt. Prof. in Chemistry (Level 12)	<i>Sutapa Ray</i> 8/2/2023
6	Aritra Samajdar	Asstt. Prof. in Anthropology (Level 10)	<i>Aritra Samajdar</i> 9.2.2023
7	Jayita Roy Tapadar	Asstt. Prof. in Anthropology (Level 10)	<i>Jayita Roy</i> 9/02/2023
8	Sayantan Das	Asstt. Prof. in Anthropology (Level 10)	<i>Sayantan Das</i> 08/02/2023
9	Shila Baske	Asstt. Prof. in Santali (Level 10)	<i>Shila Baske</i> 08/02/2023
10	Sk Md Ismail Al Amin	Asstt. Prof. in Botany (Level 10)	<i>Sk. Md Ismail Al Amin</i> 08/02/23.
11	Ashok Das	Asstt. Prof. in Bengali (Level 10)	<i>Ashok Das</i> 08/2/2023
12	Dr. Monua Panja	Asstt. Prof. in Bengali (Level 10)	<i>Monua Panja</i> 8.2.2023
13	Inder Mukherjee	Asstt. Prof. in History (Level 10)	
14	Dr. Manidip Shasmal	Asstt. Prof. in Zoology (Level 10)	<i>Manidip Shasmal</i> 8/2/23
15	Dr. Soumya Sundar Mati	Asstt. Prof. in Chemistry (Level 10)	
16	Saranya Mukherjee	Asstt. Prof. in English (Level 10)	<i>Saranya Mukherjee</i> 08.02.23
17	Papiya Roy	Asstt. Prof. in Anthropology (Level 10)	<i>Papiya Roy</i> 08.02.2023
18	Shyamali Majhi	Asstt. Prof. in Santali (Level 10)	
19	Alauddin Seikh	Asstt. Prof. in History (Level 10)	
20	Md Ataur Rahaman	Asstt. Prof. in English (Level 10)	<i>Md Ataur Rahaman</i> 08.02.23
21	Debarshi Mondal	Asstt. Prof. in Zoology (Level 10)	<i>Debarshi Mondal</i> 08.02.2023
22	Hillol Khatua	Asstt. Prof. in Chemistry (Level 10)	<i>Hillol Khatua</i> 08.02.2023
23	Sushovan Kar	Librarian (Level 10)	<i>Sushovan Kar</i> 08.02.2023

Convener

IQAC, GGDC, Keshiary

Govt. Gen. Degree College

Keshiary

Officer in Charge

GGDC, Keshiary

Govt. Gen. Degree College

Keshiary

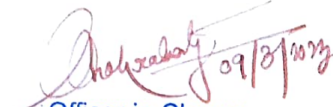
Govt. General Degree College, Keshiary

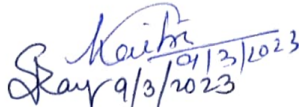
IQAC Cir. No. 03/2023

Dated- 09.03.2023

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 16.03.2023 for the planning about coming Blood donation camp in collaboration with NSS.


Officer-in-Charge
Govt. Gen. Degree College
Keshiary


Convenor

IQAC Coordinator
IQAC CELL
GGDC, Keshiary
Govt. Gen. Degree College
Keshiary

Resolutions :

1. Blood donation camp will be held on.
2. Doctors and attendants will come from State General Hospital, Khavagpur to collect bloods.
3. Interested teachers and students are requested to submit their names to NSS coordinator.
4. The blood donation will be held in the air - conditioned conference room.
5. Donors will rest after donation and they will be given small tiffin packets and juice. They will be falcitated with rose.
6. The doctors and attendants will be given small refreshments.

Signatures:

1. Jay 16/3/2023
2. Kaiti 16/3/2023
3. Marika Sharma 16/3/23
4. ~~A~~ 16/3/23
5. ~~Am~~ 16/03/2023
6. Sk. Md. Samad 16/03/2023
7. ~~A~~ 16.3.23
8. Khuram 16.03.2023
9. Harin 16.3.23
10. Donat 16-03-23
11. S. Basik 16.03.23
12. Mahabadi 16/03/2023
- 13.
- 14.
- 15.

Government General Degree College, Keshiary

P.O. Tilaboni Mahisamura P.S. Keshiary, Dist. Paschim Medinipur, PIN 721135

www.ggdckeshiary.ac.in

Circular No. 04/IQAC/2022-2023

Date: 14.06.2023

NOTICE

All the incumbents are requested to submit the below mentioned data sheet, in order to review the coverage of the syllabus of even-semesters, 2023 in percentage for record update by IQAC and Office of the Principal. The data sheet is available with the office of the Principal which has to be physically endorsed by 21/06/2023. It is mandatory and to be submitted by Monday the 19th June 2023. The data must be submitted as stood on 14.06.2023.

Chakraborty 14/06/2023
Officer-in-Charge
Government General
Degree College
Keshiary

Kaish 14/06/2023
Jt. Coordinator
IQAC, GGDC, Keshiary
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary



Seen
14/06/23

Seen

Samajdam
14.6.2023

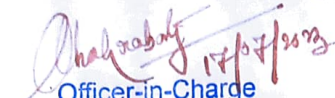
Govt. General Degree College, Keshiary

IQAC Cir. No. 05/2023

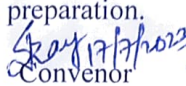

Dated- 17.07.2023

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 24.7.2023 for the discussion about data collection for NAAC and progress monitoring for SSR preparation.


Officer-in-Charge
Govt. Gen. Degree College
Keshiary




Convenor

Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

24.7.2023

Resolutions:

1. Preparations for NAAC will be ^{the} main focus in the ~~past~~ future days.
2. All the teachers will work for NAAC after their class hours.
3. Separate NAAC progress copy will be created and the progress will be stated there daily.
4. Teachers will show the progress of their works and sign in the progress copy.

1. Maibor 24/7/2023
2. Say 24/7/2023
3. H N Khe 24/7/2023
4. H N 24.7.23
5. Sbarke 24.07.23
6. Susanta K. Maity 24.7.23
7. Jayanta Das 24.07.23
8. Apitosa Samajdar 24.7.23
9. Kanchin Dal. 24.07-2023.
10. Debashi Mondal 24.07.23

11. Manidip Sasmal 24/7/23
12. Sk. Md. Saman 24/7/23.
13. Soumya Sunda Mati 24⁰⁷/₂₃
14. Ashish Das 24/7/23
15. Alondin Saha 24/7/23.
16. Chakrabarty 24/7/2023
- 17.
- 18.
- 19.
- 20.

Govt. General Degree College, Keshiary
Tilaboni Mahisamusa
NOTICE

Cir NO. 06/2023

All the teachers of the different Departments are hereby Requested to submit the Reports of their department.

Mahis
27/7/2023

Ray 27/7/2023

J. Convent
IQAC

Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Shreyas 27/7/2023
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



1. Md Ataur Rahman 27.07.23
2. Monua Panja 27.07.23
3. Shila Boske 27.07.2023
4. Shyamali Majhi 27.07.23
5. Ashok Das. 27.7.23
6. Alauddin Sheikh. 27/07/23.
7. Debanshi Mondal 27/07/23.
8. Manish Ranjan 27/7/23.
9. Jayantan Das 27/07/2023
10. Papiya Roy 27/07/2023
11. Kavin Das. 27/07/2023.
12. Joyita Roy 27/7/23
13. Anitosa Samraj Das 27/7/23
14. Soumya Suman Maiti 27.07.23
15. Anil Kumar 28/07/2023

Resolutions:

1. Departmental reports are collected
2. Departmental profiles are updated and collected for ^{updated} updation of website.
3. Teachers' ^{updated} bio data are seeked ~~to~~ for website.



Officer-in-Charge
Government General
Degree College
Keshiary

12.12.20

MINUTES OF THE EMERGENCY IQAC MEETING HELD ON 12.12.2023

Reference to the outcome of the NAAC preparatory workshop held on 09.12.2023 at Kharagpur College and recent meeting of the OIC, GGDC, Keshiary with ADPI, Govt. of West Bengal on 11.12.2023, an emergency following was convened by IQAC, GGDC, Keshiary on 12.12.2023 at 1:30 PM in the Teachers' Room on the agenda of: 1. Impending NAAC and preparedness of the college, 2. Modalities to prepare SSR and IQA reports. In the said meeting, following observations were made:

- A. **Dr. Sutapa Ray, IQAC Coordinator, GGDC, Keshiary** who had represented the college in the meeting at Kharagpur College mentioned the following requirements:
1. A demand for Rs. 29,000/- fund has to be submitted to Higher Education Department for submission of IQA (at least 2-3 months before its submission)
 2. Submission of fund proposal for developmental grants for the different departments and that for the college.
 3. NAAC accreditation process must be completed by June, 2024;
 4. Formulation and implementation of more value added courses for better result
 5. Up to date report of student-teacher ratio and student-computer ratio
 6. Up to date mentor-mentee register
 7. Green audit and water harvesting system
 8. Provision of disabled-enabled toilet
 9. Organizing of funded seminars or online seminars
 10. Up to date feedback (student, teacher, office) analysis to be endorsed with VU and displayed in college website
 11. Student registration (year wise) and pass-out report to be certified by VU
 12. Acquiring Infliinet in library along with 12B
 13. Formation of alumni association
 14. 100 % NAAC accreditation
- B. **Dr. Sudipta Chakraborty, OIC, GGDC, Keshiary** who had a meeting with ADPI, HED, Govt. of WB, informed about the following requirements to attain the objective of the NAAC accreditation for the college:
- i. All the teaching and non-teaching staff would deploy their full effort in the forthcoming months to complete the modalities of NAAC accreditation
 - ii. The IQAC of the college would regularly monitor the progress of the preparation
 - iii. All the teachers must contribute at least 2 hours after their regular class-assignment towards NAAC preparation and make entry of their daily progress/contribution in the prescribed register maintained by the IQAC
 - iv. The progress would be reviewed daily by the OIC and any defaulter to the said service would be brought under the preview of competent authority
 - v. The modalities are to be implemented on and from 12.12.2023 and all the Departmental Heads of the Academic Departments should take necessary action to cooperate the IQAC.
 - vi. An online VC for reviewing the progress for NAAC accreditation by competent authority from Higher Education Department would be scheduled by next week which has to be attended by the staff of the college.

Signatures:

1. Soumya Sundar Maity 12/12/23
2. Sutapa Ray 12/12/2023
3. Susanta Kumar Maity 12/12/23
4. Shila Banke 12.12.23
5. Shyamali Majhi 12.12.23
6. Monnia Panya 12.12.23
7. Indu Halder 12.12.23
8. Anitna Samrajdan 12.12.23
9. Ashik Das 12.12.23
10. Him Datta 12.12.23
11. Sk. Md. Jemal 12.12.23
12. Chakraborty 12/12/2023
13. Nilay Kumar Maity 12/12/23

Notice

With the objective of the NAAC accreditation for our college, all the teaching and non-teaching staffs are hereby requested to deploy their full effort in the forthcoming months to complete the modalities of NAAC accreditation. All the teachers are requested to kindly contribute at least 2 hours after their regular class-assignment towards NAAC preparation and make entry of their daily progress/contribution in the prescribed register maintained by the IQAC. The progress will be reviewed daily by the OIC. The modalities are to be implemented on and from 12.12.2023 and all the Departmental Heads of the Academic Departments are requested to take necessary action to cooperate the IQAC.

Officer-in-Charge
 Officer-in-Charge
 Govt. Gen. Degree College
 Keshiary

IQAC Convenors
 IQAC Convenors
 Coordinator
 IQAC CELL
 Govt. Gen. Degree College
 Keshiary



Seen
 13.12.2023

Seen
 13.12.23

Seen
 Banrajdan I. May
 13.12.2023

Seen
 13.12.23

Seen
 13/12/23

Seen
 13/12/2023

Seen
 13.12.23

Seen
 13.12.23

Seen
 13/12/23

Seen
 13/12/23

GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
Tilaboni, Mahisamurah, Paschim Medinipur, 721135

9/GGDCK/ IQAC/ 2023

19.12.2023

NOTICE

All the faculty members are hereby requested to submit the documents / write-up's of module 1, on 9th of January 2024 positively, as assigned by the IQAC coordinators through the Whats app group "NAAC GGDCK" on 19th December 2023.

Mahabali
19/12/2023
Officer-in-Charge
Government General
Degree College
Keshiary



Say 19/12/2023
Kaib 19/12/2023
Coordinator
Govt. Gen. Degree College
Keshiary

Seen
Ar 19/12/23.

Seen
Anitra Samigdam
19.12.23

Seen
S. Baske
19.12.23

Seen
Ar 19/12/2023

Seen
Ashok Dan.
19/12/23

Seen
H. Arif
19.12.23

Seen
Som
19.12.23.

Seen
I. Mahaji
19/12/23

Seen
Ramkrishna
19/12/23

Seen
S. Arif
19/12/23.

GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
Tilaboni, Mahisamurah, Paschim Medinipur, 721135

17/GGDCK/ IQAC/ 2024

10.01.2024

NOTICE

All the faculty members are hereby requested to submit the documents / write-up's of module 2, on 16th of January 2024 positively along with the residual work of module 1, as assigned by the IQAC coordinators through the Whats app group " NAAC GGDCK" on 19th December 2023 and 10th January 2024 respectively.

Shatabdi
10/01/2024
Officer-in-Charge
Government General
Degree College
Keshiary



Seen
[Signature]
10/1/24.

Seen
[Signature] 10/1/2024
Kaiti
10/1/2024

Seen
Anitosa Samajdam
10.1.24

Seen
S. Baske
10.01.2024

Seen
[Signature]
10.1.24

Seen
[Signature]
10.1.24

Seen
Ashok Das
10.1.24

Seen
[Signature]
10.1.24

Seen
[Signature]
10/01/24

Seen
[Signature]
10.1.24

GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
Internal Quality Assurance Cell (IQAC)
Tilaboni, Mahisamurah, Paschim Medinipur, 721135

Received
Wholesale
18/01/2024
Officer-in-Charge
Government General
Degree College
Keshiary

No. 02/GGDCK/IQAC/2024

Date: 18.01.2024

To,

The Officer in Charge
GGDC, Keshiary
Keshiary.

(Copy to Secretary Teachers Council)

Subject: Request for Incorporation of Dr. Aritra Samajdar as a Member of the Internal Quality Assurance Cell (IQAC) following Dr. Kalyanasis Bhattacharya's transfer.

Dear Sir,

We are writing to bring to your attention a matter of significant importance concerning the membership of the Internal Quality Assurance Cell (IQAC). Dr. Kalyanasis Bhattacharyya, our esteemed colleague and a member of the IQAC, has been transferred from our college. In his place an experienced and dedicated member is required for smooth running of the activities of IQAC.

After careful consideration, we have identified Dr. Aritra Samajdar as an ideal candidate to fill the vacancy left by Dr. Kalyanasis Bhattacharya's departure. We are confident that his skills and dedication will strengthen the IQAC's activities.

We appreciate your attention to this matter and look forward to your positive response.

Thank you

Sincerely,

Maitra
18/1/24
18/1/2024
Sr. Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

cc

1. Copy to TCS, GGDCK
2. Copy to Dr. Aritra Samajdar.
3. Copy to Office copy to convenor, IQAC.

Singh
18/1/24

Seen
25.1.24

Seen
25.1.24

Seen
18/01/2024

Seen
18/1/24

Seen
18/1/24

Seen
25.1.24

Seen
18/1/24

Seen
18/1/2024

NAAC Meeting 06/02/2024

1. Kaibh 06/02/2024
2. Say 6/2/2024
3. Sk. Md Ismar 6/2/2024
4. Soumya Sunder Mati 06/02/24
5. Manish Prasad 6/2/24
6. Susanta Kumar Maity 06/02/2024
7. Jayantan Das 06/02/2024
8. Debashi Mandal 06/02/24
9. Monua Panja 06.02.24
10. Shila Borke 06.02.24
11. Shyamali Majhi 06.02.2024
12. Kavaria Das 06.02.2024.
13. Himaj Maht 06.02.2024
14. Ashok Das, 6.2.2024
15. Anandini Saha. 06/02/24.
16. Anur 06/02/2024
17. ~~A~~ 6.2.24

Govt. General Degree College, Keshiary

Dated- 04.04.2024

IQAC Cir. No. 04/2024

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 9.04.2024 for the discussion about the progress of SSR for NAAC.

Sp. Supr
Convenor *Kaish*
4/4/2024

IQAC

GGDC, Keshiary

Shreeaboy 04/04/2024
Officer-in-Charge
Government General
Degree College
Keshiary

Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary

Resolutions:

1. Documents for Criteria 5, 6, 7 are pending
2. Write up of Criteria 1, 2, 3 are needed rectifications
3. Write up and documents for Criteria 4 are pending.

NAAC Progress Meeting
9.4.2024

1. ~~Shikharaj~~ 09/4/2024
2. Say 9/4/2024
3. Manoj Sengupta 9/4/24
4. Jayita Ray Teacher 9/4/2024
5. Indu Mukherjee 9.4.2024
6. Jayanta Das 09.04.2024
7. Kaverin Das 09.04.2024.
8. Anitara Samajdar 9.4.2024
- 9.
10. Him Khatun 09/04/2024
11. ~~Santa~~ Santa 09/04/24
12. Shila Bose 09.04.24
13. ~~D~~ 9.4.24
14. Sk. Md Goman Al Amin 09/04/2024.
15. Sushovan Kar 09.04.2024
16. Susanta Kumar Halty 09-04-2024
17. Papiya Roy 09/04/2024
18. ~~Amrita~~ 09/04/2024
19. Kaibis 9/4/2024

Govt. General Degree College, Keshiary

Dated- 03.05.2024

IQAC Cir. No. 05/2024

NOTICE

All the teachers are requested to attend a meeting at 1.30 P.M on 7.05.2024 for the discussion about the progress of SSR for NAAC.

[Signature]
03/05/2024
Officer-in-Charge
Government General
Degree College
Keshiary

[Signature]
3/5/24
3/5/24
Convenor
Coordinator
IQAC CELL
Govt. Gen. Degree College
Keshiary
GGDC, Keshiary

Resolutions:

1. Most of the data are collected but some are missing. These data should be seeked from the University.
2. College is preparing for submitting JIQA within ~~20th~~ 30th May, 2024.
3. Documents for ~~pre~~ submission of JIQA are collected and prepared according to the format provided by NAAC.

Signatures:

1. *[Signature]* 3/5/2024
2. *[Signature]* 3/5/2024
3. *[Signature]* 3/5/24
4. *[Signature]* 3.5.24
5. *[Signature]* 3/5/24
6. *[Signature]* 3/5/24
7. *[Signature]* 3/5/2024
8. *[Signature]* 03/05/2024
9. *[Signature]* 03.05.24

10. *[Signature]* 3.5.24

11.

12.

13.

14.

15.

16.

17.

18.



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
P.O.- TILABONI MAHISAMURA DIST.- PASCHIM MEDINIPUR PIN-721135

Cir No.6/2024

Date 2.7.2024

Notice

A NAAC Committee has been formed including following teachers to complete SSR within 30th July, 2024. This committee will work exclusively for SSR preparation during these days.

Sl. No.	Name of teacher	Department	Designation
1.	Dr. Nilay Kumar Maitra	Botany	Asst. Professor & IQAC Convenor
2.	Dr. Sutapa Ray	Chemistry	Asst. Professor & IQAC Convenor
3.	Dr. Soumya Sundar Mati	Chemistry	Asst. Professor & NAAC Coordinator
4.	Dr. Hillol Khatua	Chemistry	Asst. Professor
5.	Sk. Md. Ismail Al Amin	Botany	Asst. Professor
6.	Dr. Debarshi Mondal	Zoology	Asst. Professor
7.	Dr. Aritra Samajdar	Anthropology	Asst. Professor
8.	Dr. Monua Panja	Bengali	Asst. Professor
9.	Inder Mukherjee	History	Asst. Professor
10.	Kaushik Das	Pol. Sc.	Asst. Professor

Shalvabarty 02/07/2024
Officer-in-Charge

GGDC, Keshiary
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



Shalvabarty 02/07/2024
Convenor(s)

JE. Coordinator
IQAC IQAC CELL
Govt. Gen. Degree College
Keshiary
GGDC, Keshiary

Note:

The measure is been undertaken due to the extraordinary condition prevailing in the institution owing to its constrained human resource and the urgent deadline to meet.

Shalvabarty 02/07/2024
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Memo NO: 7/2024

9.7.2024

Reflection of ^{UG} pass out students' Certificates in SSR

The resolution has been unanimously taken that the UG pass out students' certificates will be uploaded in SSR portal of our college as an additional document of fulfilling the criteria NO 2: 6: 2.

Signatures:

1. Kaib 9/7/24
2. Him Kish 9/7/24
3. Say 9/7/2024
4. 9/7/2024
5. Indu. Mukhi 9/7/2024
6. Anitosa Samrajdan 9.7.2024
7. Debasbi Mandal 09.07.2024
8. Alanshi Saha 09.07.2024
9. Phay 09.07.2024
10. Jayant Das 09.07.24
11. Sr. Md Samad 09.7.24
12. Shila Borker 09.07.24
13. Ashok Das. 9/7/24
14. Sam 9/7/24
15. 9/7/24
16. Hajar 9.7.24
17. 9.7.24
18. Smati 09.7.24
19. 9/7/2024