



Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....


Date..... 19.04.2024

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

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- A. List of members of the Financial Advisory Committee and Purchase Committee involved in the audit and assessment
- B. Sample document representing the process of dealing and utilization of the Planned Development Grants
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- D. Sample documents representing the process of dealing and utilization of the Maintenance Grants
- E. Internal Audit Reports of the institution
- F. Audit reports from external agency

  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



স্বাধীনতা অঙ্গণ

Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

From : The Principal  
Government General Degree College, Keshiary

To :

## A. List of members of the Financial Advisory Committee and Purchase Committee involved in the audit and assessment

Office of the Principal  
Government General Degree College, Keshiary  
NOTICE  
This is for information to all concerned that the sub-committee of the Teachers' Council, Government General Degree College, Keshiary have been re-constituted for the Academic Session 2022-23 at the T.C meeting held on 17/1/2023

Sub Committee

SUB COMMITTEE	CONVENER/ JT. CONVENERS & MEMBERS
1. ADMISSION	Dr.Susanta Kumar Maity, Dr.AritraSamajdar, Sri Ashok Das, Sri SkMd Ismail Al Amin, (Joint Conveners), members of the ad hoc core committee - Alauddin Shaikh, Md Ataur Rahman, Debarshi Mondal, Hilol Khatua Members: All HODs.
2. ROUTINE	Dr. Monua Panja, Dr. Sutapa Ray (Joint Conveners) Members: Dr.Susanta Kumar Maity, Smt. Jayita Roy Tapadar, Md. AtaurRahaman
3. EXTERNAL EXAMINATION	Dr. Sutapa Ray, Sri Alauddin Sheikh (Joint Conveners) Members: Dr. Susanta Kumar Maity, Dr. Monua Panja
4. INTERNAL EXAMINATION	MDAtaur Rahman, Sri Hilol Khatua(Joint Conveners) Members: Dr. Manidip Shasmal, SmtShilaBaske, Smt. Papiya Ray
5. COLLEGE ELECTION	Dr.Sutapa Ray, Sri Kalyanashis Bhattacharyya, (Joint Conveners) Members: All faculty
6. IQ.A.C.	Dr.Sutapa Ray, Dr.Nilay Kumar Maitra (Jt. Coordinators) Members: Sri Kalyanashis Bhattacharyya, Dr. Susanta Kumar Maity, Dr. Soumya Sundar Mati
7. FINANCIAL ADVISORY	Sri Kalyanashis Bhattacharyya, Dr. Nilay Kumar Maitra ( Joint Conveners) Members: All HODs.
8. PURCHASE	Sri Kalyanashis Bhattacharyya (Convener) Members: All HODs and H.C. of the Office of the Principal
9. SERVICE BOOK	Dr. Nilay Kumar Maitra, Sri Debarshi Mondal (Joint Conveners) Members: Dr. Sutapa Ray, Dr. Susanta Kumar Maity
10. INCOME TAX	Dr. Soumya Sundar Mati (Convener) Members: Sri Debarshi Mondal, Dr.Manidip Shasmal
11. IT & NETWORK	Dr. SoumyaSundar Mati , SkMd Ismail Al Amin(Jt.Conveners) Members: : Sri HilolKhatua
12. WOMEN CELL	Smt. Saranya Mukherjee, Dr.Monua Panja (Joint Conveners) Members: Smt. Papiya Roy, Smt.ShilaBaske, Dr.Sutapa Ray, Smt.Jayita Roy Tapadar
13. VISAKHA	Smt. Shila Baske, Smt. Jayita Roy Tapadar (Joint Conveners) Members: Dr. Monua Panja, Smt. Saranya Mukherjee
14. RESEARCH/ PROJECT	Dr. AritraSamajdar, Dr.Sutapa Ray (Joint Conveners) Members: Dr. Nilay Kumar Maitra, Dr.Soumya Sundar Mati, Dr.Manidip Shasmal, Dr.MonuaPanja
15. CULTURAL & STUDENTS' MAGAZINE	Dr. MonuaPanja, Smt. Saranya Mukherjee (Joint Conveners) Members: Sri Ashok Das, SmtShyamaliMajhi, Sri AlauddinSeikh
16. SPORTS	Sri Ashok Das, Sri. Sayantan Das (Joint Conveners) Members: Smt. Shila Baske, Md.Ataur Rahman
17. CAREER COUNSELLING, PLACEMENT & PROFESSIONAL TRAINING CELL	Md. Ataur Rahman , Dr.Manidip Shasmal (Joint Conveners) Members: Smt. Papiya Ray, Smt. Jayita Roy Tapadar
18. STUDENTS' WELFARE & SCHOLARSHIP	Sri. SkMd Ismail Al Amin, (Convener) Members: Sri Alauddin Sheikh, Smt Shyamali Majhi, Dr. SoumyaSundar Mati (Members), Sri Hilol Khatua

19	SEMINAR & SYMPOSIUM	Dr. Aritra Samajdar, Sri Alauddin Sheikh (Joint Conveners) Members: Smt. Jayita Roy Tapadar, Sri. Kalyanashis Bhattacharyya, Sri Debarshi Mondal
20	LIBRARY	Sushovon Kar (Convener) Members: All HODs, Sudipta Dey (Office)
21	YOUTH PARLIAMENT	Sri. Kalyanashis Bhattacharyya, Sri Debarshi Mondal (Joint Conveners) Members: Smt. Saranya Mukherjee, Sri. Sayantan Das
22	GRIEVANCE REDRESSAL	Smt. Shila Baske, Sri. Ashok Das (Joint Conveners) Members : Dr. Monua Panja , Sri Alauddin Seikh
23	ANTI-RAGGING CELL	Smt. Jayita Roy Tapadar, Dr.Susanta Kumar Maity (Joint Conveners) Members: All HODs
24	SC/ST COMPLAINTS	Smt. Shila Baske, Smt. Syamali Majhi, (Joint Conveners) Members: Smt. Papiya Ray, Sri. Ashok Das
25	INFRASTRUCTURE REVIEW AND DEVELOPMENT	Sri Kalyanashis Bhattacharyya, Sri Nilay Kumar Maitra (Joint Convener) Md AtaurRahaman, SkMd Ismail Al Amin(Members)
26	UGC	Dr.Sutapa Ray (Convener) Members: All HODs
27	NSS UNIT	Dr. Susanta Kumar Maity (Programme Officer) Members: Sri. Ashok Das, Sri SkMd Ismail Al Amin , Sri. Kalyanashis Bhattacharyya , Sri Hilol Khatua, Sushovon Kar
28	ACADEMIC AUDIT AND REVIEW	Sri. Kalyanashis Bhattacharyya, Sri AritraSamajdar (Joint coordinator) Members: Sri. SK Md Ismail Al Amin, Dr.Sutapa Ray, Sri. Ashok Das, Sri Alauddin Sheikh
29	COLLEGE INTERNAL COMMITTEE FOR THE STUDENTS WITH DISABILITIES AND ELDERLY PERSONS.	Sri Ashok Das, Sri Sayantan Das (Joint Conveners) Smt. Shila Baske, Dr. Sutapa Ray (Members)
30	RUSA	Dr. Nilay Kumar Maitra (Coordinator), Dr.Susanta Kumar Maity (Civil), Sri Sayantan Das (Academic), Sri Ashok Das (Procurement), Sri Kalyanashis Bhattacharyya (Finance), Smt. Shyamali Majhi (Equity Assu.), Dr. Sutapa Ray (Research), Sri. SkMd Ismail Al Amin (MIS)
31	COVID Cell	Dr.Susanta Kumar Maity, Smt. Saranya Mukherjee ( Jt.Conveners) Sri DebarshiMondal, Sri AlauddinSeikh, Smt.Shyamali Majhi (Members)
32	Swap Cell	Dr.Susanta Kumar Maity(Greenery)Smt. Saranya Mukherjee (Sanitation and Hygiene) Sri Debarshi Mondal(Energy Management) , Sri Alauddin Sheikh (waste Management), Md. Ataur Rahman(Water Management)
33	ICC	Dr. Sutapa Ray (Convener) Smt. Shila Baske, Dr. Monua Panja, Smt. Saranya Mukherjee, Sri Kalyanashis Bhattacharyya(Members), Sri Sudipta Dey (NTR)
34	Anti-Ragging Squad	Sri Sayantan Das , Smt. Jayita Roy Tapadar (Members)
35	RTI Cell	Dr. Nilay Kumar Maitra, Dr. Sutapa Ray (Jt. Conveners) Dr.Susanta Kumar Maity(Member)

The Chairman and the Secretary, Teachers' Council are the Ex-Officio members of all sub-committee.

Chairman, Teachers' Council  
Govt. Gen. Degree College, Keshiary  
Officer-in-Charge  
Government General Degree College  
Keshiary

Secretary, Teachers' Council  
Govt. Gen Degree College, Keshiary  
Teachers' Council Secretary  
Govt. General Degree College, Keshiary

Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary






At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary  
Dist- Paschim Medinipur : PIN-721135  
[www.ggdckeshiary.ac.in](http://www.ggdckeshiary.ac.in)

Date 19.04.2024

### 1. Purchase planning:

### 3. Approval and allotment of fund:

  
**GOVERNMENT OF WEST BENGAL**  
Department of Higher Education, Science & Technology and Biotechnology  
C.O. Branch  
Bikash Bhattacharya, Salt Lake City, Kolkata - 700081.

Dated, Kolkata, the 17<sup>th</sup> Jan-2018.

No. 22- ED/EO/AC/432056

From: The Assistant Secretary  
To the Govt. of West Bengal  
Dept of H.E., Science & Technology and Biotechnology,

To : The Officer-in-Charge,  
Govt. Genl. Degree College, Kankhalay,  
Paschim Medinipur, West Bengal/PJ-721135.

Sub: Administrative approval towards Purchase of Furniture Item WBSGSCD, for Govt. Genl. Degree College, Kankhalay, Paschim Medinipur.

**Ref. No. Memo No. 280/EO/27, Dt. 11-12-2017**

The undersigned is directed by order of the Governor to say that the Governor has been pleased to accord administrative approval towards Purchase of Furniture Item WBSGSCD, for Govt. Genl. Degree College, Kankhalay, Paschim Medinipur W.B. at an estimated cost of Rs. 40,48,274/- (Plenary Four Lakh from the thousand Two hundred Twenty Five only).

The charge for the aforesaid proposal will be met from the provision under the head of item "2205-00-010-01-00-00-00".

This order issues with the concurrence of the Principal Advisor, Education vide no U.O. No. 779-74/Edu/Secn, dated 18.03.2018.

All concerned are being informed.

Yours faithfully  
Sd/-  
Assistant Secretary  
To the Govt. of West Bengal  
Dept of H.E., Science & Technology and Biotechnology,

Dated, Kolkata, the 17<sup>th</sup> Jan-2018.

No. 17/2174-64(40)

Caps. forwarded for information and necessary action to:

1. Principal Accountant General (ADE), West Bengal, Treasury Building, Kolkata-700021.
2. Principal Accountant General (S&T), West Bengal, Treasury Building, Kolkata-700021.
3. Financial Advisor, Education, Bikanth Bhawan, P.O. Salt Lake, Kolkata-700021.
4. Director of Public Instruction, West Bengal, Bikanth Bhawan, Salt Lake, Kolkata-700021.
5. The Officer-in-Charge, Govt. Genl. Degree College, Kankhalay, Paschim Medinipur/PJ-721135.
6. Budget Branch of this Department.
7. Guard file.

*Chatterjee*  
Assistant Secretary  
To the Govt. of West Bengal  
Dept of H.E., Science & Technology and Biotechnology

#### 4. Tender quotations (sample)

[illegible]

*Anil Saboty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



স্বাধীনতা সঙ্গীত

# Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## 5. Work order (sample):

Government of West Bengal  
Office of the Principal  
**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary  
Dist- Paschim Medinipur : PIN-721135

Memo No. 88/GGDCK/ten/18 Date 01/09/18

From: The Principal  
Government General Degree College, Keshiary

To: The  
Marketing Manager  
West Bengal Small Industries Development Corporation Ltd.  
Shilpa Bhawan, 31, Black Bura Lane, Kolkata 700012

Reference: 2N/GGCT/5, dated 24.11.2017  
Quotation No. 11-170158/MKT-BUT, Dated 28.11.2017

Dear Sir,

Please supply the following articles for the Office along with the bills in triplicate on or before 23/02/2018. If no articles are not supplied within the specified period, the order may be regarded as cancelled if no intimation is received regarding the extension of the delivery time.

Further you are requested to deliver the items to the Office of the Principal/Officer-in-Charge through your messenger who will be able to demonstrate the proper functioning of the instruments supplied.

Sl. No.	Description of items	Rate	Quantity
1	Wooden Cabinet (SFT) (EN-9403), Item Code: WFG-012	Rs. 1,430/-	250

Thanking you,

Yours faithfully,

*[Signature]*  
Principal/Officer-in-Charge  
Government General Degree College, Keshiary

*[Signature]*  
Marketing Manager  
West Bengal Small Industries Development Corporation Ltd.  
Shilpa Bhawan, 31, Black Bura Lane, Kolkata 700012

## 6. Bill (sample):

TAX INVOICE

INVOICE NO. 11-170158/MKT-BUT, DATED 28.11.2017

TO: THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD. (A SOVT. OF WEST BENGAL UNDERTAKING) MARKETING DIVISION, (FURNITURE CELL) 31, BLACK BURA LANE, SHILPA BHAWAN, KOLKATA - 700 012.

FROM: GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

DATE: 23/02/2018

SR. NO.	PRODUCT DESCRIPTION	ITEM CODE	QTY	RATE	AMOUNT
1	WOODEN CABINET (SFT) WFG-012		250	1430.00	357500.00
	DELIVERY CHARGE @ 7.00%				2502.50
	TOT. RS.				357500.00
	TOT. RS.				360002.50
	TOT. RS.				362525.00
	TOT. RS.				36427.25
	TOT. RS.				34427.25
	TOT. RS.				0.50

Sub-Total: Rs. 362525.00  
Total Gross Amount: Rs. 36427.25  
(Rupees: Lakhs: 36,000; Paise: 427.25)

Under the Charge  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

Delivery Challan No. Date  
P-006423 09/03/18

TOTAL: 453380.00

Rupees: Four Lacs Fifty One Thousands Three Hundred Eighty Only.

YOUR ORDER REF NO: 1-29/800CK/ten/18

E & O.E.  
For The West Bengal Small Industries Development Corporation Ltd.

Signature: *[Signature]*  
The West Bengal Small Industries Development Corporation Ltd.

## 7. Allotment of fund:

GOVERNMENT OF WEST BENGAL

Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018

Sanction cum Allotment Order

Demand No. 70 Department Code: HE Financial Year: 2018-2019

1. Sanctioning Authority: O.S.D & EX-OFFICIO ASSISTANT SECRETARY

2. Name of the Scheme/Project: Purchase of Furniture from WBISDC for Govt. General Degree College, Keshiary, Paschim Medinipur.

3. Purpose of Sanction: Purchase of Furniture from WBISDC for Govt. General Degree College, Keshiary, Paschim Medinipur.

4. Amount for which Administrative Approval has been obtained: Rs. 404275

5. Approved by: Addl. Chief Secretary, Dept. of H.E. Science & Technology and Biotechnology

6. Total Fund Sanctioned under the project/scheme: Rs. 0

7. Amount of the Financial Sanction: Rs. 404275 (in words: Rs. Forty Lakh Nine Thousand Two Hundred Seventy Five Only.)

8. Head(s) of Account(s): 4202-01-203-00-005-02-00-V

9. Name of the Sub-Allocating Authority: DDO, OFFICER IN CHARGE, GOVT. GENERAL DEGREE COLLEGE AT KESHIARY, PASCHIM MEDINIPUR

10. Name of the Treasury/PAD: Treasury Officer, Khargapur

11. This Order is not an authority to incur any expenditure which is not permitted under any financial rule and/or order of the Government or approved guidelines of the Scheme/Project.

12. Under no circumstances the allotted amount placed under this sanction may be utilized / diverted for any other purposes.

13. Whether Utilization Certificate required: Yes

14. Special Instruction, if any:

15. Fund is released to be executed by O.I.E. Govt. Gen. Degree College, Keshiary in terms of PD Memo 1872-FB dated 28.03.18, in ref. to admin. approval No. 22-6/CG/4C/43/16 & 17.01.18 subject to compliance of incurrence norms as per G.O. 5406-F(1) dt. 25.06.12 & No. 4363-F dt. 13.06.06 with concurrence of F.A. Edn. Dept. U.O. No. 133-F/Edn. dated 07.06.18.

16. Total released amount is within the Budget Provision of the above mentioned head of account during 2018-2019.

17. This order issues in exercise of the power delegated under Finance Department Memo No. 1872-F dated 28.03.2018 with the concurrence of Finance Dept. with G.P.A. Education U.O. No. 133-F/Edn. dated 07.06.2018

O.S.D & EX-OFFICIO ASSISTANT SECRETARY  
Higher Education, Science & Technology and Bio-Technology

## 8. Utilization Certificate:

Government of West Bengal  
Office of the Principal  
**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary  
Dist- Paschim Medinipur : PIN-721135

Memo No. 88/GGDCK/18 Date 19.09.2018

From: The Principal  
Government General Degree College, Keshiary

To: The Assistant Secretary  
Government of West Bengal,  
Department of Higher Education, Sci. and Tech. & Biotech.,  
Bikash Bhawan, Salt Lake City, Kolkata - 700091

Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018

Subject: Submission of Utilization Certificate for the fund amounting Rs.40,49,275/- (Rupees Forty Lacs Forty Nine Thousand Two Hundred and Seventy Five only)

Sir,

Reference to Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018, I am submitting herewith the Utilization Certificate for the fund amounting Rs.40,49,275/- (Rupees Forty Lacs Forty Nine Thousand Two Hundred and Seventy Five only) for your kind perusal and necessary action.

Thanking you.

Yours sincerely,

*[Signature]*  
(DR. SUDIPTA CHAKRABORTY)  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

Enclosed: Utilization Certificate reference to the Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018

Government of West Bengal  
Office of the Principal  
**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary  
Dist- Paschim Medinipur : PIN-721135

Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018 Date 19/09/2018

From: The Principal  
Government General Degree College, Keshiary

To: **UTILISATION CERTIFICATE**

Certified that out of Rs. 40,49,275/- (Rupees Forty Lacs Forty Nine Thousand Two Hundred and Seventy Five only) sanctioned against the Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018 in the Financial Year 2018-2019 under the Head of Account 70-4202-01-203-00-005-02-00-V in favour of Officer in Charge, Government General Degree College at Keshiary, Paschim Medinipur under the Directorate of Public Instruction, Government of West Bengal, a sum of Rs.40,49,275/- (Rupees Forty Lacs Forty Nine Thousand Two Hundred and Seventy Five only) has been utilised (heads of expenditure tabulated below) and a sum of Rs. Nil/- remained unutilised till as on 18/09/2018.

Sanction Memo No. 132(Sanction) EH/CG/4C-63/16, 12.06.2018	Head of Account: 70-4202-01-203-00-005-02-00-V
Expense heads	Purchase of Furniture from WBISDC
Allotted amount (Rs.)	Rs. 40,49,275/-
Paid amount (Rs.)	Rs. 40,49,275/-
Balance amount (Rs.)	Nil

Certified that I have satisfied myself that the conditions on which the grant were sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

Kind of Check Exercised:

1. Tender quotation verification
2. Receipt and Payment Statement

*[Signature]*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

Govt. Gen. Degree College  
Keshiary

*[Signature]*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





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# Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHARIY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshariy  
Dist- Paschim Medinipur : PIN-721135  
www.ggdckeshariy.ac.in

Memo No. ....

Date 19.04.2024

## C. Sample documents representing the process of dealing and utilization of the Non-planned Grants

### 1. Allotment received for non-planned expenses:

GOVERNMENT OF WEST BENGAL

Tel: .....  
Date: 28/09/2018

Memo No: 531 (Sanc./HED-16014/11/9/2018-CG-46806)

Sancion-cum-Allotment Order

Demand No: 70 Department Code: HE Financial Year: 2018 - 2019

1. Sanctioning Authority: ASSISTANT SECRETARY

2. Name of the Scheme/Project: Fund for purchase of Books & Journals, chemicals & glass goods and different contingency purposes like maintenance of equipments, water purifiers, furniture etc. in the Govt. Colleges

3. Purpose of Sanction: Fund for purchase of Books & Journals, chemicals & glass goods and different contingency purposes like maintenance of equipments, water purifiers, furniture etc. in the Govt. Colleges

4. Amount for which Administrative Approval has been obtained: Rs. 12000000

5. Approved by: Addl Chief Secretary, Deptt. of H.E., Science and Technology and Biotechnology

6. Total Fund Sanctioned under this project/scheme till date: Rs. 0

7. Amount of this Financial Sanction: Rs. 12000000 (in words Rs. One Crore Twenty Lakh Only)

8. Name of the Sub-Allotting Authority / DDO, as per annexe enclosed

9. Name of the Treasury/PAO, as per annexe enclosed

10. This Order is not an authority to incur any expenditure which is not permitted under any financial rule and/or order of the Government or approved guideline of the Scheme/Project.

11. Under no circumstances the allotted amount placed under this sanction may be utilized / diverted for any other purposes

12. Whether Utilization Certificate required: Yes

13. Special Instruction, if any:

14. Total released amount is within the Budget Provision of the above mentioned head of account during 2018 - 2019

15. This order issues in exercise of the power delegated under Finance Department Memo. No. 1872-F.B dated-26.03.2018 with the concurrence of Finance Deptt. vide Gr. Financial Advisor, Education Department U.O. No. 485-FA/HED dt. 26/09/2018

ASSISTANT SECRETARY  
Higher Education, Science & Technology and Bio-Technology

Annexure of Memo No- 531 (Sanc./HED-16014/11/9/2018-CG-46806 Date- 28/09/2018)

Allocation From: Department - HE-Higher Education Department to - MFED10-OFFICER IN CHARGE, GOVT GENERAL DEGREE COLLEGE AT KESHARIY, PASCHIM MEDINIPUR

Treasury Name: Kharagpur Treasury

ID	Head of Account	Scheme Description	Object of Expenditure	Allotted Amount
486485	70-2202-03-103-009-50-00-V	Government Colleges and Institutes	Other Charges	200000
				200,000.00

ASSISTANT SECRETARY  
Higher Education, Science & Technology and Bio-Technology

Annexure of Memo No- 113 AC Date- 06/05/2018

Allocation From: HED - DIRECTOR, HED001-DIRECTOR OF PUBLIC INSTRUCTION, WEST BENGAL, to MFED10-OFFICER IN CHARGE, GOVT GENERAL DEGREE COLLEGE AT KESHARIY, PASCHIM MEDINIPUR

Treasury Name: Kharagpur Treasury

ID	Head of Account	Scheme Description	Object of Expenditure	Allotted Amount
125681	70-2202-03-103-009-01-01-V	Government Colleges and Institutes	Pay	250000
125682	70-2202-03-103-009-01-02-V	Government Colleges and Institutes	Dearness Allowance	310000
125683	70-2202-03-103-009-01-03-V	Government Colleges and Institutes	House Rent Allowance	40000
125684	70-2202-03-103-009-01-05-V	Government Colleges and Institutes	Interim Relief	30000
125685	70-2202-03-103-009-01-07-V	Government Colleges and Institutes	Other Allowance	10000
125686	70-2202-03-103-009-01-12-V	Government Colleges and Institutes	Medical Allowance	30000
125687	70-2202-03-103-009-01-14-V	Government Colleges and Institutes	Grade Pay	60000
125688	70-2202-03-103-009-02-00-V	Government Colleges and Institutes	Wages	40000
125689	70-2202-03-103-009-11-00-V	Government Colleges and Institutes	Travel Expenses	5000
125690	70-2202-03-103-009-12-00-V	Government Colleges and Institutes	Medical Reimbursement under WBHS 2008	30000
125691	70-2202-03-103-009-13-01-V	Government Colleges and Institutes	Electricity	25000
125692	70-2202-03-103-009-13-02-V	Government Colleges and Institutes	Telephone	5000
125693	70-2202-03-103-009-13-04-V	Government Colleges and Institutes	Other Office Expenses	5000
125694	70-2202-03-103-009-00-00-V	Government Colleges and Institutes	Other Charges	10000
				7,160,000.00

ADP(A)  
DIRECTOR OF PUBLIC INSTRUCTION, WEST BENGAL

Circular No: 39/1/18 Date: 04.10.18

NOTICE

The Head of the Departments are requested to be present in a Purchase Committee Meeting to be held on 06.10.2018 at 12:30 PM in the chamber of Officer in Charge, GGDC, Keshariy in connection with the procurement of various equipments for the different departments of the college.

Principal Officer in Charge  
GGDC, Keshariy

Minutes of the meeting held on 06/10/18

Reference to College Memo No. 276/GGDC/K. dated 06.09.2018, WEBEL INFORMATICS LIMITED, 225F, A.J.C. BOSE ROAD, 4TH FLOOR, KOLKATA-700020 had submitted a Quotation No. HED/ATN/GGDC/K-02/2018-19, 28.09.2018 for probable purchase of computer, photocopier and LCD projector etc. for the different departments of Government General Degree College, Keshariy, Paschim Medinipur. In this regard the Purchase Committee unanimously resolved to select order to the WEBEL INFORMATICS LIMITED for the purchase of the following:

No.	Description of items	Quantity
1.	Desktop computer (I3, 4GB RAM, 1TB HDD, 19" LED monitor; DVD writer, multimedia keyboard, optical mouse)	06
2.	UPS 600 VA (APC)	06
3.	Digital Camera (SLR) D3500 (Body + 18-55mm + 70-300mm; D zoom kit lenses); 24.2 MPX format (CM5 sensor: ISO 12800)	02
4.	Photocopier - Canon Model-2040N	03
5.	LCD Projector - Epson Model-341 (3200 Lumens)	05
6.	HP Laser jet monochrome Printer (1108)	03
7.	HP Deskjet colour Printer (2822)	01
8.	Pen drive 32 GB (HP)	10
9.	Portable public addressing system (sound system with wireless speakers: ARISA)	01
10.	Scanner A4 size (Canon- LIDE 120)	04

In this regard, the Purchase Committee has requested the Officer-in-Charge to take the necessary steps.

Signature:

1. Principal Officer in Charge  
2. Addl. Secy. to Officer in Charge  
3. Addl. Secy. to Officer in Charge  
4. Addl. Secy. to Officer in Charge  
5. Addl. Secy. to Officer in Charge  
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9. Addl. Secy. to Officer in Charge  
10. Addl. Secy. to Officer in Charge

### 3. Tender quotation:

WEBEL INFORMATICS LIMITED  
(A Govt. of West Bengal Undertaking)

225F, A. J. C. Bose Road, 4th Floor, Kolkata-700 020,  
Phone: 91-33-2282 3587/461/468 Fax: 91-33-2281 0884  
PAN: AAACW4621H • CIN NO: U72900WB1982PLC034324  
GSTIN: 19AAACW4621H1Z

No. WIL/QTNGGDC/K-02/2018-19 28/09/2018

The Officer-in-charge  
Government General Degree College, Keshariy  
Telipukur, P.O.- Tilaboni Mahisamura, P.S.- Keshariy  
Paschim Medinipur,  
Pin - 721135

Sub: Quotation for Desktop, UPS, Laptop, Photocopier, Projector, Printer, Scanner, Camera and other IT peripherals.

Sr,

This is in reference to your enquiry No.216/GGDC/K dated 06.09.2018 to our representative regarding submission of quotation for the following make of Desktop, UPS, Laptop, Photocopier, Projector, Printer, Scanner, Camera and other IT peripherals. We are furnishing below the rate of the following products, as desired by you.

Sr.No.	Details Item Description	Qty	Unit Rate (Rs.)	Total (Rs.)
01	Desktop PC Intel Core i3 Processor Latest Generation + 4GB RAM, 1 TB HDD, 19" LED Monitor, DVD Writer, Multimedia Keyboard, Optical Mouse, ATX Cabinet with SMT	01	38,750/-	38,750/-
02	LAPTOP - HP/DELL Intel core i3 processor Latest Generation 4GB RAM, 1 TB HDD, 15.6" Screen, DVD RW, Webcam	01	39,500/-	39,500/-
03	UPS 600 VA (APC)	01	2,650/-	2,650/-
04	OR Photocopier - Canon - Model - 2040N (Print, Color Scan, Copier and upgradable)	01	52,250/-	52,250/-
			64,900/-	64,900/-

Continued on page 02

E-mail: enquiry@webelinformatics.com • Website: http://www.webelinformatics.com

WEBEL INFORMATICS LTD. CONTINUATION SHEET

Page: 02

No. WIL/QTNGGDC/K-02/2018-19 28/09/2018

Sr.No.	Details Item Description	Qty	Unit Rate (Rs.)	Total (Rs.)
05	LCD Projector - Epson - Model-S41 3200 Lumens	1	32,500/-	32,500/-
06	Scanner A4 size - Canon - Model - Lide120	1	4,600/-	4,600/-
07	External Hard Disk - Seagate - 2 TB	1	5,500/-	5,500/-
08	Digital Camera (SLR) D3500 - Nikon (Body + 18-55 mm + 70-300 mm + other details on specification)	1	50,850/-	50,850/-
09	DSLR Camera - EOS1300D - Canon (Body + 18-55 mm + 55-250 mm + other details on specification)	1	41,500/-	41,500/-
10	Pen Drive 32 GB - HP	1	850/-	850/-
11	Quick Heal Antivirus Internet Security 3 users 3 years	1	7,850/-	7,850/-
12	Quick Heal Antivirus Internet Security (3 users 3 years)	1	9,900/-	9,900/-
13	Portable Public Addressing System (sound system with wireless speakers - Abhija)	1	23,500/-	23,500/-
14	HP LaserJet Monochrome Printer - 1108	1	5,600/-	5,600/-
15	HP Color Deskjet Printer - 2822 (all in one)	1	5,600/-	5,600/-

Terms & Conditions:

- Price: Inclusive of 18% GST.
- Delivery: within 15 Days from the date of receipt of the working order.
- Warranty: As per OEM.
- Validity of the quotation: 75 days

For Webel Informatics Ltd  
Pradyumn Mahapatra  
Chief Executive Officer &  
Whole Time Director

### 4. Work order:

Government of West Bengal  
Office of the Principal  
GOVERNMENT GENERAL DEGREE COLLEGE, KESHARIY  
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshariy  
Dist- Paschim Medinipur : PIN-721135

Memo No. 276/GGDC/K. dated 06.09.2018 Date: 06.10.2018

From: The Principal  
Government General Degree College, Keshariy

To:

M/s. WEBEL INFORMATICS LIMITED  
225F, A.J.C. BOSE ROAD, 4TH FLOOR, KOLKATA 700020

Reference: 216/GGDC/K. dated 06.09.2018

Quotation No. WIL/QTNGGDC/K-02/2018-19, 28.09.2018

Sr,

Please supply the following articles for the Government General Degree College, Keshariy, along with the bills in triplicate on or before 06/10/2018. If the articles are not supplied within the specified period, the order may be regarded as cancelled if no intimation is received regarding the extension of the delivery time.

Further you are requested to deliver the items in the Office of the Principal/Officer-in-Charge through your messenger who will be able to demonstrate the proper functioning of the instruments supplied.

Sr. No.	Description of items	Rate	Quantity
1.	Desktop computer (I3, 4GB RAM, 1TB HDD, 19" LED monitor; DVD writer, multimedia keyboard, optical mouse)	Rs.38,750/-	06
2.	UPS 600 VA (APC)	Rs. 2,650/-	06
3.	Digital Camera (SLR) D3500 (Body + 18-55mm + 70-300mm; D zoom kit lenses); 24.2 MPX format (CM5 sensor: ISO 12800)	Rs.50,850/-	02
4.	Photocopier - Canon Model-2040N	Rs.44,900/-	03
5.	LCD Projector - Epson Model-341 (3200 Lumens)	Rs.32,500/-	05
6.	HP Laser jet monochrome Printer (1108)	Rs. 5,600/-	03
7.	HP Deskjet colour Printer (2822)	Rs. 5,650/-	01
8.	Pen drive 32 GB (HP)	Rs. 850/-	10
9.	Portable public addressing system (sound system with wireless speakers: ARISA)	Rs.23,500/-	01
10.	Scanner A4 size (Canon- LIDE 120)	Rs. 4,600/-	04

Thanking you,

Principal Officer in Charge  
Government General Degree College, Keshariy

Officer-in-Charge  
Govt. Gen. Degree College  
Keshariy



স্বাধীনতা অঙ্গ

# Government of West Bengal Office of the Principal

## GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

### D. Sample documents representing the process of dealing and utilization of the Maintenance Grants

#### 1. Call for e-tender :

GOVERNMENT OF WEST BENGAL  
Office of the Principal  
Government General Degree College, Keshiary  
P. O. Tilaboni Mahisamura, Dist. Paschim Medinipur, PIN - 721135  
Website: www.ggdckeshiary.ac.in; Email: principalgkdckeshiarygovtcollege@gmail.com  
Memo No. T-01/GGDC/K/2022 Date: 28/04/2022  
NIT NO:SG-I/GGDC/001/2022

**NOTICE INVITING ELECTRONIC QUOTATIONS FOR ENGAGEMENT OF PRIVATE SECURITY PERSONNEL AT GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
Online item rate e-Quotation is being invited through e-tendering portal <https://www.wbtenders.gov.in> from the resourceful, reputed, bona fide, registered security agency firms for the work as mentioned below as per format given in Annexure - I, under the office of Principal, Govt. General Degree College, Keshiary, during the year 2022-23.

- Name of Work: Providing 4 (four) Nos. Security Guard (without Gun) for guarding the Govt. General Degree College, Keshiary for the period from 01/07/2022 to 31/03/2023.
- Name and Address of the Office: Office of the Principal, Government General Degree College, Keshiary, P.O. Tilaboni Mahisamura, P.S. Keshiary, Dist. Paschim Medinipur, PIN-721135, W.B. Email: principalgkdckeshiarygovtcollege@gmail.com
- Eligibility of the bidders: Reputed, resourceful, experienced & bona-fide registered Private Agencies having experience of giving security service to at least two Govt. Institutions of West Bengal.
- Documents to be submitted along with the application:
  1. Copy of License for carrying on business of private Security Agency issued by the Department of Home Affairs for security services
  2. Copy of ESI registration
  3. Copy of EPT registration
  4. Copy of PAN Card,
  5. Copy of Trade License
  6. Copy of Service Tax registration
  7. Copy of MSME and NSIC Certificate (if EMD exemption Claimed).
  8. Tax clearance certificate &
  9. Creditentials
  10. Annexure-I, III and IV on official pad of the agency/company as per format.

Sd/-  
Officer-in-Charge  
ment General Degree College, Keshiary

Signature Not Verified  
Digitally signed by Sd/- Officer-in-Charge, ment General Degree College, Keshiary, DN: cn=Sd/- Officer-in-Charge, ment General Degree College, Keshiary, o=Government of West Bengal, ou=Government General Degree College, Keshiary, email=principalgkdckeshiarygovtcollege@gmail.com, c=IN

#### 2. Advertisement in newspaper:

ENCLOSURE-02: ADVERTISEMENT IN NEWSPAPERS  
(DELHI/ANUPGE/29-24-2022, THURSDAY, PAGE 9)

**81 World**

Russia cuts off 2 EU nations from its gas in war escalation

The European leaders denounced the move as reckless

UN chief and Russian Putin agree on key Ukraine ceasefire

Israel strikes on Hezbollah's soldiers

Monument court sentences him 5 to 5 years for corruption

1. Baku asks PM to tender ap... for its effective

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স্বাধীনতা অঙ্গ

# Government of West Bengal Office of the Principal

## GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

### 5. Notice on tender outcome:

Government of West Bengal  
Office of the Principal  
**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary  
Dist- Paschim Medinipur : PIN-721135

Memo No. 157/GGDCK/2022, Date: 29/06/2022

From: The Principal  
Government General Degree College, Keshiary

To:  
M/S. Oxford Security Service  
Kailota Chawh, Midnapore  
Paschim Medinipur, PIN 721181

Subject: Notice regarding the outcome of the E-tender NIT No. : SG-1/GGDCK/001/2022 and E-Tender ID: 2022\_DHE\_378096\_1

Sir,

I would like to notify you that based on criteria as mentioned in the clause advertised in the NIT No. SG-1/GGDCK/001/2022, Page No. 03, General Guidelines: Point No. 13 and the in accordance with the rules issued in the Memo No. ED-166/2020, dated 03.12.2020 and Memo No. 2320-FY, dated 07.06.2022, M/S. Oxford Security Service has emerged as the winning bidder based on its greater experience in serving Government institutions and also on higher average turnover (in lack of Rs.) for last three years. It may be noted that the above mentioned outcome of the E-tender NIT No. : SG-1/GGDCK/001/2022 has already been notified vide Memo No. 5-05/GGDCK/2021, Dated: 22/06/2022 available in <https://www.bidders.gov.in>.

In this scenario you are being notified to communicate the Office of the Principal, Government General Degree College, Keshiary immediately and express your interest to deploy four security guards (without gun) for guarding the government properties of the College day and night from 1<sup>st</sup> July, 2022 to 31<sup>st</sup> March, 2023 at the earliest. Thanking you in anticipation of your sharp response.

Yours sincerely,

*[Signature]*  
Convener  
Purchase Committee

*[Signature]*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

### 6. Acceptance of offer:

**M/S. OXFORD SECURITY SERVICE**  
KUIKOTA CHAWK, MIDNAPORE, PASCHIM MEDINIPUR - 721101  
SPECIALIST IN GUINMAN, EX-MAN, TRAINED SECURITY GUARD & SUPERVISOR  
Mobile No. : 9434160966 • Ph. & Fax No. : (03222) 276684 • E-mail : dhibendu\_mal@yahoo.com

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To:  
The Principal/Officer-in-Charge  
Government General Degree College, Keshiary  
P.O. Tilaboni Mahisamura,  
Dist. Paschim Medinipur-721135

Sub: Award of Contract is accepted vide tender ID No. 2021\_DHE\_378096\_1.

Reference: You're office Memo No. 157/GGDCK/2022 Date: 29/06/2022.

Respected Sir,

I hereby express my willingness to provide the security services under above work period from 01/07/2022 to 31/03/2023 based on award of contract, against Bid ID No. 2565137 Dated 09/05/2022.

I am also hereby directed to communicate shortly.

Kindly issue me the work order for above work.

Please accept the same.

Thanks & Regards  
M/S OXFORD SECURITY SERVICE  
*[Signature]*  
Proprietor

### 7. Work order for security maintenance:

Government of West Bengal  
Office of the Principal  
**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary  
Dist- Paschim Medinipur : PIN-721135

Memo No. 157/GGDCK/2022, Date: 29/06/2022

From: The Principal  
Government General Degree College, Keshiary

To:  
M/S. Oxford Security Service  
Kailota Chawh, Midnapore  
Paschim Medinipur, PIN 721181

Ref: i. Memo No. T-05/GGDCK/2021, Dated: 22/06/2022  
ii. E-tender NIT No. : SG-1/GGDCK/001/2022 and E-Tender ID: 2022\_DHE\_378096\_1  
iii. Notification No. T-01/GGDCK/2022, Dated: 28/04/2022

Subject: Work order for deploying four security guards (without gun) for guarding the government properties of the Government General Degree College, Keshiary, day and night from 1<sup>st</sup> July, 2022 to 31<sup>st</sup> March, 2023

Sir,

Reference to the Memo No. T-05/GGDCK/2021, Dated: 22/06/2022 for E-tender NIT No. : SG-1/GGDCK/001/2022 and E-Tender ID: 2022\_DHE\_378096\_1 and your expression of interest to accept the assignment vide Letter No. OSS-OIG/GGDCK/ACC/528, Dated: 30.06.2022, against notification vide Memo No. 157/GGDCK/2022, Dated: 29/06/2022, you are requested to deploy four security guards (without gun) for guarding the government properties of the Government General Degree College, Keshiary, day and night from 1<sup>st</sup> July, 2022 to 31<sup>st</sup> March, 2023.

Immediately after receiving the work order, your agency must submit to the college authority a list showing the name, signature, passport size photograph, photocopies of election photo identity Card (EPIC) in duplicate of each security guard deployed duly self-attested well in time. If any change is made subsequently by the agency (in name, signature etc.), it should be intimated to the college authority as and when such change is made.

Further, you are requested to submit the monthly bills in triplicate for the mentioned period in accordance with the relevant notifications by the Office of the Labour Commissioner, Government of West Bengal with regard to the minimum rates of wages in the employment of security services in the state of West Bengal. Thanking you.

Yours sincerely,

*[Signature]*  
Convener  
Purchase Committee

*[Signature]*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

### 8. Approval of security maintenance grant:

GOVERNMENT OF WEST BENGAL

Memo No. : 507 (Sanc) HED-16011(11)69/2020/CG

Sanction-cum-Allotment Order

Demand No. : 70 Department Code : HE Financial Year : 2022 - 2023

1. Sanctioning Authority: DEPUTY SECRETARY

2. Name of the Scheme/Project: Financial sanction and release Rs. 1,83,007/- for the period from 01.04.2022 to 30.06.2022 and sanction Rs. 5,73,253/- towards deployment of four(4) Private Security Guards for the period from 01.07.2022 to 31.03.2023 at G G D College, Keshiary.

3. Purpose of Sanction: Financial sanction and release Rs. 1,83,007/- for the period from 01.04.2022 to 30.06.2022 and sanction Rs. 5,73,253/- towards deployment of four(4) Private Security Guards for the period from 01.07.2022 to 31.03.2023 at G G D College, Keshiary.

4. i. Amount for which Administrative Approval has been obtained: Rs. 573253  
ii. Approved by : Principal Secretary, Dept. of H.E.

5. Total Fund Sanctioned under this project/scheme till date: Rs. 0

6. Amount of this Financial Sanction : Rs. 183007 (in words Rs. One Lakh Eighty Three Thousand Seven Only.)

7. Head(s) of Account(s): 2202-03-103-00-00-78-00-V

8. Name of the Sub-Allotting Authority / DDO: OFFICER IN CHARGE, GOVT GENERAL DEGREE COLLEGE AT KESHIARY, PASCHIM MEDINIPUR

9. Name of the Treasury/PAO: Treasury Officer, Kharagpur

10. This Order is not an authority to incur any expenditure which is not permitted under any financial rule and/or order of the Government or approved guideline of the Scheme/Project.

11. Under no circumstances the allotted amount placed under this sanction may be utilized / diverted for any other purposes

12. Whether Utilization Certificate required: Yes

13. Special Instruction, if any:  
Fund is released for the above mentioned purpose to be executed by the Principal/O.I.C of the College subject to strict compliance of all rules as per WBFR. This order issues with concurrence of F. A. Education Dept. vide his U.O. No. 381 FA/HED, dt. 02.09.2022.

14. Total released amount is within the Budget Provision of the above mentioned head of account during 2022 - 2023

15. This order issues in exercise of the power delegated under Finance Department Memo. No. 12.12-FB Dt 31.03.2022 with the concurrence of Finance Dept. vide G. F. A. Education U.O. No. 381 FA/HED Date 02/09/2022

DEPUTY SECRETARY  
Higher Education, Science & Technology and Bio-Technology

Memo No. 507 (Sanc) HED-16011(11)69/2020/CG Memo Date: 05/09/2022

Copy forwarded for information and necessary action to:-

- The Principal Accountant General (A&E), Treasury Buildings, Kolkata-700001
- The Principal Accountant General (Audit), Treasury Buildings, Kolkata-700001
- The Principal Accountant General (Receipt, Works & Local Bodies Audit), CGO Complex at Salt Lake Kolkata-700091
- OFFICER IN CHARGE, GOVT GENERAL DEGREE COLLEGE AT KESHIARY, PASCHIM MEDINIPUR
- Treasury Officer, Kharagpur
- The Director of Public Instruction, West Bengal, Bikash Bhavan, Salt Lake, Kolkata-91
- The Financial Advisor, Education Department, Bikash Bhavan, Salt Lake, Kolkata-91
- The Principal / Officer in Charge, Govt. Gen. Degree College, Keshiary, Paschim Medinipur.
- Office Copy / Guard File.

DEPUTY SECRETARY

*[Signature]*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## E. Internal Audit Reports of the institution

### Internal Audit Report of Government General Degree College, Keshiary for the FY 2018-2019

Statement of fund allocation and utilization against Government grants (vide Memo No. 132(Sanction)EH/ CG/4C-63/16, 12.06.2018; Memo No. 83(Sanc.)/16014(11)/9/2018-CG,30.05.2018; Memo No. 773-AC, 03.12.2018; Memo Nos. 113-AC, 08.05.2018;531(Sanc.)HED-16014(11)/9/2018-CG-4C-68/06, 28.09.2018; 106(Sanc.)HED-16014(11)/16/2018-CG,07.06.2018; Memo Nos. 113-AC, 08.05.2018) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2018 -31.03.2019

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	CC TV system procurement	4,60,946.00	4,60,946.00
2	DSLR Camera ( 2 units)	1,01,700.00	1,01,700.00
3	Furniture	40,98,580.00	40,98,580.00
4	Sports goods	21,275.00	21,275.00
5	Laboratory Apparatus/ Equipment	7,86,481.00	7,70,953.00
6	Laboratory Chemicals and glassgoods	1,74,522.00	1,74,522.00
7	Photocopiers (1+1+3)	3,24,500.00	3,24,500.00
8	Printer (1+3)	34,450.00	34,450.00
9	Computer (desktop) purchase (6 +3)	3,48,750.00	3,48,750.00
10	Computer peripherals/Accessories	14,719.00	14,719.00
11	External hard-disk for data storage	6,850.00	6,850.00
12	Pendrive (10 units)	8,500.00	8,500.00
13	UPS/ UPS Batteries (6 +2 units)	21,200.00	21,200.00
14	LCD Projectors (1+1+5)	63,000.00	63,000.00
15	Scanner Machines	18,400.00	18,400.00
16	Inverter System (2)	1,23,192.00	1,23,192.00
17	Public Address System (1 unit)	23,500.00	23,500.00
18	Books and Journals	1,52,953.00	1,52,953.00
19	Voltage Stabilizer (2 units)	1,66,726.00	1,66,726.00
20	Contingencies for office maintenance	1,57,378.00	1,57,378.00
21	Dongle for digital certificate procurement	4,296.00	4,296.00
22	Purchase of domain from ERNET for official website of the college for 10 years	5,075.00	5,075.00
23	Fire Extinguisher maintenance	27,022.00	27,022.00
24	Electric supply maintenance	2,50,000.00	1,55,614.00
25	Security guard maintenance	7,56,575.00	7,56,575.00
26	Online admission system development and maintenance	35,990.00	35,990.00
27	Official web site development and maintenance	9,971.00	9,971.00
28	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	<b>Total (Rs.)</b>	<b>82,14,551.00</b>	<b>81,04,637.00</b>

*Keshiary* 18/4/2019  
Convener, Purchase Committee

GGDC, Keshiary  
Convener  
Purchase Committee

*Jayantan Das* 18.04.2019  
Teachers' Council Secretary  
GGDC, Keshiary

Teachers' Council Secretary  
Govt. General Degree  
College, Keshiary  
Members of Purchase Committee



*Shakraborty* 18/04/2019  
Officer-in-Charge

Govt. Gen. Degree College  
Keshiary

*Mahe* 18/04/2019  
IQAC Coordinator

GGDC, Keshiary  
Coordinator  
IQAC CELL  
Govt. Gen. Degree College  
Keshiary

1. Skay HOD, Chemistry 18/4/2019
2. Hajar HOD, Bengali 18.4.19
3. SBaske, HOD, Santali 18.04.2019
4. Inden. Mukherjee, HOD, History, 18.04.2019
5. Anitosa Samajdars, HOD, Anthropology 18.4.2019

*Shakraborty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

Annual utilisation of Grants at Government General Degree College , Keshiary for the financial year 2018-19

Head of Account	Allotment No. and date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01(Pay)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	4500000	4936720	-436720
70-2202-03-103-00-009-V-01-02(DA)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	5800000	6490647	-690647
70-2202-03-103-00-009-V-01-03 (HRA)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	700000	778159	-78159
70-2202-03-103-00-009-V-01-05 (IR)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	35000	26070	8930
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 113-AC, 08.05.2018	10000	0	10000
70-2202-03-103-00-009-V-01-12 (Medical allowance)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	38000	36027	1973
70-2202-03-103-00-009-V-01-14 (Grade Pay)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	1300000	1417529	-117529
70-2202-03-103-00-009-V-02-00 (Wages)	Memo Nos. 113-AC, 08.05.2018	40000	0	40000
70-2202-03-103-00-009-V-11-00 (Travel)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	10000	9630	370
70-2202-03-103-00-009-V-12-00 (Medical WBHS)	Memo Nos. 113-AC, 08.05.2018	30000	0	30000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 113-AC, 08.05.2018	250000	155614	94386
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 113-AC, 08.05.2018	5000	0	5000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 113-AC, 08.05.2018	50000	49440	560
70-2202-03-103-00-009-V-50-00(Other Charges)	Memo Nos. 113-AC, 08.05.2018; 531(Sanc.)HED-16014(11)/9/2018-CG-4C-68/06.28.09.2018;106(Sanc.)HED-16014(11)/16/2018-CG,07.06.2018	500000	499149	851
70-2202-03-103-00-005-V-50-00 (Security + Spl. Grant)	Memo Nos. 307(Sanc.)EH/P/CG/4C-63/2016, 25.07.2017; memo. No. 442(Sanc.)EH/P/CG/4C-68/2006, dt. 31/08/2017	846816	756575	90241
70-2202-03-103-00-008-V-50-00 (Other charges)	Memo No. 773-AC, Dt. 03.12.2018	30000	28889	1111
70-4202-01-203-00-005-V-52-00 (Machinery and equipments)	Memo No. 83(Sanc.)/16014(11)/9/2018-CG,30.05.2018; Memo No. 132(Sanction)EH/CG/4C-63/16,12.06.2018	6749275	6733747	15528
* Pay heads eligible for expenditure in excess of the allotted amount vide Govt. Rule	Total:	20894091	21918196	-1024105

*Jayaram Ray*  
18/04/2019  
Teachers' Council Secretary

GGDC, Keshiary  
Teachers' Council Secretary  
Govt. General Degree  
College, Keshiary  
Members of Purchase Committee

*Kaishen*  
18/04/2019  
IQAC Coordinator

GGDC, Keshiary  
IQAC CELL  
Govt. Gen. Degree College  
Keshiary

*Kulij*  
18/04/2019  
Convener

Purchase Committee  
GGDC, Keshiary  
Convener  
Purchase Committee

*Abhishek*  
18/04/2019  
OIC

GGDC, Keshiary  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

1. Skay, HOD, Chemistry 18/4/2019
2. Hain HOD, Bengali 18.4.19
3. Sbarske, HOD, Santali, 18.04.2019
4. Inden Mukherji, HOD, History, 18.04.2019

5. Anitasa Samajdars, HOD, Anthropology 18.4.2019

*Abhishek*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

**Internal Audit Report of Government General Degree College, Keshiary for the FY 2019-2020**

Statement of fund allocation and utilization against Government grants (vide Memo No- 469(Sanc) HED-16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019; Memo No- 32(Sanc.)HED-16014(11)/ 68/ 2018-CG/4C-25/2018, Date-24.04.2019; 553(Sanc.)HED-16014(11)/68/2019 /CG/4C-4C-25/2018, Date-06.11.2019; Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019 ;Memo. no. 612 (Sanc.)HED-16014(11)/ 88 /2019-CG/4C- 68/06, Date- 25.11.201; Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019;Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019)) and College fund for the mentioned purpose as tabulated below within the period: **01.04.2019 -31.03.2020**

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	6,16,000.00	6,15,549.00
2	Laboratory Chemicals and glassgoods	33,668.00	33,668.00
3	Computer peripherals/Accessories	450.00	450.00
4	Inverter System (1)	81,184.00	81,184.00
5	Solar Lamppost with solar panel and battery system (10 units)	2,70,900.00	2,70,900.00
6	Contingencies for office maintenance	2,05,378.00	2,05,378.00
7	LAN networking installation	2,26,111.00	2,13,772.00
8	Fire Extinguisher maintenance	29,028.00	29,028.00
9	Electric supply maintenance	3,00,000.00	1,37,843.00
10	Security guard maintenance	7,22,513.00	6,66,889.00
11	Water purifier maintenance	5,440.00	5,440.00
12	Online admission system development and maintenance	43,660.00	43,660.00
13	Official web site development and maintenance	9,971.00	9,971.00
14	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	<b>Total</b>	<b>25,60,803.00</b>	<b>23,30,232.00</b>

*Kuljinder*  
09/01/2021

Convener, Purchase Committee

GGDC, Keshiary

**Convener**  
**Purchase Committee**

*Inden Mukherjee*, 9/1/21

Teachers' Council Secretary

GGDC, Keshiary

**Teachers' Council Secretary**

**Govt. General Degree**

**College, Keshiary**

**Members of Purchase Committee**

1. *Debasaki Mondal*, HOD Zoology 09/01/21
2. *Sray* HOD, Chemistry 9/1/2021
3. *SBaske* HOD, Santali 09.01.2021
4. *Hajir* HOD, Bengali 9.1.21
5. *Anitara Samajdam* HOD, Anthropology 9-1-2021
6. *Sujay Nandi*, VDC 9.1.2021



*Shubashree* 09/01/2021

OIC Officer-in-Charge

Govt. Gen Degree College

Keshiary

*Kaibis* 09/01/2021

IQAC Coordinator

GGDC, Keshiary

**Coordinator**

**IQAC CELL**

**Govt. Gen. Degree College**

**Keshiary**

*Shubashree*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

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Memo No. ....

Date. 19.04.2024

## Annual utilisation of Grants at Government General Degree College, Keshiary for the FY 2019-2020

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01(Pay)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	4500000	6820809	-2320809
70-2202-03-103-00-009-V-01-02(DA)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	7500000	6509858	990142
70-2202-03-103-00-009-V-01-03 (HRA)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	800000	963515	-163515
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	20000	0	20000
70-2202-03-103-00-009-V-01-12 (Medical allowance)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	40227	-10227
70-2202-03-103-00-009-V-01-14(GP)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	1800000	12,13,642.00	586358
70-2202-03-103-00-009-V-11-00 (Travel)	Memo Nos. 253 - AC, 2.07.2019; 609 - AC, 07.11.2019	11000	8210	2790
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC, Date- 24/09/2019	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	300000	137843	162157
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	150000	0	150000
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019; 612 (Sanc)HED-16014(11)/88/2019-CG/4C-68/06, Date- 25.11.2019	835000	822661	12339
70-2202-03-103-00-005-V-50-00 (Security)	Memo No- 32(Sanc)/HED-16014(11)/68/2018-CG/4C-25/2018, Date-24.04.2019; 553(Sanc)/HED-16014(11)/68/2019/CG/4C-4C-25/2018, Date-06.11.2019	722513	666889	55624
70-4202-01-203-00-005-V-52-00 (Machinery and equipment)	Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019.	616000	615549	451
* Pay heads eligible for expenditure in excess of the allotted amount vide Govt. Rule				
	<b>Total:</b>	<b>1,73,64,513.00</b>	<b>1,77,99,203.00</b>	<b>-4,34,690.00</b>

Inden. Mukherjee 11/1/2021

Teachers' Council Secretary  
GGDC, Keshiary  
Teachers' Council Secretary  
Govt. General Degree  
College, Keshiary  
Members of Purchase Committee

IAAC Coordinator  
GGDC Keshiary  
IAAC CELL  
Govt. Gen. Degree College  
Keshiary

Convener  
Purchase Committee  
GGDC, Keshiary  
Convener  
Purchase Committee

Officer-in-Charge  
GGDC, Keshiary  
Govt. Gen. Degree College  
Keshiary

1. Debarshi Mandal, HOD Zoology. 09/01/2021
2. Say HOD, Chemistry 9/1/2021
3. Sanku HOD, Santali 09.01.2021
4. Harja HOD, Bengali 9.1.21
5. Anitra Samriddha HOD, Anthropology 9.1.2021

6. Sujay Nandi, U.D. 9.01.2021



Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## Internal Audit Report of Government General Degree College, Keshiary for the FY 2020-2021

Statement of fund allocation and utilization against Government grants (vide Memo. No.665 (Sanc ) HED-16014(11) /9/2018-APP SEC/EH/CG/4C-13/2018, Dated:22.01.2021; Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/ 2020, dated 24.06.2020; Memo. No. : 349[Sanction]HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No. 803[Sancl HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021; Memo. No. Sanction-85-HED16013(99)/8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo. No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated: 24.09.2020; Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2020-31.03.2021

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	9,90,594.00	9,90,594.00
2	Computer peripherals/Accessories	20,139.00	20,139.00
3	Contingencies for office maintenance	1,16,635.00	1,16,635.00
4	Pest management	28,800.00	28,800.00
5	Fire Extinguisher maintenance	29,028.00	29,028.00
6	Electric supply maintenance	3,00,000.00	1,28,355.00
7	Security guard maintenance	5,57,408.00	5,57,408.00
8	CC TV system maintenance	26,063.00	26,063.00
9	Online admission system development and maintenance	54,280.00	54,280.00
10	Official web site development and maintenance	9,971.00	9,971.00
11	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	<b>Total</b>	<b>21,49,418.00</b>	<b>19,77,773.00</b>

*[Signature]*  
09.04.2021

Convener, Purchase Committee

GGDC, Keshiary

Purchase Committee  
Govt. General Degree College  
Keshiary

*[Signature]* 9/4/2021

Teachers' Council Secretary

GGDC, Keshiary

Teachers' Council Sec.

Govt. General Degree

College, Keshiary

Members of Purchase Committee



*[Signature]* 09/04/2021

OIC, Officer-in-Charge

Govt. Gen. Degree College

Keshiary

*[Signature]* 09/04/2021

IQAC Coordinator

GGDC, Keshiary

Coordinator

IQAC CELL

Govt. Gen. Degree College

Keshiary

1. SBaske, HOD, Santali; 09.04.2021
2. Debanshi Mandal, HOD Zoology. 09/04/21
3. Hain HOD, Bengali 9.4.21
4. Skay HOD, Chemistry 9/4/2021
5. Anitara Samuyidars HOD, Anthropology 9.4.21
6. Sujay Nanki, V.D.C. 9.04.2021

*[Signature]*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date. 19.04.2024

## Annual utilisation of Grants at Government General Degree College, Keshiary for the FY 2020-2021

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)*	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	20000000	17817619	2182381
70-2202-03-103-00-009-V-01-02 (DA)*	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	4300000	94164	4205836
70-2202-03-103-00-009-V-01-03 (HRA)*	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	2400000	1881741	518259
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	30000	0	30000
70-2202-03-103-00-009-V-01-12 (Medical allowance)*	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	35000	65111	-30111
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 699-AC, Dated: 30.03.2021	53000	53000	0
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	3000	0	3000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	300000	128355	171645
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 81-AC, Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10.2020	95000	94560	440
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo. No. Sanction-85-HED16013(99)/ 8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo. No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated: 24.09.2020	194500	193716	784
70-2202-03-103-00-005-V-50-00 (Security)	Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/2020, dated 24.06.2020; Memo. No. : 349[Sanction] HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No 803(Sancl HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021	557408	557408	0
70-2202-03-796-00-003-V-52-00 (Dev. Grant, Machinery, Equipment etc.)	Memo. No.665 (Sanc ) HED-16014(I I) /9/2018-APP SEC/EH/CG/4C- 13/2018, Dated:22.01.2021	990594	990594	0
* Pay heads eligible for expenditure in excess of the allotted amount vide Govt. Rule	Total (Rs.):	2,90,38,502	2,18,76,268	71,62,234

Inden. Mukherjee, 19/4/2021

Teachers' Council Secretary

GGDC, Keshiary

Teachers' Council Secretary,

Govt. General Degree

College, Keshiary

Members of Purchase Committee

IQAC Coordinator

GGDC, Keshiary

Coordinator

IQAC CELL

Govt. Gen. Degree College

Keshiary

Convenor

Purchase Committee

GGDC, Keshiary

Purchase Committee

Govt. General Degree College

Keshiary

OIC

GGDC, Keshiary

Officer-in-Charge

Govt. Gen. Degree College

Keshiary

1. S.Basak HOD, Santali 09.04.2021

2. Debarshi Mondal, HOD Zoology 09/04/21

3. Harin HOD, Bengali 9.4.21

4. Gay HOD, Chemistry 9/4/2021

5. Anitza Samajdar HOD, Anthropology 9.4.21

6. Sujay Nanki. UDC. 09.04.21



Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## Internal Audit Report of Government General Degree College, Keshiary for the FY 2021-2022

Statement of fund allocation and utilization against Government grants (vide Mcmo. No. 807(Sanc.)/ HED-16013(11)/43/2021 Date- 06/01/2022; Memo. no. 1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022; 30 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020, 19.04.2021; Memo. No. 288-HED-16011(11)/69/2020 Date- 03/07/2021; Memo No. 672 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020. Date- 16/11/2021; Memo. No. 42-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.)DPI-99/ 109/2021-JD(DPI)-DPI Date- 23/11/2021; Memo. No. 884 (Sanc.) HED-16014(11)/87/2019, dated 02/02/2022; Memo. No. 117- AC Date- 25/06/2021; Memo. No. 14 - AC Date- 10/05/2021) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2021-31.03.2022

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Laboratory Chemicals and glassgoods	84,185.00	84,185.00
2	Books and Journals	1,64,999.00	1,64,999.00
3	Contingencies for office maintenance	1,24,571.00	1,24,571.00
4	Fire Extinguisher maintenance	29,028.00	29,028.00
5	Electric supply maintenance	1,17,082.00	1,17,082.00
6	Security guard maintenance	9,77,312.00	9,77,312.00
7	Online admission system development and maintenance	55,000.00	55,000.00
8	Official web site development and maintenance	9,912.00	9,912.00
9	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	<b>Total</b>	<b>15,80,089.00</b>	<b>15,80,089.00</b>

*Kulj* 19.04.2022

Convener, Purchase Committee  
GGDC, Keshiary  
Purchase Committee  
Govt. General Degree College  
Keshiary

Inden Mukherjee 19/04/2022  
Teachers' Council Secretary  
GGDC, Keshiary

Teachers' Council Secretary,  
Govt. General Degree  
College, Keshiary

### Members of Purchase Committee

1. Ray 19/4/2022 (HOD, Chemistry)
2. Hajar 19.4.22 (HOD, Bengali)
3. Shantle 19.04.2022 (HOD, Santali)
4. Subyanki 19.04.2022 (UDC)
5. Jayantan Das 19-04-2022 (HOD, Anthropology)
6. Debarshi Mandal 19.04.22 (HOD, Zoology)



*Kaish* 19/04/2022

IQAC Coordinator

GGDC, Keshiary  
Coordinator  
IQAC CELL  
Govt. Gen. Degree College  
Keshiary

OIC

GGDC, Keshiary  
Officer-in-Charge  
Government General  
Degree College  
Keshiary

*Shubash*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date 19.04.2024

Annual utilisation of grants at Government General Degree College, Keshiary for the FY 2021-2022

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay) *	117 - AC Date- 25/06/2021	15000000	20103100	-5103100
70-2202-03-103-00-009-V-01-02 (DA) *	117 - AC Date- 25/06/2021	400000	594216	-194216
70-2202-03-103-00-009-V-01-03 (HRA) *	117 - AC Date- 25/06/2021	1000000	2088768	-1088768
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	117 - AC Date- 25/06/2021	9000	4500	4500
70-2202-03-103-00-009-V-01-07 (Other allowance)	117 - AC Date- 25/06/2021	8000	0	8000
70-2202-03-103-00-009-V-01-12 (Medical allowance) *	117 - AC Date- 25/06/2021	12000	67500	-55500
70-2202-03-103-00-009-V-02-00 (Wages)	117 - AC Date- 25/06/2021	100000	532497	-432497
70-2202-03-103-00-009-V-11-00 (Travel)	117 - AC Date- 25/06/2021	1000	0	1000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	117 - AC Date- 25/06/2021	20000	0	20000
70-2202-03-103-00-009-V-13-01 (Electricity)	14 - AC Date- 10/05/2021	180000	117082	62918
70-2202-03-103-00-009-V-13-02 (Telephone)	15 - AC Date- 10/05/2021	8000	0	8000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	117 - AC Date- 25/06/2021	30000	29028	972
70-2202-03-103-00-009-V-50-00 (Other Charges)	242-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.) DPI- 99/109/2021-JD(DPI)-DPI Date- 23/11/2021; 884 (Sanc.) HED- 16014(11)/87/2019, dated 02/02/2022;	272000	192183	79817
70-2202-03-103-00-005-V-50-00 (Security)	30 (Sanc.) HED-16011(11)/69/2020/CG- 4C-55/2020, 19.04.2021; 288-HED- 16011(11)/69/2020 Date- 03/07/2021; 672 (Sanc.) HED-16011(11)/69/2020/CG- 4C-55/2020, Date- 16/11/2021;	685260	685260	0
70-2202-03-103-00-005-V-78-00 (Security)	1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022	304380	304371	9
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	807(Sanc.)HED-16013(11)/ 43/2021 Date- 06/01/2022	250000	249184	816
* Pay heads eligible for expenditure in excess of the allotted amount vide Govt. Rule	Total (Rs.):	1,82,79,640	2,49,67,689	-66,88,049

Inden. Mr. K. H. J. 19/04/22

Teachers' Council Secretary

GGDC, Keshiary  
Teachers' Council Secretary

Govt. General Degree

College, Keshiary

Members of Purchase Committee

IQAC Coordinator

GGDC, Keshiary

Coordinator

IQAC CELL

Govt. Gen. Degree College

Keshiary

Convener

Purchase Committee

GGDC, Keshiary

Convener

Purchase Committee

Govt. General Degree College

Keshiary

OIC

GGDC, Keshiary

Officer-in-Charge

Government General

Degree College

Keshiary



1. Skay 19/4/2022 (HOD, Chemistry)
2. Hays 19.4.22 (HOD, Bengali)
3. Shorke 19.04.2022 (HOD, Santali)
4. Sanyal 19.04.2022 (VDC)
5. Jayanta Das 19-04-2022 (HOD, Anthropology)
6. Debarshi Mandal 19/04/22 (HOD, Zoology)

Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## Internal Audit Report of Government General Degree College, Keshiary for the FY 2022-2023

Statement of fund allocation and utilization against Government grants (vide Memo No- 56-AC Date- 02/05/2022; Memo No- 340-AC Date- 08/08/2022; Memo No- 942-AC Date- 20/03/2023; Memo No- 113 (Sanc.) HED-16014(11)/87/2019/CG Date- 28/04/2022; Memo No- 149 (Sanc.) DPI-99/109/2021/CG Date- 17/05/2022; Memo No- 504(Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 02/09/2022; Memo No- 582 (Sanc.) HED-16013(11)/19/2022-CG Date- 26/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 17/11/2022; Memo No- 743 (Sanc.) HED-16014(11)/87/2019 - CG Date- 14/12/2022; Memo No- 915 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 16/02/2023; Memo No- (Sanc.) HED-16013(11)/19/2022-CG Date- 23/09/2022; Memo No-507 (Sanc.) HED-16011(11) /69/ 2020/CG, Date: 05/09/2022; Memo No- 746 (Sanc.) HED-16013(11)/19/2022-CG Date- 15/12/2022; Memo No- 989 (Sanc.) HED-16013(11)/ 19/2022-CG Date- 14/03/2023; Memo No- 179 (Sanc.) HED-16013(11)/43/2021- CG Date- 23/05/2022) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2022-31.03.2023

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Library Automation System (KOHA)	99,350.00	99,350.00
2	Laboratory Apparatus/ Equipment	26,112.00	26,112.00
3	Laboratory Chemicals and Glassgoods	6,136.00	6,136.00
4	Roof top rain-water harvest system	10,000.00	10,000.00
5	Computer repair and maintenance	19,784.00	19,784.00
6	Computer peripherals/Accessories	31,272.00	31,272.00
7	UPS battery maintenance	14,904.00	14,904.00
8	Inverter battery with cabinet	25,606.00	25,606.00
9	Inverter repair and maintenance	4,248.00	4,248.00
10	Solar lamp maintenance	4,590.00	4,590.00
11	CC-TV system maintenance	10,260.00	10,260.00
12	Contingencies for office maintenance	96,766.00	96,766.00
13	Pest management and maintenance	31,152.00	31,152.00
14	Fire Extinguisher maintenance	29,028.00	29,028.00
15	Electric supply maintenance	6,30,000.00	1,26,512.00
16	Security guard maintenance	6,98,689.00	6,98,684.00
17	Water purifier Annual Maintenance Contract (AMC) for 3 years	21,270.00	21,270.00
18	Online admission system development and maintenance	55,000.00	55,000.00
19	Broadband based internet facility installation	5,500.00	5,500.00
20	Broadband based internet connectivity maintenance (70 mbps)	3,600.00	3,600.00
21	Official web site development and maintenance	9,912.00	9,912.00
22	Campus sanity and hygiene maintenance	42,657.00	42,657.00
	<b>Total (Rs.)</b>	<b>18,75,836.00</b>	<b>13,72,343.00</b>

*K. Sanyal*  
12.04.2023

Convener, Purchase Committee

GGDC, Keshiary

Purchase Committee

Govt. General Degree College

Keshiary

Inden. Mukherjee, 12/4/2023

Teachers' Council Secretary

GGDC, Keshiary

Teachers' Council Secretary

Members of Purchase Committee

1. *Sanyal* 12/4/2023 (HOD, Chemistry)
2. *Sanyal* 12.04.2023 (HOD, Santali)
3. *Hajen* 12.4.23 (HOD, Bengali)
4. *Anitosa Samajdar* 12.4.2023 (HOD, Anthropology)
5. *Sujay Nayak* UDC. 12.4.2023
6. *Mamun Ghosh* 12/4/23 (HOD, Zoology)



*K. Sanyal*  
12/04/2023

IQAC Coordinator

GGDC, Keshiary

Coordinator

IQAC CELL

Govt. Gen. Degree College

Keshiary

OIC

GGDC, Keshiary

Officer-in-Charge

Government General

Degree College

Keshiary

*K. Sanyal*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date. 19.04.2024

## Annual utilisation of grants of Government General Degree College, Keshiary for the FY 2022-2023

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay) *	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	40000000	22768100	17231900
70-2202-03-103-00-009-V-01-02 (DA) *	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	1300000	886949	413051
70-2202-03-103-00-009-V-01-03 (HRA) *	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	4000000	2203488	1796512
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	24000	4800	19200
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	20000	0	20000
70-2202-03-103-00-009-V-01-12 (Medical allowance) *	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022;	40000	61500	-21500
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 413-AC, dt. 23.08.2022; Memo No- 813-AC Date-	800000	534534	265466
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	2000	250	1750
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	40000	0	40000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022; Memo No- 942-AC Date- 20/03/2023	630000	126512	503488
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	20000	0	20000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	60000	58513	1487
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo No- 113 (Sanc.)HED-16014(11)/87/2019/CG Date- 28/04/2022; Memo No- 149 (Sanc.) DPI-99/109/2021/CG Date- 17/05/2022; Memo No- 504(Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 02/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 17/11/2022; Memo No- 743 (Sanc.)HED-16014(11)/87/2019 - CG Date- 14/12/2022	227000	226971	29
70-2202-03-103-00-008-V-50-00 (Contingent)	Memo No- 915 (Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 16/02/2023	3000	3000	0
70-2202-03-103-00-009-V-78-00 (Security)	Memo No- (Sanc.)HED-16013(11)/19/2022-CG Date- 23/09/2022; Memo No-507 (Sanc) HED-16011(11)/ 69/2020/CG, Date: 05/09/2022; Memo No- 582 (Sanc.) /HED-16013(11)/ 19/2022-CG Date- 26/09/2022; Memo No- 746 (Sanc) HED-16013(11)/19/2022-CG Date- 15/12/2022	698689	698684	5
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	Memo No- 179 (Sanc.)HED-16013(11)/ 43/2021- CG Date- 23/05/2022	200000	199933	67
* Pay heads eligible for expenditure in excess of the allotted amount vide Govt. Rule	Total (Rs.):	4,80,64,689	2,77,73,234	2,02,91,455

Inden. M. Khejra 14/4/23

Teachers' Council Secretary

GGDC, Keshiary

Govt. General Degree

College, Keshiary

Members of Purchase Committee

12/04/2023

GGDC, Keshiary

GGDC, Keshiary

Govt. Gen. Degree College

Keshiary

12/04/2023

GGDC, Keshiary

GGDC, Keshiary

Govt. General Degree College

Keshiary

12/04/2023

GGDC, Keshiary

GGDC, Keshiary

Govt. General Degree College

Keshiary

1. Skay 12/4/2023 (HOD, Chemistry)
2. Sbarke 12.04.2023 (HOD, Santali)
3. Harna 12.4.23 (HOD, Bengali)
4. Anitasa Samgilara 12.4.2023 (HOD, Anthropology)
5. Sujay Ranti 12.04.2023 (UDC)
6. Manish Chandra 12/4/23 (HOD, Zoology)



12/04/2023  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

F. Audit reports from external agency:

**MAITI JHA & ASSOCIATES**

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074

Phone : (033) 2560 2265

E-mail : maitijhaassociates@gmail.com

**Internal Audit Report of Government General Degree College, Keshiary for the FY 2018-2019**

Statement of fund allocation and utilization against Government grants (vide Memo No. 132(Sanction)EH/ CG/ 4C-63/16, 12.06.2018; Memo No. 83(Sanc.)/16014(11)/9/2018-CG,30.05.2018; Memo No. 773-AC, 03.12.2018; Memo Nos. 113-AC, 08.05.2018;531(Sanc.)HED-16014(11)/9/2018-CG-4C-68/06, 28.09.2018; 106(Sanc.)HED-16014(11)/16/2018-CG,07.06.2018; Memo Nos. 113-AC, 08.05.2018) and College fund for the mentioned purpose as tabulated below within the period: **01.04.2018 -31.03.2019**

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	CC TV system procurement	4,60,946.00	4,60,946.00
2	DSLR Camera ( 2 units)	1,01,700.00	1,01,700.00
3	Furniture	40,98,580.00	40,98,580.00
4	Sports goods	21,275.00	21,275.00
5	Laboratory Apparatus/ Equipment	7,86,481.00	7,70,953.00
6	Laboratory Chemicals and glassgoods	1,74,522.00	1,74,522.00
7	Photocopiers (1+1+3)	3,24,500.00	3,24,500.00
8	Printer (1+3)	34,450.00	34,450.00
9	Computer (desktop) purchase (6 +3)	3,48,750.00	3,48,750.00
10	Computer peripherals/Accessories	14,719.00	14,719.00
11	External hard-disk for data storage	6,850.00	6,850.00
12	Pendrive (10 units)	8,500.00	8,500.00
13	UPS/ UPS Batteries (6 +2 units)	21,200.00	21,200.00
14	LCD Projectors (1+1+5)	63,000.00	63,000.00
15	Scanner Machines	18,400.00	18,400.00
16	Inverter System (2)	1,23,192.00	1,23,192.00
17	Public Address System (1 unit)	23,500.00	23,500.00
18	Books and Journals	1,52,953.00	1,52,953.00
19	Voltage Stabilizer (2 units)	1,66,726.00	1,66,726.00
20	Contingencies for office maintenance	1,57,378.00	1,57,378.00
21	Dongle for digital certificate procurement	4,296.00	4,296.00
22	Purchase of domain from ERNET for official website of the college for 10 years	5,075.00	5,075.00
23	Fire Extinguisher maintenance	27,022.00	27,022.00
24	Electric supply maintenance	2,50,000.00	1,55,614.00
25	Security guard maintenance	7,56,575.00	7,56,575.00
26	Online admission system development and maintenance	35,990.00	35,990.00
27	Official web site development and maintenance	9,971.00	9,971.00
28	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	<b>Total</b>	<b>82,14,551.00</b>	<b>81,04,637.00</b>

Date : 19.04.2024

Place : Kolkata

*Shelashaty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Partner

TAMLUK OFFICE :  
C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Shelashaty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
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# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com

### Annual utilisation Certificate of Gvernment General Degree college , Keshiary for the financial year 2018-19

Head of Account	Allotment No. and date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01(Pay)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	4500000	4936720	-436720
70-2202-03-103-00-009-V-01-02(DA)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	5800000	6490647	-690647
70-2202-03-103-00-009-V-01-03 (HRA)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	700000	778159	-78159
70-2202-03-103-00-009-V-01-05(IR)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	35000	26070	8930
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 113-AC, 08.05.2018	10000	0	10000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	38000	36027	1973
70-2202-03-103-00-009-V-01-14 (Grade Pay)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	1300000	1417529	-117529
70-2202-03-103-00-009-V-02-00 (Wages)	Memo Nos. 113-AC, 08.05.2018	40000	0	40000
70-2202-03-103-00-009-V-11-00 (Travel)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680-AC, 12.10.2018	10000	9630	370
70-2202-03-103-00-009-V-12-00 (Medical WBHS)	Memo Nos. 113-AC, 08.05.2018	30000	0	30000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 113-AC, 08.05.2018	250000	155614	94386
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 113-AC, 08.05.2018	5000	0	5000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 113-AC, 08.05.2018	50000	49440	560
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo Nos. 113-AC, 08.05.2018; 531(Sanc.)HED-16014(11)/9/2018-CG-4C-68/06,28.09.2018;106(Sanc.)HED-16014(11)/16/2018-CG,07.06.2018	500000	499149	851
70-2202-03-103-00-005-V-50-00 (Security + Spl. Grant)	Memo Nos. 307(Sanc.)EH/P/CG/4C-63/2016, 25.07.2017; memo. No. 442(Sanc.)EH/P/CG/4C-68/2006, dt. 31/08/2017	846816	756575	90241
70-2202-03-103-00-008-V-50-00 (Other charges)	Memo No. 773-AC, Dt. 03.12.2018	30000	28889	1111
70-4202-01-103-00-005-V-52-00 (Machinery and equipments)	Memo No. 83(Sanc.)/16014(11)/9/2018-CG,30.05.2018; Memo No. 132(Sanction)EH/CG/4C-63/16,12.06.2018	6749275	6733747	15528
<b>Total:</b>		<b>20894091</b>	<b>21918196</b>	<b>-1024105</b>

Date : 19.04.2024

Place : Kolkata

*Shubashree*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS  
*P. P. M.*  
Partner

UDIN: 24062234 BKAPE2B4174

TAMLUK OFFICE : C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Shubashree*  
Officer-in-Charge  
Govt. Gen. Degree College  
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Government of West Bengal  
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# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date 19.04.2024

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY  
P.O. Tilaboni, Mahisamura, P.S. Keshiary  
Dist. Paschim Medinipur, PIN 721135

SCHEDULE OF FIXED ASSET OF GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF RATES SPECIFIED AS PER INCOME TAX ACT, 1961 AND WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2018-2019

Sl. No.	Particulars	Opening Balance (Rs.) 01-04-2018	Addition (Rs.)	Total (Rs.)	Depreciation		Closing Balance 31-03-2019 (RS)
					Rate (%)	Amount (Rs)	
1	CC TV system procurement	-	4,60,946.00	4,60,946.00	0.15	69,142.00	3,91,804.00
2	DSLR Camera ( 2 units)	-	1,01,700.00	1,01,700.00	0.15	15,255.00	86,445.00
3	Furniture	27,01,383.00	40,98,580.00	67,99,963.00	0.10	6,79,996.00	61,19,967.00
4	Sports goods	-	21,275.00	21,275.00	-	-	21,275.00
5	Laboratory Apparatus/ Equipment	98,350.00	7,70,953.00	8,69,303.00	0.15	1,30,395.00	7,38,908.00
6	Laboratory Chemicals and glassgoods	-	1,74,522.00	1,74,522.00	0.15	26,178.00	1,48,344.00
7	Photocopiers (1+1+3)	52,250.00	3,24,500.00	3,76,750.00	0.15	56,513.00	3,20,237.00
8	Printer (1+3)	2,96,808.00	34,450.00	3,31,258.00	0.40	1,32,503.00	1,98,755.00
9	Computer (desktop) purchase (6 +3)	10,27,529.60	3,48,750.00	13,76,279.60	0.40	5,50,512.00	8,25,767.60
10	Computer peripherals/Accessories	12,419.00	14,719.00	27,138.00	0.40	10,855.00	16,283.00
11	External hard-disk for data storage	27,400.00	6,850.00	34,250.00	0.40	13,700.00	20,550.00
12	Pendrives (10 units)	960.00	8,500.00	9,460.00	0.15	1,419.00	8,041.00
13	UPS/ UPS Batteries (6 +2 units)	40,300.00	21,200.00	61,500.00	0.15	9,225.00	52,275.00
14	LCD Projectors (1+1+5)	31,500.00	63,000.00	94,500.00	0.15	14,175.00	80,325.00
15	Scanner Machines	4,600.00	18,400.00	23,000.00	0.15	3,450.00	19,550.00
16	Inverter System (2)	-	1,23,192.00	1,23,192.00	0.15	18,479.00	1,04,713.00
17	Public Address System (1 unit)	-	23,500.00	23,500.00	0.40	9,400.00	14,100.00
18	Books and Journals	2,99,651.00	1,52,953.00	4,52,604.00	0.40	1,81,042.00	2,71,562.00
19	Voltage Stabilizer (2 units)	-	1,66,726.00	1,66,726.00	0.15	25,009.00	1,41,717.00
20	Refrigerator	16,100.00	-	16,100.00	0.15	2,415.00	13,685.00
21	Gas Cylinder supply line for Chemistry laboratory	9,155.00	-	9,155.00	0.15	1,373.00	7,782.00
22	Installation of Gas Supply line for Chemistry laboratory	9,440.00	-	9,440.00	0.15	1,416.00	8,024.00
<b>Total:</b>		<b>46,27,845.60</b>	<b>69,34,716.00</b>	<b>1,15,62,561.60</b>		<b>19,52,452.00</b>	<b>96,10,109.60</b>

NOTE - SINCE DEPRECIATION SCHEDULE DOES NOT PRESCRIBED RATE OF DEPRECIATION ON SPORTS GOOD HENCE HISTORICAL BOOK VALUE TAKEN FOR THE PURPOSE OF VALUATION AS ON 31-03-2020.



FOR MATIJA & ASSOCIATES

CHARTERED ACCOUNTANTS

FRN-328633E

BANKIM BIHARI MAITI

PARTNER



OFFICER-IN-CHARGE  
GOVERNMENT GENERAL DEGREE COLLEGE  
KESHIARY

Officer-in-Charge  
Government General  
Degree College  
Keshiary

PLACE KESHIARY

DATE 19-04-2024

Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
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At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

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Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com

### Internal Audit Report of Government General Degree College, Keshiary for the FY 2019-2020

Statement of fund allocation and utilization against Government grants (vide Memo No- 469(Sanc) HED-16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019; Memo No- 32(Sanc.)/HED-16014(11)/ 68/ 2018-CG/4C-25/2018, Date-24.04.2019; 553(Sanc.)/HED-16014(11)/68/2019 /CG/4C-4C-25/2018, Date-06.11.2019; Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019; Memo. no. 612 (Sanc.)HED-16014(11)/ 88 /2019-CG/4C- 68/06, Date- 25.11.201; Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019; Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019)) and College fund for the mentioned purpose as tabulated below within the period: **01.04.2019 -31.03.2020**

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	6,16,000.00	6,15,549.00
2	Laboratory Chemicals and glassgoods	33,668.00	33,668.00
3	Computer peripherals/Accessories	450.00	450.00
4	Inverter System (1)	81,184.00	81,184.00
5	Solar Lamppost with solar panel and battery system (10 units)	2,70,900.00	2,70,900.00
6	Contingencies for office maintenance	2,05,378.00	2,05,378.00
7	LAN networking installation	2,26,111.00	2,13,772.00
8	Fire Extinguisher maintenance	29,028.00	29,028.00
9	Electric supply maintenance	3,00,000.00	1,37,843.00
10	Security guard maintenance	7,22,513.00	6,66,889.00
11	Water purifier maintenance	5,440.00	5,440.00
12	Online admission system development and maintenance	43,660.00	43,660.00
13	Official web site development and maintenance	9,971.00	9,971.00
14	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	<b>Total</b>	<b>25,60,803.00</b>	<b>23,30,232.00</b>

Date : 19.04.2024

Place : Kolkata

*Anshu Sekhri*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

*B. B. H.*  
Partner

TAMLUK OFFICE :

C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Anshu Sekhri*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

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Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074

Phone : (033) 2560 2265

E-mail : maitijhaassociates@gmail.com

### Annual Utilisation Certificate of Government General Degree College , Keshiary for the FY 2019-20

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01(Pay)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	4500000	6820809	-2320809
70-2202-03-103-00-009-V-01-02(DA)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	7500000	6509858	990142
70-2202-03-103-00-009-V-01-03 (HRA)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	800000	963515	-163515
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	20000	0	20000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	40227	-10227
70-2202-03-103-00-009-V-01-14(GP)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	1800000	12,13,642.00	586358
70-2202-03-103-00-009-V-11-00(Travel)	Memo Nos. 253 - AC, 2.07.2019; 609 - AC, 07.11.2019	11000	8210	2790
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC, Date- 24/09/2019	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	300000	137843	162157
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	150000	0	150000
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019 ;612 (Sanc.)HED-16014(11)/ 88 /2019-CG/4C- 68/06, Date- 25.11.2019	835000	822661	12339
70-2202-03-103-00-005-V-50-00 (Security)	Memo No- 32(Sanc.)/HED-16014(11)/68/2018-CG/4C-25/2018, Date-24.04.2019; 553(Sanc.)/HED-16014(11)/68/2019 /CG/4C-4C-25/2018, Date-06.11.2019	722513	666889	55624
70-4202-01-203-00-005-V-52-00 (Machinery and equipment)	Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019.	616000	615549	451
<b>Total:</b>		<b>1,73,64,513.00</b>	<b>1,77,99,203.00</b>	<b>-4,34,690.00</b>

Date : 19.04.2024

*Signature*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Partner

UDIN : 2406223473K6PJE4174

Tamluk Office :

C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sid Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Signature*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





सत्यमेव जयते

Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date. 19.04.2024

SCHEDULE OF FIXED ASSET OF GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF RATES SPECIFIED AS PER INCOME TAX ACT, 1961 AND WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2019-2020

Sl. No.	Particulars	Opening Balance 01-04-2019 (Rs.)	Addition (Rs.)	Total (Rs.)	Depreciation 2019-20		Closing Balance 31-03-2020 (Rs.)
					Rate (%)	Amount (Rs)	
1	CC TV system procurement	3,91,804.00	-	3,91,804.00	0.15	58,771.00	3,33,033.00
2	DSLR Camera ( 2 units)	86,445.00	-	86,445.00	0.15	12,967.00	73,478.00
3	Furniture	61,19,967.00	6,15,549.00	67,35,516.00	0.10	6,73,552.00	60,61,964.00
4	Sports goods	21,275.00	-	21,275.00	-	-	21,275.00
5	Laboratory Apparatus/ Equipment	7,38,908.00	-	7,38,908.00	0.15	1,10,836.00	6,28,072.00
6	Laboratory Chemicals and glassgoods	1,48,344.00	33,668.00	1,82,012.00	0.15	27,302.00	1,54,710.00
7	Photocopiers (1+1+3)	3,20,237.00	-	3,20,237.00	0.15	48,036.00	2,72,201.00
8	Printer (1+3)	1,98,755.00	-	1,98,755.00	0.40	79,502.00	1,19,253.00
9	Computer (desktop) purchase (6 +3)	8,25,767.60	-	8,25,767.60	0.40	3,30,307.00	4,95,460.60
10	Computer peripherals/Accessories	16,283.00	450.00	16,733.00	0.40	6,693.00	10,040.00
11	External hard-disk for data storage	20,550.00	-	20,550.00	0.40	8,220.00	12,330.00
12	Pendrives (10 units)	8,041.00	-	8,041.00	0.15	1,206.00	6,835.00
13	UPS/ UPS Batteries (6 +2 units)	52,275.00	-	52,275.00	0.15	7,841.00	44,434.00
14	LCD Projectors (1+1+5)	80,325.00	-	80,325.00	0.15	12,049.00	68,276.00
15	Scanner Machines	19,550.00	-	19,550.00	0.15	2,933.00	16,617.00
16	Inverter System (2)	1,04,713.00	81,184.00	1,85,897.00	0.15	27,885.00	1,58,012.00
17	Public Address System (1 unit)	14,100.00	-	14,100.00	0.40	5,640.00	8,460.00
18	Books and Journals	2,71,562.00	-	2,71,562.00	0.40	1,08,625.00	1,62,937.00
19	Voltage Stabilizer (2 units)	1,41,717.00	-	1,41,717.00	0.15	21,258.00	1,20,459.00
20	Refrigerator	13,685.00	-	13,685.00	0.15	2,053.00	11,632.00
21	Gas Cylinder supply line for Chemistry laboratory	7,782.00	-	7,782.00	0.15	1,167.00	6,615.00
22	Installation of Gas Supply line for Chemistry laboratory	8,024.00	-	8,024.00	0.15	1,204.00	6,820.00
23	Solar Lamppost with solar panel and battery system (10 units)	-	2,70,900.00	2,70,900.00	0.15	40,635.00	2,30,265.00
	<b>Total</b>	<b>96,10,109.60</b>	<b>10,01,751.00</b>	<b>1,06,11,860.60</b>		<b>15,88,682.00</b>	<b>90,23,178.60</b>

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

P.O. Tilaboni, Mahisamura, P.S. Keshiary

Dist. Paschim Medinipur, PIN 721135

FOR MAITI JHA & ASSOCIATES

CHARTERED ACCOUNTANTS

FRN-328643E

BANKIM BIHARI MAITI

PARTNER



OFFICER-IN-CHARGE  
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

Officer-in-Charge  
Government General  
Degree College  
Keshiary

PLACE KESHIARY

DATE 19-04-2024

Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com


### Internal Audit Report of Government General Degree College, Keshiary for the FY 2020-2021

Statement of fund allocation and utilization against Government grants (vide Memo. No.665 (Sanc ) HED-16014(11) /9/2018-APP SEC/EH/CG/'4C- 13/2018, Dated:22 01.2021; Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/ 2020, dated 24 06 2020; Memo. No. : 349[Sanction]HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No. 803[Sancl HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021; Memo. No. Sanction-85-HED16013(99)/8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo. No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated; 24.09.2020; Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020) and College fund for the mentioned purpose as tabulated below within the period: **01.04.2020-31.03.2021**

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	9,90,594.00	9,90,594.00
2	Computer peripherals/Accessories	20,139.00	20,139.00
3	Contingencies for office maintenance	1,16,635.00	1,16,635.00
4	Pest management	28,800.00	28,800.00
5	Fire Extinguisher maintenance	29,028.00	29,028.00
6	Electric supply maintenance	3,00,000.00	1,28,355.00
7	Security guard maintenance	5,57,408.00	5,57,408.00
8	CC TV system maintenance	26,063.00	26,063.00
9	Online admission system development and maintenance	54,280.00	54,280.00
10	Official web site development and maintenance	9,971.00	9,971.00
11	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	<b>Total</b>	<b>21,49,418.00</b>	<b>19,77,773.00</b>


Date : 19.04.2024

Place : Kolkata

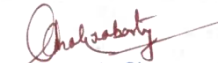
  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

  
Partner

TAMLUK OFFICE :  
C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date. 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074

Phone : (033) 2560 2265

E-mail : maitijhaassociates@gmail.com

### Annual Utilisation Certificate of Government General Degree College , Keshiary for the FY 2020-21

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	20000000	17817619	2182381
70-2202-03-103-00-009-V-01-02 (DA)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	4300000	94164	4205836
70-2202-03-103-00-009-V-01-03 (HRA)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	2400000	1881741	518259
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	30000	0	30000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	35000	65111	-30111
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 699-AC, Dated: 30.03.2021	53000	53000	0
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	3000	0	3000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	300000	128355	171645
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 81-AC, Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10.2020	95000	94560	440
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo. No. Sanction-85-HED16013(99)/ 8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo. No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated; 24.09.2020	194500	193716	784
70-2202-03-103-00-005-V-50-00 (Security)	Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/2020 , dated 24 06 2020; Memo. No. : 349[Sanction] HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No 803[Sanct] HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021	557408	557408	0
70-2202-03-796-00-003-V-52-00 (Dev. Grant, Machinery, Equipment etc.)	Memo. No.665 (Sanc ) HED-16014(11) /9/2018-APP SEC/EH/CG/4C- 13/2018, Dated:22 01.2021	990594	990594	0
Total (Rs.):		2,90,38,502	2,18,76,268	71,62,234

Date : 19.04.2024

Place : Kolkata

*Shubashree*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Partner

TAMLUK OFFICE : VDIN : 24062234 BKCFIE9194  
C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Shubashree*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





সংসদে যজ্ঞে

Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date. 19.04.2024

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

P.O. Tilaboni, Mahisamura, P.S. Keshiary

Dist Paschim Medinipur, PIN 721135

SCHEDULE OF FIXED ASSET OF GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF RATES SPECIFIED AS PER INCOME TAX ACT, 1961 AND WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2020-2021

Sl. No.	Particulars	Opening Balance 01-04-2020(Rs.)	Addition (Rs.)	Total (Rs.)	Depreciation Rate (%)	Depreciation FY-2020-21 Amount (Rs.)	Closing Balance 31-03-2021 (Rs.)
1	CC TV system procurement	3,33,033.00	-	3,33,033.00	0.15	49,955.00	2,83,078.00
2	DSLR Camera (2 units)	73,478.00	-	73,478.00	0.15	11,022.00	62,456.00
3	Furniture	60,61,964.00	9,90,594.00	70,52,558.00	0.10	7,05,256.00	63,47,302.00
4	Sports goods	21,275.00	-	21,275.00	-	-	21,275.00
5	Laboratory Apparatus/ Equipment	6,28,072.00	-	6,28,072.00	0.15	94,211.00	5,33,861.00
6	Laboratory Chemicals and glassgoods	1,54,710.00	-	1,54,710.00	0.15	23,207.00	1,31,503.00
7	Photocopiers (1+1+3)	2,72,201.00	-	2,72,201.00	0.15	40,830.00	2,31,371.00
8	Printer (1+3)	1,19,253.00	-	1,19,253.00	0.40	47,701.00	71,552.00
9	Computer (desktop) purchase (6 +3)	4,95,460.60	-	4,95,460.60	0.40	1,98,184.00	2,97,276.60
10	Computer peripherals/Accessories	10,040.00	20,139.00	30,179.00	0.40	12,072.00	18,107.00
11	External hard-disk for data storage	12,330.00	-	12,330.00	0.40	4,932.00	7,398.00
12	Pendrives (10 units)	6,835.00	-	6,835.00	0.15	1,025.00	5,810.00
13	UPS/ UPS Batteries (6 +2 units)	44,434.00	-	44,434.00	0.15	6,665.00	37,769.00
14	LCD Projectors (1+1+5)	68,276.00	-	68,276.00	0.15	10,241.00	58,035.00
15	Scanner Machines	16,617.00	-	16,617.00	0.15	2,493.00	14,124.00
16	Inverter System (2)	1,58,012.00	-	1,58,012.00	0.15	23,702.00	1,34,310.00
17	Public Address System (1 unit)	8,460.00	-	8,460.00	0.40	3,384.00	5,076.00
18	Books and Journals	1,62,937.00	-	1,62,937.00	0.40	65,175.00	97,762.00
19	Voltage Stabilizer (2 units)	1,20,459.00	-	1,20,459.00	0.15	18,069.00	1,02,390.00
20	Refrigerator	11,632.00	-	11,632.00	0.15	1,745.00	9,887.00
21	Gas Cylinder supply line for Chemistry laboratory	6,615.00	-	6,615.00	0.15	992.00	5,623.00
22	Installation of Gas Supply line for Chemistry laboratory	6,820.00	-	6,820.00	0.15	1,023.00	5,797.00
23	Solar Lamppost with solar panel and battery system (10 units)	2,30,265.00	-	2,30,265.00	0.15	34,540.00	1,95,725.00
	Total:	90,23,178.60	10,10,733.00	1,00,33,911.60		13,56,424.00	86,77,487.60



FOR MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

BRN 378643E

BANKIM BIHARI MAITI

PARTNER



OFFICER-IN-CHARGE

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

Officer-in-Charge

Government General

Degree College

Keshiary

PLACE

KESHIARY

DATE

19-04-2024





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

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Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com

### Internal Audit Report of Government General Degree College, Keshiary for the FY 2021-2022

Statement of fund allocation and utilization against Government grants (vide Memo. No. 807(Sanc.)/ HED-16013(11)/43/2021 Date- 06/01/2022; Memo. no. 1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022; 30 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020, 19.04.2021; Memo. No. 288-HED-16011(11)/69/2020 Date- 03/07/2021; Memo No. 672 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020. Date- 16/11/2021; Memo. No. 42-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.)DPI-99/ 109/2021-JD(DPI)-DPI Date- 23/11/2021; Memo. No. 884 (Sanc.) HED-16014(11)/87/2019, dated 02/02/2022; Memo. No. 117- AC Date- 25/06/2021; Memo. No. 14 - AC Date- 10/05/2021) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2021-31.03.2022

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Laboratory Chemicals and glassgoods	84,185.00	84,185.00
2	Books and Journals	1,64,999.00	1,64,999.00
3	Contingencies for office maintenance	1,24,571.00	1,24,571.00
4	Fire Extinguisher maintenance	29,028.00	29,028.00
5	Electric supply maintenance	1,17,082.00	1,17,082.00
6	Security guard maintenance	9,77,312.00	9,77,312.00
7	Online admission system development and maintenance	55,000.00	55,000.00
8	Official web site development and maintenance	9,912.00	9,912.00
9	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	<b>Total</b>	<b>15,80,089.00</b>	<b>15,80,089.00</b>

Date : 19.04.2024

Place : Kolkata

*Chakrabarty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

*P. P. M.*

Partner

TAMLUK OFFICE :  
C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Chakrabarty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com

### Annual Utilisation Certificate of Government General Degree College, Keshiary for the FY 2021-22

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)	117 - AC Date- 25/06/2021	15000000	20103100	-5103100
70-2202-03-103-00-009-V-01-02 (DA)	117 - AC Date- 25/06/2021	400000	594216	-194216
70-2202-03-103-00-009-V-01-03 (HRA)	117 - AC Date- 25/06/2021	1000000	2088768	-1088768
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	117 - AC Date- 25/06/2021	9000	4500	4500
70-2202-03-103-00-009-V-01-07 (Other allowance)	117 - AC Date- 25/06/2021	8000	0	8000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	117 - AC Date- 25/06/2021	12000	67500	-55500
70-2202-03-103-00-009-V-02-00 (Wages)	117 - AC Date- 25/06/2021	100000	532497	-432497
70-2202-03-103-00-009-V-11-00 (Travel)	117 - AC Date- 25/06/2021	1000	0	1000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	117 - AC Date- 25/06/2021	20000	0	20000
70-2202-03-103-00-009-V-13-01 (Electricity)	14 - AC Date- 10/05/2021	180000	117082	62918
70-2202-03-103-00-009-V-13-02 (Telephone)	15 - AC Date- 10/05/2021	8000	0	8000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	117 - AC Date- 25/06/2021	30000	29028	972
70-2202-03-103-00-009-V-50-00 (Other Charges)	242-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.) DPI- 99/109/2021-JD(DPI)-DPI Date- 23/11/2021; 884 (Sanc.) HED- 16014(11)/87/2019, dated 02/02/2022;	272000	192183	79817
70-2202-03-103-00-005-V-50-00 (Security)	30 (Sanc.) HED-16011(11)/69/2020/CG- 4C-55/2020, 19.04.2021; 288-HED- 16011(11)/69/2020 Date- 03/07/2021; 672 (Sanc.) HED-16011(11)/69/2020/CG- 4C-55/2020, Date- 16/11/2021;	685260	685260	0
70-2202-03-103-00-005-V-78-00 (Security)	1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022	304380	304371	9
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	807(Sanc.)HED-16013(11)/43/2021 Date- 06/01/2022	250000	249184	816
Total (Rs.):		1,82,79,640	2,49,67,689	-66,88,049

Date : 19.04.2024

Place : Kolkata

*Chakraborty*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS  
*[Signature]*  
Partner

UDIN: 24062234BK6F2E4174

TAMLUK OFFICE :

C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY  
P.O. Tilaboni, Mahisamura, P.S. Keshiary  
Dist. Paschim Medinipur, PIN 721135

SCHEDULE OF FIXED ASSET OF GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF RATES SPECIFIED AS PER INCOME TAX ACT, 1961 AND WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2021-2022

Sl. No.	Particulars	Opening Balance 04-2021 (Rs.)	Addition (Rs.)	Total (Rs.)	Depreciation FY-2021-22		Closing Balance 03-2022 (Rs.)
					Rate (%)	Amount (Rs.)	
1	CC TV system procurement	2,83,078.00	-	2,83,078.00	0.15	42,462.00	2,40,616.00
2	DSLR Camera ( 2 units)	62,456.00	-	62,456.00	0.15	9,368.00	53,088.00
3	Furniture	63,47,302.00	-	63,47,302.00	0.10	6,34,730.00	57,12,572.00
4	<b>Sports goods</b>	21,275.00	-	21,275.00	-	-	21,275.00
5	Laboratory Apparatus/ Equipment	5,33,861.00	-	5,33,861.00	0.15	80,079.00	4,53,782.00
6	Laboratory Chemicals and glassgoods	1,31,503.00	84,185.00	2,15,688.00	0.15	32,353.00	1,83,335.00
7	Photocopiers (1+1+3)	2,31,371.00	-	2,31,371.00	0.15	34,706.00	1,96,665.00
8	Printer (1+3)	71,552.00	-	71,552.00	0.40	28,621.00	42,931.00
9	Computer (desktop) purchase (6 +3)	2,97,276.60	-	2,97,276.60	0.40	1,18,911.00	1,78,365.60
10	Computer peripherals/Accessories	18,107.00	-	18,107.00	0.40	7,243.00	10,864.00
11	External hard-disk for data storage	7,398.00	-	7,398.00	0.40	2,959.00	4,439.00
12	Pendrivr (10 units)	5,810.00	-	5,810.00	0.15	872.00	4,938.00
13	UPS/ UPS Batteries (6 +2 units)	37,769.00	-	37,769.00	0.15	5,665.00	32,104.00
14	LCD Projectors (1+1+5)	58,035.00	-	58,035.00	0.15	8,705.00	49,330.00
15	Scanner Machines	14,124.00	-	14,124.00	0.15	2,119.00	12,005.00
16	Inverter System (2)	1,34,310.00	-	1,34,310.00	0.15	20,147.00	1,14,163.00
17	Public Address System (1 unit)	5,076.00	-	5,076.00	0.40	2,030.00	3,046.00
18	Books and Journals	97,762.00	1,64,999.00	2,62,761.00	0.40	1,05,104.00	1,57,657.00
19	Voltage Stabilizer (2 units)	1,02,390.00	-	1,02,390.00	0.15	15,359.00	87,031.00
20	Refrigerator	9,887.00	-	9,887.00	0.15	1,483.00	8,404.00
21	Gas Cylinder supply line for Chemistry laboratory	5,623.00	-	5,623.00	0.15	843.00	4,780.00
22	Installation of Gas Supply line for Chemistry laboratory	5,797.00	-	5,797.00	0.15	870.00	4,927.00
23	Solar Lamppost with solar panel and battery system (10 units)	1,95,725.00	-	1,95,725.00	0.15	29,359.00	1,66,366.00
	<b>Total:</b>	<b>86,77,487.60</b>	<b>2,49,184.00</b>	<b>89,26,671.60</b>		<b>11,83,988.00</b>	<b>77,42,683.60</b>

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FOR MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS



OFFICER-IN-CHARGE  
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

Officer-in-Charge  
Government General  
Degree College  
Keshiary

PLACE - KOLKATA  
DATE - 19-04-2024

Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary

BANKIM BIHARI MAITI  
PARTNER





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com

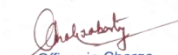
### Internal Audit Report of Government General Degree College, Keshiary for the FY 2022-2023

Statement of fund allocation and utilization against Government grants (vide Memo No- 56-AC Date- 02/05/2022; Memo No- 340-AC Date- 08/08/2022; Memo No- 942-AC Date- 20/03/2023 ; Memo No- 113 (Sanc.)HED-16014(11)/87/2019/CG Date- 28/04/2022; Memo No- 149 (Sanc.) DPI-99/109/2021/CG Date- 17/05/2022; Memo No- 504(Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 02/09/2022; Memo No- 582 (Sanc.)HED-16013(11)/19/2022-CG Date- 26/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 17/11/2022; Memo No- 743 (Sanc.)HED-16014(11)/87/2019 - CG Date- 14/12/2022; Memo No- 915 (Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 16/02/2023; Memo No- (Sanc.)HED-16013(11) /19/2022-CG Date- 23/09/2022; Memo No:507 (Sanc.) HED-16011(11) /69/ 2020/CG , Date:05/09/2022; Memo No- 746 (Sanc.) HED-16013(11)/19/2022-CG Date- 15/12/2022; Memo No- 989 (Sanc.)HED-16013(11)/19/2022-CG Date- 14/03/2023; Memo No- 179 (Sanc.)HED-16013(11)/43/2021- CG Date- 23/05/2022) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2022-31.03.2023

Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Library Automation system (KOHA)	99,350.00	99,350.00
2	Laboratory Apparatus/ Equipment	26,112.00	26,112.00
3	Laboratory Chemicals and glassgoods	6,136.00	6,136.00
4	Roof top rain-water harvest system	10,000.00	10,000.00
5	Computer repair and maintenance	19,784.00	19,784.00
6	Computer peripherals/Accessories	31,272.00	31,272.00
7	UPS battery maintenance	14,904.00	14,904.00
8	Inverter battery with cabinet	25,606.00	25,606.00
9	Inverter repair and maintenance	4,248.00	4,248.00
10	Solar lamp maintenance	4,590.00	4,590.00
11	CC TV system maintenance	10,260.00	10,260.00
12	Contingencies for office maintenance	96,766.00	96,766.00
13	Pest management and maintenance	31,152.00	31,152.00
14	Fire Extinguisher maintenance	29,028.00	29,028.00
15	Electric supply maintenance	6,30,000.00	1,26,512.00
16	Security guard maintenance	6,98,689.00	6,98,684.00
17	Water purifier Annual Maintenance Contract (AMC) for 3 years	21,270.00	21,270.00
18	Online admission system development and maintenance	55,000.00	55,000.00
19	Broadband based internet facility installation	5,500.00	5,500.00
20	Broadband based internet connectivity maintenance (70 mbps)	3,600.00	3,600.00
21	Official web site development and maintenance	9,912.00	9,912.00
22	Campus sanity and hygiene maintenance	42,657.00	42,657.00
	Total	18,75,836.00	13,72,343.00

Date : 19.04.2024

Place : Kolkata

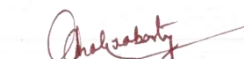
  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

  
Partner

TAMLUK OFFICE :  
C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No. ....

Date..... 19.04.2024

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE,  
DUM DUM, KOLKATA - 700 074  
Phone : (033) 2560 2265  
E-mail : maitijhaassociates@gmail.com

### Annual Utilisation Certificate of Government General Degree College , Keshiary for the FY 2022-23

Head of Account	Allotment Memo. No. & date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	40000000	22768100	17231900
70-2202-03-103-00-009-V-01-02 (DA)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	1300000	886949	413051
70-2202-03-103-00-009-V-01-03 (HRA)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	4000000	2203488	1796512
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	24000	4800	19200
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	20000	0	20000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022;	40000	61500	-21500
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 413-AC, dt. 23.08.2022; Memo No- 813-AC Date-	800000	534534	265466
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	2000	250	1750
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	40000	0	40000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022; Memo No- 942-AC Date- 20/03/2023	630000	126512	503488
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	20000	0	20000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022	60000	58513	1487
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo No- 113 (Sanc.)HED-16014(11)/87/2019/CG Date- 28/04/2022; Memo No- 149 (Sanc.) DPI-99/109/2021/CG Date- 17/05/2022; Memo No- 504(Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 02/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 17/11/2022;Memo No- 743 (Sanc.)HED-16014(11)/87/2019 - CG Date- 14/12/2022	227000	226971	29
70-2202-03-103-00-008-V-50-00 (Contingent)	Memo No- 915 (Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 16/02/2023	3000	3000	0
70-2202-03-103-00-009-V-78-00 (Security)	Memo No- (Sanc.)HED-16013(11)/19/2022-CG Date- 23/09/2022; Memo No:507 (Sanc) HED-16011(11)/ 69/ 2020/CG, Date: 05/09/ 2022; Memo No- 582 (Sanc.) /HED-16013(11)/ 19/ 2022-CG Date- 26/09/2022; Memo No- 746 (Sanc.) HED-16013(11)/19/ 2022-CG Date- 15/12/2022	698689	698684	5
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	Memo No- 179 (Sanc.)HED-16013(11)/43/2021- CG Date- 23/05/2022	200000	199933	67
Total (Rs.):		4,80,64,689	2,77,73,234	2,02,91,455

Date : 19.04.2024

Place : Kolkata

*Shalabati*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary



For MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

Partner

TAMLUK OFFICE : UDIA/24062234BKF2E4174  
C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

*Shalabati*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary





সংসদে অধিবেশন

Government of West Bengal  
Office of the Principal

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Date..... 19.04.2024

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

P.O. Tilaboni, Mahisamura, P.S. Keshiary

Dist. Paschim Medinipur, PIN 721135

SCHEDULE OF FIXED ASSET OF GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF RATES SPECIFIED AS PER INCOME TAX ACT, 1961 AND WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2022-2023

Sl. No.	Particulars	Opening Balance 01-04-2022 (Rs.)	Addition (Rs.)	Total (Rs.)	Depreciation FY-2022-23 Rate (%)	Amount (Rs.)	Closing Balance 03-2023(Rs.)
1	CC TV system procurement	2,40,616.00	-	2,40,616.00	0.15	36,092.00	2,04,524.00
2	DSLR Camera ( 2 units)	53,088.00	-	53,088.00	0.15	7,963.00	45,125.00
3	Furniture	57,12,572.00	-	57,12,572.00	0.10	5,71,257.00	51,41,315.00
4	Sports goods	21,275.00	-	21,275.00	-	-	21,275.00
5	Laboratory Apparatus/ Equipment	4,53,782.00	26,112.00	4,79,894.00	0.15	71,984.00	4,07,910.00
6	Laboratory Chemicals and glassgoods	1,93,335.00	6,136.00	1,99,471.00	0.15	28,421.00	1,61,050.00
7	Photocopiers (1+1+3)	1,96,665.00	-	1,96,665.00	0.15	29,500.00	1,67,165.00
8	Printer (1+3)	42,931.00	-	42,931.00	0.40	17,172.00	25,759.00
9	Computer (desktop) purchase (6 +3)	1,78,365.60	-	1,78,365.60	0.40	71,346.00	1,07,019.60
10	Computer peripherals/Accessories	10,864.00	31,272.00	42,136.00	0.40	16,854.00	25,282.00
11	External hard-disk for data storage	4,439.00	-	4,439.00	0.40	1,776.00	2,663.00
12	Pendrivel (10 units)	4,938.00	-	4,938.00	0.15	741.00	4,197.00
13	UPS/ UPS Batteries (6 +2 units)	32,104.00	-	32,104.00	0.15	4,816.00	27,288.00
14	LCD Projectors (1+1+5)	49,330.00	-	49,330.00	0.15	7,400.00	41,930.00
15	Scanner Machines	12,005.00	-	12,005.00	0.15	1,801.00	10,204.00
16	Inverter System (2)	1,14,163.00	-	1,14,163.00	0.15	17,124.00	97,039.00
17	Public Address System (1 unit)	3,046.00	-	3,046.00	0.40	1,218.00	1,828.00
18	Books and Journals	1,57,657.00	-	1,57,657.00	0.40	63,063.00	94,594.00
19	Voltage Stabilizer (2 units)	87,031.00	-	87,031.00	0.15	13,055.00	73,976.00
20	Refrigerator	8,404.00	-	8,404.00	0.15	1,261.00	7,143.00
21	Gas Cylinder supply line for Chemistry laboratory	4,780.00	-	4,780.00	0.15	717.00	4,063.00
22	Installation of Gas Supply line for Chemistry laboratory	4,927.00	-	4,927.00	0.15	739.00	4,188.00
23	Solar Lamppost with solar panel and battery system (10 units)	1,66,366.00	-	1,66,366.00	0.15	24,955.00	1,41,411.00
24	Library Automation system (KOHA) DIGITAL CATALOGUE	-	99,350.00	99,350.00	0.25	24,838.00	74,512.00
25	Roof top rain-water harvest system	-	10,000.00	10,000.00	0.10	1,000.00	9,000.00
26	Inverter battery with cabinet	-	25,606.00	25,606.00	0.15	3,841.00	21,765.00
		77,42,683.60	1,98,476.00	79,41,159.60		10,18,934.00	69,22,225.60

*Shahabuddin* 19/04/2024  
OFFICER-IN-CHARGE

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

Officer-in-Charge  
Government General Degree College  
Keshiary

PLACE - KOLKATA  
DATE - 19-04-2024

FOR MAITI JHA & ASSOCIATES  
CHARTERED ACCOUNTANTS

FRN-123843E

BANKIM BIHARI MAITI  
PARTNER



*Shahabuddin*  
Officer-in-Charge  
Govt. Gen. Degree College  
Keshiary