

## Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

Date 19.04.2024

- 6.4 Financial Management and Resource Mobilization
- 6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

### **CONTENT**

- A. List of members of the Financial Advisory Committee and Purchase Committee involved in the audit and assessment
- B. Sample document representing the process of dealing and utilization of the Planned Development Grants
- C. Sample documents representing the process of dealing and utilization of the Non-planned Grants
- D. Sample documents representing the process of dealing and utilization of the Maintenance Grants
- E. Internal Audit Reports of the institution
- F. Audit reports from external agency

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No.....

Date 19.04.2024

From : The Principal Government General Degree College, Keshiary

To:

## A. List of members of the Financial Advisory Committee and Purchase Committee involved in the audit and assessment

	u un DUK/Cum-mort 2013	Government General Degree Conege, Resinary
		NOTICE
		oncerned that the sub-committee of the Teachers' Council, Government General Degree Coll tuted for the Academic Session 2022-23 at the T.C meeting held on 17/1/2023
NCSI	SUB COMMITTEE	CONVENER/ JT. CONVENERS& MEMBERS
1	SUBCOMMITTEE	Dr.Susanta Kumar Maity, Dr.AritraSamajdar, Sri Ashok Das, Sri SkMd Ismail Al Amin,
	ADMISSION	[Gint Conveners] , members of the ad hoc core committee – Alauddin Shaikh, Md Ataur Rahman, DebarshiMondal, Hillol Khatua
		Members: All HODs.
2	ROUTINE	Dr. MonuaPanja, Dr. Sutapa Ray (Joint Conveners)
	1 ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (	Members: Dr.Susanta Kumar Maity, Smt. Jayita Roy Tapadar, Md. AtaurRahaman
3	EXTERNAL	Dr. Sutapa Ray, Sri Alauddin Sheikh (Joint Conveners)
	EXAMINATION	Members: Dr. Susanta Kumar Maity, Dr. MonuaPanja
4	INTERNAL	MDAtaur Rahman, Sri Hillol Khatua(Joint Conveners)
	EXAMINATION	Members: Dr. Manidip Shasmal , SmtShilaBaske, Smt. Papiya Ray
5	COLLEGE ELECTION	Dr.Sutapa Ray, Sri Kalyanasis Bhattacharyya, (Joint Conveners)
		Members: All faculty
6	I.Q.A.C.	Dr.Sutapa Ray, Dr.Nilay Kumar Maitra (Jt. Coordinators)
		Members: Sri Kalyanashis Bhattacharya, Dr. Susanta Kumar Maity, Dr. Soumya Sundar Mati
7	FINANCIAL ADVISORY	Sri Kalyanasis Bhattacharyya, Dr. Nilay Kumar Maitra ( Joint Conveners)
*		Members: All HODs.
8	PURCHASE	Sri Kalyanashis Bhattacharya (Convener)
		Members: All HODs and H.C. of the Office of the Principal
9	SERVICE BOOK	Dr. Nilay Kumar Maitra, Sri Debarshi Mondal (Joint Conveners)
		Members: Dr. Sutapa Ray, Dr. Susanta Kumar Maity
10	INCOME TAX	Dr. Soumya Sundar Mati (Convener)
		Members: Sri Debarshi Mondal, Dr.Manidip Shasmal
11	IT & NETWOK	Dr. SoumyaSundar Mati , SkMd Ismail Al Amin(Jt.Conveners)
		Members: : Sri HillolKhatua
12	WOMEN CELL	Smt. Saranya Mukhjerjee, Dr.Monua Panja (Joint Conveners)
		Members: Smt. Papiya Roy, Smt.ShilaBaske, Dr.Sutapa Ray, Smt.Javita Roy Tapadar
13	VISAKHA	Smt. Shila Baske, Smt. Jayita Roy Tapadar (Joint Conveners)
15	VISAKNA	Members: Dr. Monua Panja, Smt. Saranya Mukherjee
14	RESEARCH/ PROJECT	
14	RESEARCH/ PROJECT	Dr. AritraSamajdar, Dr.Sutapa Ray (Joint Conveners)
15	CULTURAL &STUDENTS'	Members: Dr. Nilay Kumar Maitra, Dr.Soumya Sundar Mati, Dr.Manidip Shasmal, Dr.MonuaPanja Dr. MonuaPania, Smt. Saranya Mukheriee (Ioint Conveners)
15	MAGAZINE	
		Members: Sri Ashok Das, SmtShyamaliMajhi, Sri AlauddinSeikh
16	SPORTS	Sri Ashok Das, Sri. Sayantan Das (Joint Conveners)
		Members: Smt. Shila Baske, Md.Ataur Rahaman
17	CAREER COUNSELLING,	Md. Ataur Rahaman , Dr. Manidip Shasmal (joint Conveners)
	PLACEMENT & PROFESSIONAL TRAINING	Members: Smt. Papiya Ray, Smt. Jayita Roy Tapadar and Continential
18	CELL STUDENTS' WELFARE &	Sri SkMd Ismail Al Amin (Convenar)
10	SCHOLARSHIP	Legree College College
	(Bullicers,	Members: Sri Alauddin Sheikh, Smt Shyamali Majhi ,Dr. SoumyaSundar Mati (Members), Sri Hillol Khatua

	SEMINAR &	Dr. Aritra Samajdar , Sri Alauddin Sheikh (Joint Conveners)				
	SYMPOSIUM	Members: Smt. Jayita Roy Tapadar, Sri. Kalyanashis Bhattacharya, Sri Debarshi Mondal				
20	LIBRARY	Sushovon Kar (Convenor)				
		Members: All HODs, Sudipta Dey (Office)				
21	YOUTH PARLIAMENT	Sri. Kalyanashis Bhattacharya, , Sri Debarshi Mondal (Joint Conveners)				
		Members: Smt. Saranya Mukherjee. Sri. Sayantan Das				
22	GRIEVANCE REDRESSAL	Smt . Shila Baske, Sri. Ashok Das (Joint Conveners)				
	REDRESSAL	Members :Dr. Monua Panja, , Sri Alauddin Seikh				
23	ANTI-RAGGING CELL	Smt. Jayita Roy Tapadar, Dr.Susanta Kumar Maity (Joint Conveners)				
		Members: All HODs				
24	SC/ST COMPLAINTS	Smt. Shila Baske, Smt. Syamali Majhi, (Joint Conveners)				
		Members: Smt. Papiya Ray, Sri. Ashok Das				
25	INFRASTRUCTURE	Sri Kalyansis Bhattacharya, Sri Nilay Kumar Maitra (Joint Convener)				
	REVIEW AND DEVELOPMENT	Md.AtaurRahaman, SkMd Ismail Al Amin(Members)				
26	UGC	Dr.Sutapa Ray (Convener)				
-	1-	Members: All HODs				
27	NSS UNIT	Dr. Susanta Kumar Maity (Programme Officer)				
	and the local section	Members: Sri. Ashok Das, Sri SkMd Ismail Al Amin , Sri. Kalyanashis Bhattacharya , Sri Hillol Khatua, Sushovon Kar				
28	ACADEMIC AUDIT AND	Sri. Kalyanashis Bhattacharya, Sri AritraSamajdar (Joint coordinator)				
	REVIEW	Members: Sri. SK Md Ismail Al Amin, Dr.Sutapa Ray, Sri. Ashok Das, Sri Alauddin Sheikh				
29	COLLEGE INTERNAL	Sri Ashok Das, Sri Sayantan Das (Joint Conveners)				
	COMMITTEE FOR THE STUDENTS WITH DISABLITIES AND ELDERLY	Smt. Shila Baske, Dr. Sutapa Ray (Members)				
30	RUSA	Dr. Nilay Kumar Maitra (Coordinator), Dr.Susanta Kumar Maity (Civil), Sri Sayantan Das (Academic), Sri Ashok Das (Procurement), Sri Kalyanashis Bhattacharya (Finance), Smt. Shyamali Majhi (Equity Asau), Dr. Sutupa Ray (Research), Sri Skdd Smani JA Amin (MIS)				
31	COVID Cell	Dr.Susanta Kumar Maity, Smt. Saranya Mukherjee (Jt.Convenors) Sri DebarshiMondal, Sri AlauddinSeikh, Smt.Shyamali Majhi (Members)				
32	Swap Cell	Dr.Susanta Kumar Maity(Greenery)Smt. Saranya Mukherjee (Santiation and Hygiene)				
		Sri Debarshi Mondal(Energy Management) , Sri Alauddin Sheik (waste Management), Md. Ataur Rahaman(Water Management)				
33	ICC	Dr. Sutapa Ray (Convener) Smt. Shila Baske, Dr. Monua Panja, Smt. Saranya Mukherjee, Sri Kalyanashis Bhattacharya(Members), Sri Sudipta Dey (NTR)				
		Sri Sayantan Das , Smt. Jayita Roy Tapadar (Members)				
34	Anti-Ragging Squad	Sir Sayantan Das, Sinc Jayita Roy rapadar (Members)				

Officer-in-Charge Govt. Gen. Degree College Keshiary



# Government of West Bengal Office of the Principal **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

#### Memo No.....

19.04.2024 Date.

### B. Sample document representing the process of dealing and utilization of the Planned Development Grants

#### 1. Purchase planning:

# Meeting They h Chelnely allola Anna Sala Maria Jana (10/13). Sutato ha 100 2017 Sutato hay 100 2017 July Longer Jackson (In head) 9 10-17 Mills Longer Maria Sala Jones 1917 Jung Maing 9:011



			RNMENT OF WEST		
		Department of Higher	Education, Science & Tech	nology and Biotechnology	
			C.G Branch		
		Bikash BR	warn, Salt Lake City, Kolk	ata - 700091.	
	No. 21	2 - Edn(CG)/4C-63/2016		Dated, Kolkata, the 17th Jan., 2018.	
		: The Assistant Secretary			
	From	To the Govt. of West Bengal.			
141		Deptt of H.E., Science & Techno	plogy and Diotechnology,		
		begin in many source of the			
	To :	The Officer-in Charge,			
		Govt. Genl. Degree College, K	eshiary,		
		Paschim Medinipur, West Ber	ngal, Pin-721135.		
		Sub- Administrative approvi	al towards Purchase of furr	iture form WBSIDCL for Govt. Genl.	
		Degree College, Keshia	ry, Paschim Medinipur,		
		pebles combet mens			
		Ref:	His Memp No. 240/KGC/1	7, Dt. 11.12.2017	
		The undersigned is dir	rected by order of the Gove	mor to say that the Governor has been	
		pleased to accord administra	ative approval towards Pur	chase of furniture form WBSIDCL for	
		Gout Gent Degree College.	Keshiary, Paschim Medinip	ur.W.B. at an estimated cost of Rs.	
		AD AB TITE /. IDunaes Entry L.	akh Forty Nine thousand T	wo hundred Seventy Five only).	
1		The charge for the afo	presaid purpose will be me	t from the provision under the head of	
		account "2202-03-103-5P-04	05-50-V".		
		This order issues with	the concurrence of the Fir	sancial Advisor, Education vide his U.O.	
		No. 791-FA/Education, date	ed 10.01.2018.		
		All conce	erned are being informed.		
				Yours faithfully	
				Sd/-	
				Assistant Secretary	
17				to the Govt. of West Bengal	
			Deptt of H.E.	Science & Technology and Bietechnology,	
		No. 22/1(7)-Edn(CG)		Dated, Kolkata, the 17" Jan., 2018.	
		Come forwarded for inform	ation and necessary action	n to the:	
		1. Priorinal Accountant G	eneral (A&E), West Bengal,	Treasury Building, Kolkata-700001.	
		2 Priorinal Accountant G	eneral (G&SSA), West Beng	al, Treasury Building, Kolkata-700001.	
		3 Eleancial Advisor, Educ	ation, Bikash Bhawan, 8" f	loor, Salt Lake, Kolkata-700091.	
		A Director of Public Instru	uction, West Bengal, Bikash	Bhawan, Salt Lake, Kolkata-700091.	
		-5 The Officer-in Charge,	Govt. Genl. Degree College	, Keshiary, Paschim Medinipur, Pin-721135.	
		6. Budget Branch of this D	Department,		
		7. Guard file .			
					252
				and the	
1000				Conter	
				Assistant Secretary	
				to the Govt. of West Bengal	

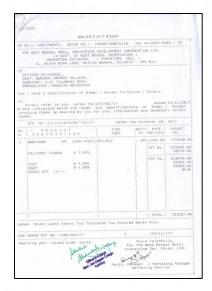
3. Approval and allotment of fund:

-

### 4. Tender quotations (sample)

1.	QUOTA			
IND AABOTEBETA DE	TIN NO.: - 19A	NECTOBOTALIN	Tel No:2237-	e385 - e7
	INDUSTRIES DEV OF WEST BENG	VELOPMENT COR AL UNDERTAXIN FURNITURE CE	PORATION LTD. E ) LL )	
2 OFFICER-IN-CHORGE, GDVT, GENERAL DEGREE ( KEENIARY, P.O- TILABOP BANURA,DISTPASCHIM (	I PUNHI-			
ub : Rate & Specificat:	on of Steal /	Wooden Furni	ture / Others	
r. Kindly refer to your are indicating below f niture items as desire same.	he rates and d by you for 1	specificati your informat	ons of Steel ion and necess	ary action
QTN, No :11-17/1519	MRT-11/17	Dated t	he November 20	, 2017
	о н	CODE	IGNTY! FUTE   PC  Per/Unt	PROUNT FE.
COMEDINE BENCK (1 SEATUR) TWOLE INFOLIES COMER LE'SLI'LLA'.MD-1 INFOLIE BENKO INFOLIER BENKOM CARLE (SPECIAL)			150,6160.00 9(8511.0) 9(255.0) 9(6122.0) 30(5508.0)	924000.00 76599.00 20295.00 55096.00 165000.00
DELIVERY CHARGE				12+8992.00 06067.44
	0 7.00% 0 9.00%		TOT.Rs.	1327861.44 119507.53 119507.53 0.50
			TOTAL:	1 1566877.00
tos fifteen Lacks Six!				
R ORDER REF ND :-227/K	UC/17		/24/11/	
siting your valued ord	tr early.		Yours faithfu The West Beng stries Dev. Co	ily,
3	Charles Con	nests. Mar	ager / Market arketing Secti	ing Manager





Officer-in-Charge Govt. Gen. Degree College Keshiary



#### **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY** At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in 19.04.2024 Memo No..... Date ... 5. Work order (sample): 7. Allotment of fund: 6. Bill (sample): TAX INVOICE ant of West Bengal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY Tel No:2237 MENT OF WEST BENGA LL INDUSTRIES DEVELOP At-Telipukur : P.o.- Tilaboni Mahisamura : P.s.- Keshiary Dist- Paschim Medinipur : PIN-721135 MARKETING DIVISION, ( F 31, BLACK BURN LANE, SHILPA BH 10. 28/GGDCK/Ten/18 no No : 132(S / OFFICER-IN-CHARGE NERAL DEGREE COLLEGE , TELIPUKUR, PO-TILBON HE HIS Date 01/02/18 The Princi pal BILL No : B/03-18/7265/17-1 PC Per/Unt AH0 Rs farketing Manager Bengal Small Industries Development Corporation Ltd i Bhavan, 31, Black Burn Lane, Kolkata 700012 e of Sanction: Purchase of Furniture from WBSIDCL for Govt. G TOT .Rs. 357500 25025 ee: 226/KGC/17, dated 24.11.2017 of for which Administrative American has been and D+ 404927 382525.00 34427.25 34427.25 II. Approved by : Add Chief Secretary,Dept. of H.E. Science & Technology and Biole 5. Total Fund Sanctioned under this project/scheme till date: Rs. 0 Quotation No: 11-17/1518/MKT-11/17, Dated 28.11.2017 0 9.003 OFF (+/-) of this Financial Sanction : Rs. 4049275 (in words Rs. Forty Li 6. Amo 7. Head(s) of Account(s): 4202-01-203-00-005-52-00-V iver the items to the Office of the Principal 8. Name of the Sub-Alicting Authority / DDO: OFFICER IN CH KESHIARY, PASCHM MEDINIPUR Wooden Cabinet (SFT) [HSN-9403], Item Code: Name of the Treasury/PAO: Treasury Officer, Khara This Order is not an authority to incur any expenditure whic Government or approved guideline of the Scheme/Project. es the allotted and 12 Master Distance Catificate maniput Van 3. Special Instruction, if any Delivery Challan No. Date Kulzishin oilor 2018 Convener Fund is released to be executed by 0.1.C,Govt.Genl.Degree College ,Keshiary dt 26.03.18 in ref. to admn. approval No 22-Edn(CG)/4C-83/16 dt.17.01.18 subject to co G.O.5400-F(Y) dt. 25.06.12 & No.4363-F dt.13.08.06 with concurrence of F.A.Edn. C dt 0.70.61.8 Aleland -1/2/2018 45138 Contractor age O.S.D.& EX-OFFICIO AS Science & Technology and Bio-Te 8. Utilization Certificate: Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY Government of West Bengal **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY** At.-Telipukur : P.o.- Tilaboni Mahisamura : P.s.- Keshiary Dist- Paschim Medinipur : PIN-721135

Date. 19/09/2018

UTILISATION CERTIFICATE

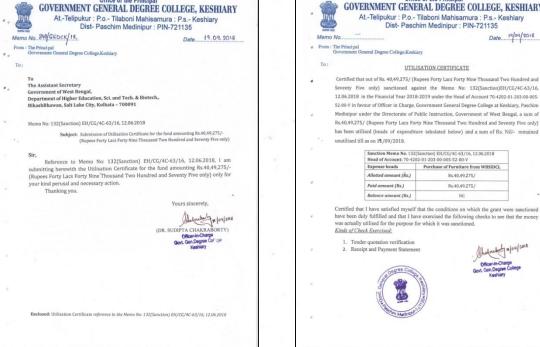
Rs.40,49,275/

Rs.40,49,275/

NB

Difficer-in-Charge ovt. Gen. Degree College

habort Officer-in-Charge Govt, Gen. Degree College Keshiary





## Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

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#### Memo No.....

### Date 19.04.2024

2. Purchase planning notice and meeting:

#### C. Sample documents representing the process of dealing and utilization of the Non-planned Grants

#### 1. Allotment received for non-planned expenses:

	Annexure of Memo No- 531 (Sanc.)HED-16014(11)9/2018-CG-4C-88/06 Date- 28/09/2018	Circular No.: Sty/1 g Date: 0 4 -10-18 NOTICE
GOVERNMENT OF WEST BENGAL	Allotment From Department - HE-Higher Education Department to - MIFEDI010-OFFICER IN CHARGE, GOVT GENERAL DEGREE COLLEGE AT KESHIARY, PASCHIM MEDINIPUR	The Head of the Departments are requested to be present in a Purchase Committee Meeting to be held on 06.10.2018 at 12:30 heads in the chamber of Officer in Charge, GGDC, Keshiary in
Fac	Treasury Name : Kharagpur Treasury	connection with the procurement of various equipments for the different departments of the
Memo No : 531 (Sanc.)HED-16014(11)/9/2018-CG-4C-68/06 Date: 28/09/2018	ID Head of Account Scheme Description Object of Expenditure Alloted Amount	college.
Sanction-cum-Allotment Order	486485 70-2202-03-103-009-50-00-V Government Colleges and Other Charges 200000	K Q 10 h S and a long a floor a
Demand No.: 70 Department Code : HE Financial Year : 2018 - 2019	Institutes	Convenor 9 011 Otores Chape
1. Sanctioning Authority: ASSISTANT SECRETARY	200,000.00	Purchase Con. Initiae Get Get Dr. C. up Keshery
<ol> <li>Name of the Scheme/Project: Fund for purchase of Books &amp; Journals, chemicals &amp; glass goods and different contigency purposes like maintenance of equipments water purifiers Jurnitures etc. In the Govt. Colleges.</li> </ol>	ASSISTANT SECRETARY Higher Education, Science & Technology and Bio-Technology	Minutes of the meetings held on 00/10/18.
<ol> <li>Purpose of Sanction: Fund for purchase of Books &amp; Journals chemicals &amp; glass goods and different contigency purposes like maintenance of equipments water purflers. furnitures etc. in the Goxt Colleges.</li> </ol>	Annexure of Memo No- 113 -AC Date- 08/05/2018	Reference to College Memo No. 216/GGDCK/R, dated 66.09.2018, WEBEL INFORMATICS LIMITED, 2257, A.J.C. IDGE ROAD, 4 <sup>110</sup> H.OOR, KOLKATA 700020 had submitted a Quotation Net HIL/07/KGGDCK/82202141-9, 2309.2018 (in probability periodus) compariso, physicopier and LCD projector.
4. I. Amount for which Administrative Approval has been obtained: Rs. 12000000		esc. for the different departments of Government General Degree College, Keshlary, Paschim Medinipur. In this
ii. Approved by : Addl Chief Secretary, Deptt of H.E. ,Science and Technology and Biotechnology	Allotment From HoD - DIRECTOR - HE02001-DIRECTOR OF PUBLIC INSTRUCTION, WEST BENGAL to - MIFEDI010-DEFICER IN CHARGE GOVT GENERAL DEGREE COLLEGE AT KESHIARY, PASCHIM MEDINIPUR	cornext the Purchase Committee unanimously resolved to submit order to the WEBEL INFORMATICS LIMITED for the purchase of the following:
5. Total Fund Sanctioned under this project/scheme till date: Rs. 0		SL Description of items Quantity
0.1	Treasury Name : Kharagpur Treasury	No. Declarge communes (12 4/CR RAM 1TR HDD: 19" LED monitor: DVD writer.
6. Amount of this Financial Sanction : Rs. 12000000 (in words Rs. One Crore Twenty Lakh Only. )	ID Head of Account Scheme Description Object of Expenditure Alloted Amount	multimedia keyboard, optical mouse)
	125681 70-2202-03-103-009-01-01-V Government Colleges and Pay 2500000	<ul> <li>Urs 100 FA(114)</li> <li>District Grane (21.2) D3200 (Berley - 18 55 mm - 20.200 mm, D room kit lanear;</li> </ul>
7. Head(s) of Account(s): as per annexure enclosed	Institutes 125682 70-2202-03-103-009-01-02-V Government Colleges and Dearness Allowance 3100000	3 24.2 MPDX format CMS tensor; ISO 12900) 02
	Institutes	4 Photocopier- Canon-Model-2004N     03     5 LCD Projector-Epson-Model-541 (3200 Lumen)     05
8. Name of the Sub-Allotting Authority / DDO: as per annexure enclosed	125683 70-2202-03-103-009-01-03-V Government Colleges and House Rent Allowance 400000 Institutes	6 HP Laser jet monochrome Printer (1108) 03
	125684 70-2202-03-103-009-01-05-V Government Colleges and Interim Relief 30000	7 HP Deskjet colour Printer (2622) 01
9. Name of the Treasury/PAO; as per annexure enclosed	Institutes	8 Pen drive: 32 GB (HP)     10     Portable public addressing system (sound system with wireless speakers: 0.1
10. This Order is not an authority to incur any expenditure which is not permitted under any financial rule and/or order of the	125685 70-2202-03-103-009-01-07-V Government Colleges and Other Allowance 10000 Institutes	9 AHUJA)
Government or approved guideline of the Scheme/Project.	125686 70-2202-03-103-009-01-12-V Government Colleges and Medical Allowance 30000 Institutes	10         Scanner A4 size (Canon-LIDE 120)         04           In this regard, the Purchase Committee has requested the Officer-in-Charge to take the
11. Under no circumstances the allotted amount placed under this sanction may be utilized / diverted for any other purposes	125687 70-2202-03-103-009-01-14-V Government Colleges and Grade Pay 600000 Institutes	necessary steps
12. Whether Utilization Certificate required: Yes	125688 70-2202-03-103-009-02-00-V Government Colleges and Wages 40000 Institutes	Signature: 0 t- abour 8
13. Special Instruction, if any:	125689 70-2202-03-103-009-11-00-V Government Colleges and Travel Expenses 5000 Institutes	1. Chaluser off
Fund is released to be executed by the DDO of the Colleges as per Annexure subject to strict compliance of all	125690 70-2202-03-103-009-12-00-V Government Colleges and Medical Reimbursement 30000	2. Kily shi 06 10/18
financial rules as per WBFR. This order issues with concurrence of F.A., Education Deptt.U.O. No. 485-FA/HED, dt 26.09.2018.	Institutes under WBHS 2008 125691 70-2202-03-103-009-13-01-V Government Colleges and Electricity 250000 Institutes	1. Challent of 19/10.8 2. K. C. The of 10/10 3. Kath of 18/2018 - 4. Tailor, Artheriza 6 (19/108)
	125692 70-2202-03-103-009-13-02-V Government Colleges and Telephone 5000	4. Inder Mukherjer 6 [10] 2018
14. Total released amount is within the Budget Provision of the above mentioned head of account during 2018 - 2019	Institutes Institutes Institutes S0000 Institutes Insti	5. Shila Proster 04.10.18
<ol> <li>This order issues in exercise of the power delegated under Finance Department Memo. No. 1872-F. B dated-26.03.2018 with the concurrence of Finance Deptt. vide Gr. Financial Advisor, Education Department U.O. No. 485-FA/HED Date 2010/2018</li> </ol>	125694 70-2202-03-103-009-50-00-V Government Colleges and Other Charges 100000 Institutes 7,150,000.00	6. Monus Parigo 66. 10. 2018 7. Antra Sange 6-10-18 for Head Antorspilegy 8. Manilop Inserved 6/1/18 Hob Art (0-89).
	* ( TORSDAND OF	& Maniko Inarmal 6/0/18 400, foology.
ASSISTANT SECRETARY	ADPI(A)	
Higher Education, Science & Technology and Bio-Technology		9. Stary 6/10/18
	DIRECTOR OF PUBLIC INSTRUCTION, WEST BENGAL	10. Saranya Mukhingu 06/20/28.

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#### 3. Tender quotation:

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OR Photographic - Canon - Model - 2004N (Balan Coder Steen Covier and unerschilde) 01 64,900- 64,900-	01	Dell Deshton PC Intel Core II Processor Lanest Generation (GI RAM, 119 1000). GUI RAM, 119 1000 Writer, Mattimedia Keybonst, Optical Moure, ATX Cabinet with SMPS Laret Core II processor Latest Generation GUI RAM, 119 100, 165° Seven, DVDRW, Webcom	01	38,750/- 39,500/-	38,750/-		15 Terms, 1, 2, 3, 4. For Prod Chie	HP Color Deskjøt Printer – 2622 ( <u>Scondition</u> Prices: Infrasive of 18% GST. Delivery: within 15 Days from the Warning: As per OEM Warning: As per OEM Warning As per OEM Warning: As per OEM
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#### 4. Work order:

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Go	vernment General Degree College.Keshiary		
To:			
To,	WEBEL INFORMATICS LIMITED		
	WEBEL INFORMATICS LIMITED A.J.C. BOSE ROAD, 4 <sup>TH</sup> FLOOR, KOLKATA 700020		
Refer	ence: 216/GGDCK/18, dated 06.99.2018		
	Quotation No. WIL/OTN/GGDCK/02/2018-19, 28,09,201	8	
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cance	Yease supply the following anticles for the Government Greeni Degree College, Keas test on a before MPUIDDR. If the articles are not supplied within the specified period, Bell Fin situation is received regarding the extension of the delivery time. Further you are requested to deliver the items to the CORice of the Principal/Off mgar who will be able to demonstrate the preper functioning of the instruments supplied.		
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Officer-in-Charge Govt. Gen. Degree College Keshiary



# Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

#### Memo No...

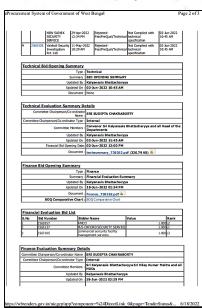
#### 19.04.2024 Date.

#### D. Sample documents representing the process of dealing and utilization of the Maintenance Grants

#### 1. Call for e-tender :

	Government P. O. Tilaboni Mahis Website: www.ggdekeshiary.,	NMENT OF WEST BENGAL Office of the Principal General Degree College, Keshiary amura, Dist. Paschim Medinipurg, PIN – 721135 "in: Email:principalkeshiarygortcollege@igmail.com
	mo No. T -01/GGDCK/2022, F NO: <b>SG-1/GGDCK/001/2022</b>	Date: 28/04/2022
s		RONIC QUOTATIONS FOR ENGAGEMENT OF PRIVATE OVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
wb	tenders.gov.in from the resource	is being invited through e-tendering portal https://www. eful, reputed.boan fide, registered security agency firms for the ormat given in Annexure - 1, under the office of Principal, Govt. during the year 2022-233. [] Providing 4 (four) Nos. Security Guard (without Gua) for guarding the Govt. General Degree College, Reshary for the
2.	Name and Address of the Office	period from 01/07/2022 to 31/03/2023 Office of the Principal, Government General Degree College, Keshiary, P.O. Tilabori Mahisamura, P.S. Keshiary, Dist. Paschim Medinipur, PIN 721135, W.B. Email: principalkeshiaryeovtoellese@ipmail.com
3,	Eligibility of the bidders	<ul> <li>Reputed, resourceful, experienced &amp; bona-fide registered Private Agencies having experience of giving security service to at least two Govt, Institutions of West Bengal.</li> </ul>
4.	Documents to be submitted along with the application	I. Copy of License for carrying on business of private Socurity Agency issued by the Department of Hone Affairs for security acrives     Copy of Erregistration     Copy of Errogistration     Copy of Stark Element     Copy
	Untree Could Untree Could Untre	Sd/- Officer-in-Charge ment General Degree College, Keshiary Separators bar bornes in mentary and separat

e-Tender bid summary :

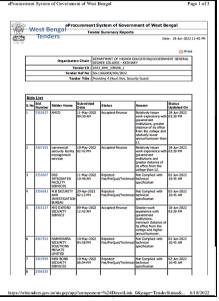


2. Advertisement in newspaper: ENCLOSURE- 02: ADVERTISEMENT IN NEWSPAPER (NULLENNIAM POST, 29:04:2022, THURSDAY, PAGE 9) 8 🚳 World Russia cuts off 2 EU nations from its gas in war escalation -ATTESTED

3. Resolution on financial bid:



#### 3. e-Tender bid summary :



#### 4. Award of contract:

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Strip         Bidder Name         Awarded Currency         Awarded Value           1         2565137         PESOIPOR SECURITY PENKCE         NR         1.000	Strip         Bidder Number         Bidder Name         Awarded Currency         Awarded Value           1         2565137         NrS ONTORS SEQURITY SERVICE         NR         1.000	S.No. Bit Measure         Bit Measure         Anarched Common         Anarched Yalue           3         2555117         MS CONTROL SCURPTY         No.         1.000           Substruct         No.         1.000         1.000	S.No. Bit Measure         Bit Measure         Anarched Common         Anarched Yalue           3         2555117         MS CONTROL SCURPTY         No.         1.000           Substruct         No.         1.000         1.000	-					1
3-Mo         Number         Declar frame         Available         Ava	Site         Number         Reserve to the set of the set	Date         Reader         Description         Available         Avai	Date         Reader         Description         Available         Avai	A	warded Bids	s List			]
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Officer-in-Charge Govt. Gen. Degree College Keshiary



#### **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY** At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in 19.04.2024 Memo No..... Date ... 5. Notice on tender outcome: 7. Work order for security maintenance: 6. Acceptance of offer: Gove mment of West Bengal Government of West Bengal **M/S. OXFORD SECURITY SERVICE 0** Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY KUIKOTA CHAWK, MIDNAPORE, PASCHIM MEDINIPUR - 721101 SPECIALIST IN GUNMAN, EX-MAN, TRAINED SECURITY GUARD & SUPERV At.-Telipukur : P.o.- Tilaboni Mahisamura : P.s.- Keshiary Dist- Paschim Medinipur : PIN-721135 At.-Telipukur : P.o.- Tilaboni Mahisamura : P.s.- Keshiary Dist- Paschim Medinipur : PIN-721135 8 ile No. : 9434160966 + Ph. & Fax No. : (03222) 276684 + E-mail : dibbendu m 157/GGDCW/2012, No. 159/GGDCW/2022, Date 29/06/2022 Data 30/06/2092 RY NOSS-OTC/GGDCK/Acc/528 900 30/06/2027 From : The Princi pal Government General Degr From : The Principal To M/S. Oxford SecurityService Kuikota Chawk, Midnapore Paschim Medinipur, PIN 721101 To M/S. Oxford Security Service Kuikota Chawk, Midnapore Paschim Medinipur, PIN 721101 Ref. 1. Memo No. T-05/GGDCK/2021, Dated: 22/06/2022 II. E-tender NIT NO.: 5G-1/GGDCK/001/2022 and E-Tender ID: 2022\_DHE\_378096\_1 III. Notification No. T-01/GGDCK/2022, Dated: 28/04/2022 io The Principal/Officer-in-Charge Government General Degree College, Keshiary P.O. Tilaboni Mahisamura, Dist. Paschim Medinipur-721135 Subject: Notice regarding the outcome of the E-tender NIT NO. : SG-1/GGDCK/001/2022 and E-Tender ID: 2022\_DHE\_378096\_1 Subject: Work order for deploying four secarity guards (without gun) for guarding the gov properties of the Government General Degree College, Keshiary, day and night fr July, 2022 to 31<sup>st</sup> March, 2023 Sub: Award of Contact is accepted vide tender ID No.2021\_DHE\_378096\_1 Str. Eleference to the Memo No. 7-05/GGDCK/2021, Dated: 22/06/2022 for E-tender NIT No. 5 SG-1/GGDCK/001/2022 and E-Tender ID: 2022.DHE\_378096.1 and your expression of interest to accept the assignment vide Letter No. 085-06/GGDCK/ACC/202, Dated: 2066/2022 against conditation vide Memo. No. 157/GGDCK/2022, Dated: 2066/2022 you are requested to display four security guards (without gran) for guarding the government properties of the Governmeet ferenal Degree GGDRS, Rekinary, day and right from 1940/2022 to 1147 VarAcc/2028. J Immediately after rereving the work order, your ageory must submit to the college abstrive J aits through the name, signature, passyot size four displayed dudy self-attested wells photo identify Card (EHC) in duplicate of each security guard deployed dudy self-attested wells in the flar wy chanes is made submeasure by the threaseven (in sume sistence or 1/2 is should be I would like to notify you that based on Reference: You're office Memo No. 157/GGDCK/2022 Date: 29/06/2022. the NIT No. SG-1/GGDCK/001/2022, Page No. 03, General Guidelines: Point No. 13 and the in accordance with the rules inlaid in the Memo. No. ED-166/2020, dated 03.12.2020 and Memo. No 2320-F(Y), dated 07.06.2022, M/S. Oxford Security Service has emerged as the winning bidden Respected Sir. I hereby express my willingness to provide the security services under above v rom 01/07/2022 to 31/03/2023 base of award of contract, against Bid ID No.2565137 Di 202. based on its greater experience in serving Government institutions and also on higher average ver (in lacks of Rs.) for last three years. It may be noted that the aboveme the E-tender NIT NO. : SG-1/GGDCK/001/2022 has already been notified vide Memo No. T-05/GGDCK/2021, Dated: 22/06/2022 available in https://www.wbtenders.gov.in. I am also hereby directed to communicate shortly. Kindly issue me the work order for above work. In this scenario you are being notified to communicate the Office of the Principal Please accept the same. Government General Degree College, Keshiary immediately and express your interest to d four security guards (without gun) for guarding the government properties of the College da me. If any change is made subsequently by the agency (in name, signature etc.), it should b ntimated to the college authority as and when such change is made Further, you are requested to submit the monthly bills in triplic night from 1#July, 2022 to 31# March, 2023 at the earliest. Thanking you in anticipation of you d in accordance with the relevant notifications by the Office of the Labour Co ent of West Bengal with regard to the min im rates of wages in the employ Thanks & Regards M/S OXFORD SECURITY SERVICE rity services in the state of West Bengal. Thanking you Proprietor Kilion 21/06/22 Abeliant Tools Convenor chase Committee K. 1 30 6 22

#### 8. Approval of security maintenance grant:

61894			Memo No:507 (Sanc) HED-16011(11)/69/2020
GOVERNME	ENT OF WEST BENGAL		
600		Tel:	Copy forwarded for information and necessary action to:
		Fax:	
Memo No : 507 (Sanc) HED-16011(11)/69/2020/CG	on-cum-Allotment Order	Date: 05/09/2022	<ol> <li>The Principal Accountant General (A&amp;E), Treasury</li> </ol>
Demand No. : 70 Department Code :		2022 - 2023	2 The Principal Accountant General (Audit), Treasury
1. Sanctioning Authority: DEPUTY SECRETARY	ne rinandai tear:	2022 - 2023	2 monimum contrain ( thank, mousing
1. Salcioning Automy, DEPOTT SECRETART			3. The Principal Accountant General (Receipt, Works
<ol> <li>Name of the Scheme/Project: Financial sanction and sanction Rs.5,73,253/-towards deployment of four 31.03.2023 at G G D College, Keshiary.</li> </ol>			4. OFFICER IN CHARGE, GOVT GENERAL DEGRE
<ol> <li>Purpose of Sanction: Financial sanction and rele</li> </ol>	ase Rs.1.83.007/-for the period from	01.04.2022 to 30.06.2022 and	<ol><li>Treasury Officer, Kharagpur</li></ol>
sanction Rs.5,73,253/-towards deployment of four(4) F G G D College, Keshiary.			The Directory of Datis Index of a Wind Darent Directory
			<ol> <li>The Director of Public Instruction, West Bengal, Bill</li> </ol>
<ol><li>Amount for which Administrative Approval has t</li></ol>			7 The Financial Advisor, Education Department, Bika
ii. Approved by : Principal Secretary, Deptt. of H.			
<ol><li>Total Fund Sanctioned under this project/scheme</li></ol>	till date: Rs. 0		<ol> <li>The Principal / Officer in Charge, Govt. Genl.Degree</li> </ol>
6. Amount of this Financial Sanction : Rs. 183007 (ii	n words Rs. One Lakh Eighty Three	Thousand Seven Only. )	9. Office Copy / Guard File.
7. Head(s) of Account(s): 2202-03-103-00-009-78-0	0-V		
8. Name of the Sub-Allotting Authority / DDO: OFF K KESHIARY, PASCHIM MEDINIPUR	CER IN CHARGE, GOVT GENERA	L DEGREE COLLEGE AT	
9. Name of the Treasury/PAO: Treasury Officer, Kha			
<ol> <li>This Order is not an authority to incur any expend Government or approved guideline of the Scheme</li> </ol>	iture which is not permitted under a a/Project.	ny financial rule and/or order of the	
11. Under no circumstances the allotted amount place	ed under this sanction may be utilize	ad / diverted for any other purposes	2
12. Whether Utilization Certificate required: Yes			
13. Special Instruction, if any:			
Fund is released for the above mentioned purpor compliance of all rules as per WBFR. This order issi FA/HED, dt. 02.09.2022.	se to be executed by the Principal/C ues with concurrence of F. A. Educ	0.1.C of the College subject to strict action Deptt. vide his U.O. No. 381	
14. Total released amount is within the Budget Provision	on of the above mentioned head of a	account during 2022 - 2023	
15. This order issues in exercise of the power delegate the concurrence of Finance Deptt, vide Gr. F.A. Ed	d under Finance Department Memo lucation U.O. No. 381 FA/HED Da	o. No. 1212-FB Dt 31.03.2022 with te 02/09/2022	

DEPUTY SECRETARY Higher Education, Science & Technology and Bio-Technology

#### No:507 (Sanc) HED-16011(11/69/2020/CG

Memo Date:05/09/2022

- al Accountant General (A&E), Treasury Buildings, Kolkata-700001
- al Accountant General (Audit), Treasury Buildings, Kolkata-700001
- al Accountant General (Receipt, Works &Local Bodies Audit), CGO Complex at Salt Lake Kolkata-700091
- I CHARGE, GOVT GENERAL DEGREE COLLEGE AT KESHIARY, PASCHIM MEDINIPUR
- ficer. Kharacour

ר ר

- r of Public Instruction, West Bengal, Bikash Bhavan, Salt Lake, Kolkata-91
- ial Advisor, Education Department, Bikash Bhavan, Salt Lake, Kolkata-91
- al / Officer in Charge, Govt. Genl.Degree College, Keshiary, Paschim Medinipur.
- / Guard File

DEPUTY SECRETARY

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

#### Memo No.....

#### 19.04.2024 Date ....

### E. Internal Audit Reports of the institution

83(Sa 68/06	nent of fund allocation and utilization against Government grants (vide Memo No. 132(Sanction)E nc.)/16014(11)/9/2018-CG,30.05.2018; Memo No. 773-AC, 03.12.2018; Memo Nos. 113-AC, 08.05.2 28.09.2018; 106(Sanc.)HED-16014(11)/16/2018-CG,07.06.2018; Memo Nos. 113-AC, 08.05.2018) ted below within the period: <b>01.04.2018 ·31.03.2019</b>	018;531(Sanc.)HED-16014	4(11)/9/2018-CG-4C-
si. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	CC TV system procurement	4,60,946.00	4,60,946.00
2	DSLR Camera ( 2 units)	1,01,700.00	1,01,700.00
3	Furniture	40,98,580.00	40,98,580.00
4	Sports goods	21,275.00	21,275.00
5	Laboratory Apparatus/ Equipment	7,86,481.00	7,70,953.00
6	Laboratory Chemicals and glassgoods	1,74,522.00	1,74,522.00
7	Photocopiers (1+1+3)	3,24,500.00	3,24,500.00
8	Printer (1+3)	34,450.00	34,450.00
9	Computer (desktop) purchase (6 +3)	3,48,750.00	3,48,750.00
10	Computer peripherals/Accessories	14,719.00	14,719.00
11	External hard-disk for data storage	6,850.00	6,850.00
12	Pendrive (10 units)	8,500.00	8,500.00
13	UPS/ UPS Batteries (6 +2 units)	21,200.00	21,200.00
14	LCD Projectors (1+1+5)	63,000.00	63,000.00
15	Scanner Machines	18,400.00	18,400.00
16	Inverter System (2)	1,23,192.00	1,23,192.00
17	Public Address System (1 unit)	23,500.00	23,500.00
18	Books and Journals	1,52,953.00	1,52,953.00
19	Voltage Stabilizer (2 units)	1,66,726.00	1,66,726.00
20	Contingencies for office maintenance	1,57,378.00	1,57,378.00
21	Dongle for digital certificate procurement	4,296.00	4,296.00
22	Purchase of domain from ERNET for official website of the college for 10 years	5,075.00	5,075.00
23	Fire Extinguiser maintenance	27,022.00	27,022.00
24	Electric supply maintenance	2,50,000.00	1,55,614.00
25	Security guard maintenance	7,56,575.00	7,56,575.00
26	Online admission system development and maintenance	35,990.00	35,990.00
27	Official web site development and maintenance	9,971.00	9,971.00
28	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	Total (Rs.)	82,14,551.00	81,04,637.00

Kly Rin 18/4/2019 Convener, Rarchase Committee eeige GGDC, Keshingonvenor Purchase Committee Teachers' Council Secretary 04 2019 GGDC, Keshiam GGDC, Keshiagychers' Council Secretary Govt. General Degree Members of Purchase Committee Mortiniou 1. Skay HOD, Chemistry 18/4/2019 2. Hayn HOD, Bengale 18.4.19 3. SBaske, HOD, Santali 18.04.2019 4. Inden. Mukheijee, HoD, History, 18.64.2019 5. Amitona Samajdano, HED, Anthrosopology

18.4.2019

J1804/2019 Officer-In-Charge GGRC. GestDegree College Keshian 2019 aities 04 IQAC doordinator GGDC, Keshiary

Coordinator IQAC CELL Govt. Gen. Dearee College Keen ary

Officer-in-Charge Govt. Gen. Degree College Keshiary



# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No...

19.04.2024 Date ....

Head of Account	Allotment No. and date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01- 01(Pay)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	4500000	4936720	-436720
70-2202-03-103-00-009-V-01- 02 <b>(DA)*</b>	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	5800000	6490647	-690647
70-2202-03-103-00-009-V-01-03 (HRA)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	700000	778159	-78159
70-2202-03-103-00-009-V-01-05 (IR)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	35000	26070	8930
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 113-AC, 08.05.2018	10000	0	10000
70-2202-03-103-00-009-V-01-12 (Medical allowance)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	38000	36027	1973
70-2202-03-103-00-009-V-01-14 (Grade Pay)*	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	1300000	1417529	-117529
(Wages)	Memo Nos. 113-AC, 08.05.2018	40000	0	40000
70-2202-03-103-00-009-V-11-00 (Travel)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	10000	9630	370
70-2202-03-103-00-009-V-12-00 (Medical WBHS)	Memo Nos. 113-AC, 08.05.2018	30000	0	30000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 113-AC, 08.05.2018	250000	155614	94386
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 113-AC, 08.05.2018	5000	0	5000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 113-AC, 08:05.2018	50000	49440	560
70-2202-03-103-00-009-V-50- 00 <b>(Other Charges)</b>	Memo Nos. 113-AC, 08.05.2018; 531(Sanc.)HED- 16014(11)/9/2018-CG:4C- 68/06,28.09.2018;106(Sanc.)HED- 16014(11)/16/2018-CG,07.06.2018	500000	499149	851
70-2202-03-103-00-005-V-50-00 (Security + Spl. Grant)	Memo Nos. 307(Sanc)EH/P/CG/4C-63/2016, 25.07.2017; memo. No. 442(Sanc.)EH/P/CG/4C- 68/2006, dt . 31/08/2017	846816	756575	90241
70-2202-03-103-00-008-V-50-00 (Other charges)	Memo No. 773-AC , Dt. 03.12.2018	30000	28889	1111
70-4202-01-203-00-005-V-52-00 (Machinery and equipments)	Memo No. 83(Sanc.)/16014(11)/9/2018- CG,30.05.2018; Memo No. 132(Sanction)EH/CG/4C-63/16,12.06.2018	6749275	6733747	15528
* Pay heads eligible for expenditure in excess of the alloted amount vide Govt. Rule	Total:	20894091	21918196	-1024105
Jayantan Any Teachers' Council Secretary GCDC, Keshiary eachers' Council Secretary Govt. General Degree College, Keshiary Members of Purchase Committ 1. Skay, HoD, Chemu 2. Harto HoD, Be 3. Shorske, HOD, S	tee	Kuly M Convener Purchase Commit GGDC, Keshiart GGDC, Keshiart Purchase Com Apitosa Som	or Govt	GGDC, Keshiary Officer-In-Charge Gen.Degree Coll Keshiary 2 Anthroppe 18:4:2010

Officer-in-Charge Govt. Gen. Degree College Keshiary



## Government of West Bengal

**Office of the Principal** 

# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

#### Memo No.....

#### 19.04.2024 Date ....

#### Internal Audit Report of Government General Degree College, Keshiary for the FY 2019-2020

Statement of fund allocation and utilization against Government grants (vide Memo No- 469(Sanc) HED-16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019; Memo No- 32(Sanc.)/HED-16014(11)/68/2018-CG/4C-25/2018, Date-24:04.2019; 553(Sanc.)/HED-16014(11)/68/2019 /CG/4C-4C-25/2018, Date-06.11.2019; Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019 ;Memo. no. 612 (Sanc.)HED-16014(11)/ 88 /2019-CG/4C- 68/06, Date- 25.11.201; Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019; Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019)) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2019 -31.03.2020

SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	6,16,000.00	6,15,549.00
2	Laboratory Chemicals and glassgoods	33,668.00	33,668.00
3	Computer peripherals/Accessories	450.00	450.00
4	Inverter System (1)	81,184.00	81,184.00
5	Solar Lamppost with solar panel and battery system (10 units)	2,70,900.00	2,70,900.00
6	Contingencies for office maintenance	2,05,378.00	2,05,378.00
7	LAN networking installation	2,26,111.00	2,13,772.00
8	Fire Extinguiser maintenance	29,028.00	29,028.00
9	Electric supply maintenance	3,00,000.00	1,37,843.00
10	Security guard maintenance	7,22,513.00	6,66,889.00
11	Water purifier maintenance	5,440.00	5,440.00
12	Online admission system development and maintenance	43,660.00	43,660.00
13	Official web site development and maintenance	9,971.00	9,971.00
14	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	Total	25,60,803.00	23,30,232.00

Degree Col

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Convener, Purchase Committee GGDC, Keinvenor Purchase Committee

Inder, Mukherjee, 9/1/421 **Teachers' Council Secretary GGDC**, Keshiary Teachers' Council Secretary Govt. General Degree Members of Purchase Committee 1. Debasshi Mondal, HOD Zonlogy

2. Skay HOD, Chemistry 9/1/2021 3. SBaske HOD, Santal: 09.01.2021

4. Havir HOD, Bengali 9.1.21 5. Anitosa Samanjdono HOD, Anthroapology 9.1.2021 6. Sujay Nanli, UDC 9.1.2021

09/01/2021 OIC Officer-In-Charge

(Gand, GeshDegree College

Keshiary 2021 IQAC Coordinator

**GGDC**, Keshiary Coordinator CAC CELL Own. Gen. Degree College Keshiary

Officer-in-Charge Govt. Gen. Degree College Keshiary



# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No ..

19.04.2024 Date .....

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01- 01 <b>(Pay)*</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	4500000	6820809	-2320809
70-2202-03-103-00-009-V-01- 02 <b>(DA)*</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	7500000	6509858	990142
70-2202-03-103-00-009-V-01-03 (HRA)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	800000	963515	-163515
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	20000	0	20000
70-2202-03-103-00-009-V-01-12 (Medical allowance)*	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	40227	-10227
70-2202-03-103-00-009-V-01- 14 <b>(GP)*</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	1800000	12,13,642.00	586358
70-2202-03-103-00-009-V-11-00 (Travel)	Memo Nos. 253 - AC, 2.07.2019; 609 – AC, 07.11.2019	11000	8210	2790
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo Nos. 253 - AC, 2.07.2019; 540 – AC, Date- 24/09/2019	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	300000	137843	162157
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	150000	0	150000
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo No- 469(Sanc)HED- 16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019.612 (Sanc.)HED- 16014(11)/88 /2019-CG/4C- 68/06, Date- 25.11.2019	835000	822661	12339
70-2202-03-103-00-005-V-50-00 (Security)	Memo No- 32(Sanc.)/HED- 16014(11)/68/2018-CG/4C-25/2018, Date-24:04.2019; 553(Sanc.)/HED- 16014(11)/68/2019 /CG/4C-4C- 25/2018, Date-06.11.2019	722513	666889	55624
70-4202-01-203-00-005-V-52-00 (Machinery and equipment)	Memo No- 469(Sanc)HED- 16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019.	616000	615549	451
* Pay heads eligible for expenditure in excess of the alloted amount vide Govt. Rule	Total:	1,73,64,513.00	1,77,99,203.00	-4,34,690.00
Inder. Mukheju all/2021 Teachers' Council Secretary	RAC Coordinator	Kulyng Convener 000	hor	archelanditon
Members of Purchase Com	mittee	Purchase Committee GGDC, Kestiwenor Purchase Comm	0-	GGDC, Keshiary Officer-In-Charge It. Gen.Degree Colleg Keshiary
2. Skay HOD, Che	history 9/1/2021		fatt overeli.	estee Collec
3. SBaske HOD,	Santali 09.01.2021		General	13 h

Officer-in-Charge Govt. Gen. Degree College Keshiary



Government of West Bengal

Office of the Principal

# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

Date 19.04.2024

SEC/E Memo (11)/ 2020; Memo	nent of fund allocation and utilization against Government grants (vide Memo. No.665 GH/CG/'4C- I3/2018, Dated:22 01.2021; Memo. No.95 [Sanction) HED 16011 (11)/ 69 / D. No. : 349[Sanction)HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Mem 137/ 2020, Dated:01.3.2021; Memo. No. Sanction-85-HED16013(99)/8/2020 (sanction Memo, No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated; 24.09.202 D. No. 298 - AC, Dated:16.10 2020) and College fund for the mentioned purpose as tabul 2.2021	2020/ 4C 55/ 2020, da o No. 803(Sancl HED -Hi ) CG-4C-53/CON-2020-2 0; Memo. No. 81-AC , Dat	ted 24 06 2020; ED 16011 21, Dated 19. 6. ted: 07.07.2020
SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	9,90,594.00	9,90,594.0
2	Computer peripherals/Accessories	20,139.00	20,139.0
3	Contingencies for office maintenance	1,16,635.00	1,16,635.0
4	Pest management	28,800.00	28,800.0
5	Fire Extinguiser maintenance	29,028.00	29,028.0
6	Electric supply maintenance	3,00,000.00	1,28,355.0
7	Security guard maintenance	5,57,408.00	5,57,408.0
8	CC TV system maintenance	26,063.00	26,063.0
9	Online admission system development and maintenance	54,280.00	54,280.0
, 10	Official web site development and maintenance	9,971.00	9,971.0
11	Campus sanity and hygiene maintenance	16,500.00	16,500.0
	Total	21,49,418.00	19,77,773.0

9 04.04.2021 Convener, Purchase Committee GEDC Keshia Committee Govt. General Degree College Keshiary BOVL Inden. Mukherjee 9/4/2021 **Teachers' Council Secretary** GGDC, Keshiary Teachers' Council Sectors

1. SBassue, HOD. Suntali 09.04.2021

2. Debarshi Mondal, HOD Zodogy. 3. Hongo HOD, Bengali 9.4.21

4. Skay HOD, Chemistry 9/4/2021 5. Anitor Samanjdans HoD, Anthropology 9.4.21 6. Sugag Nank, VDC. 9.04. 2021

Govt. General Degree

College, Keshiary Members of Purchase Committee Hedninguri

104/04/2021 OIC Officer-In-Charge Gove Ger Digree College

Keshiary 12021 al 104 09

IQAC Coordinator

GGDC, Keshiazy Coordinatur IQAC CELL Gurv. Gen. Degree College Keshiary

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.,

19.04.2024 Date .....

Head of Account	Government General Degree Col Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)*	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	20000000	17817619	2182381
70-2202-03-103-00-009-V-01-02 (DA)*	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	4300000	94164	4205836
70-2202-03-103-00-009-V-01-03 (HRA)*	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	2400000	1881741	518259
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	30000	0	30000
70-2202-03-103-00-009-V-01-12 (Medical allowance)*	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	35000	65111	-30111
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 699-AC, Dated: 30.03.2021	53000	53000	0
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	3000	0	3000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	300000	128355	171645
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	95000	94560	440
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo. No. Sanction-85-HED16013(99)/ 8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo. No. 370 (sanction) HED-16014 (11)/87 /2019 [CG-4C 68/06, Dated; 24.09.2020	194500	193716	784
70-2202-03-103-00-005-V-50-00 (Security)	Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/2020, dated 24 06 2020; Memo. No. : 349[Sanction] HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No 803[Sancl HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021	557408	557408	- 0
70-2202-03-796-00-003-V-52-00 (Dev. Grant, Machinary, Equipment etc.)	Memo. No.665 (Sane ) HED-16014(11) /9/2018-APP SEC/EH/CG//4C- 13/2018, Dated:22 01.2021	990594	990594	0
* Pay heads eligible for expenditure in excess of the alloted amount vide Govt. Rule	Total (Rs.):	2,90,38,502	2,18,76,268	71,62,234

Inder. Mukhaju, 914/2021 Teachers' Council Secretary GGDC, Keshiary Teachers' Council Secretary Govt. General Degree College, Keshiary Gov. Gen. Degree College Members of Purchase Committee Keshiary 1. SBassice, HOD. Santal' 09.04.2021 2. Debarbli Mandal, HOD Zoology B. Hangn HOD. Bengale 9.4.21 4. Skay HOD, Chemistry 9/4/2021

5. Anitra Samajdans HoDy Anthropology 9.4.21 6. Sujaj Nanki. UDC. 09.04.21

IQAC Coordination GGDC, Keshiary MAC CELL

00/04/2021 Convener **Purchase Committee** GODONKesinary Purchase Committee Govt. General Degree College Keshiary

OIC 00/00/204 GGDC, Keshiary Officer-In-Charge Govt. Gen.Degree College Keshiary

Officer-in-Charge Govt. Gen. Degree College Keshiary

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# **Government of West Bengal**

**Office of the Principal** 

# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

19.04.2024 Date ....

#### Internal Audit Report of Government General Degree College, Keshiary for the FY 2021-2022

Statement of fund allocation and utilization against Government grants (vide Mcmo. No. 807(Sanc.)/ HED-16013(11)/43/2021 Date-06/01/2022; Memo. no. 1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022; 30 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020, 19.04.2021; Memo. No. 288-HED-16011(11)/69/2020 Date- 03/07/2021; Memo No. 672 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020. Date- 16/11/2021; Memo. No. 42-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.)DPI-99/ 109/2021-JD(DPI)-DPI Date- 23/11/2021; Memo. No. 884 (Sanc.) HED-16014(11)/87/2019, dated 02/02/2022; Memo. No. 117- AC Date- 25/06/2021; Memo. No. 14 - AC Date- 10/05/2021) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2021-31.03.2022

SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Laboratory Chemicals and glassgoods	84,185.00	84,185.00
2	Books and Journals	1,64,999.00	1,64,999.00
3	Contingencies for office maintenance	1,24,571.00	1,24,571.00
4	Fire Extinguiser maintenance	29,028.00	29,028.00
5	Electric supply maintenance	1,17,082.00	1,17,082.00
6	Security guard maintenance	9,77,312.00	9,77,312.00
7	Online admission system development and maintenance	55,000.00	55,000.00
8	Official web site development and maintenance	9,912.00	9,912.00
9	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	Total	15,80,089.00	15,80,089.00



19/04 **IQAC** Coordinator

GGDC, Keshiary Coordi MAC CELL & Gen. Degree Co Keshiary

**GGDC**, Keshiary Officer-in-Charge Government General Degree College Keshiary

**Members of Purchase Committee** 1. Stay 19/4/2022 (HOD, Chemistry) 2. Harfon 13. 4. 22 (HOD, Chemistry) 3. Sponke 19.04. 2022 (HOD, Santali) 4. Sugagoranti 19.04. 2022 (UDC) 5. Jayantan Ary 19.04. 2022 (UDC) 6. Debarshi Madal 19.04. 2022 (HOD, Anthropology) 6. Debarshi Madal 19.04. 19.04. (HOD, Zoology)

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

19.04.2024

Date

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay) *	117 - AC Date- 25/06/2021	15000000	20103100	-5103100
70-2202-03-103-00-009-V-01-02 (DA) *	117 - AC Date- 25/06/2021	400000	594216	-194216
70-2202-03-103-00-009-V-01-03 (HRA) *	117 - AC Date- 25/06/2021	1000000	2088768	-1088768
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	117 - AC Date- 25/06/2021	9000	4500	4500
70-2202-03-103-00-009-V-01-07 (Other allowance)	117 - AC Date- 25/06/2021	8000	0	8000
70-2202-03-103-00-009-V-01-12 (Medical allowance) *	117 - AC Date- 25/06/2021	12000	67500	-55500
70-2202-03-103-00-009-V-02-00 (Wages)	117 - AC Date- 25/06/2021	100000	532497	-432497
70-2202-03-103-00-009-V-11-00 (Travel)	117 - AC Date- 25/06/2021	1000	0	1000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	117 - AC Date- 25/06/2021	20000	0	20000
70-2202-03-103-00-009-V-13-01 (Electricity)	14 - AC Date- 10/05/2021	180000	117082	62918
70-2202=03-103-00-009-V-13-02 (Telephone)	15 - AC Date- 10/05/2021	. 8000	0	8000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	117 - AC Date- 25/06/2021	30000	29028	. 972
70-2202-03-103-00-009-V-50-00 (Other Charges)	242-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.)DPI- 99/109/2021-JD(DPI)-DPI Date- 23/11/2021;884 (Sanc.) HED- 16014(11)/87/2019, dated 02/02/2022;	272000	192183	79817
70-2202-03-103-00-005-V-50-00 (Security)	30 (Sanc) HED-16011(11)/69/2020/CG- 4C-55/2020, 19.04.2021; 288-HED- 16011(11)/69/2020 Date-03/07/2021; 672 (Sanc) HED-16011(11)/69/2020/CG- 4C-55/2020. Date-16/11/2021;	685260	685260	(
70-2202-03-103-00-005-V-78-00 (Security)	1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022	304380	304371	ç
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	807(Sanc.)/HED-16013(11)/ 43/2021 Date- 06/01/2022	250000	249184	816
* Pay heads eligible for expenditure in excess of the alloted amount vide Govt. Rule	Total (Rs.):	1,82,79,640	2,49,67,689	-66,88,049

Teachers' Council Secretary IQAC Coordinator 9 04 GGDC, Keshiary

1. Skay 19/4/2022 (HOD, Chemistry) ,

2. Hayn 13.4.22 (HOD. Bengali) 3. SBarrice 19.04.2022 (HOD, Santali)

4. Sugrif vandi 19.04.2022 (UDC) 5. Jugenten Der 19-04.2022 (HOD, Anthropologro) 6. Decarrhi Mandel 19/04/22 (HOD, Zalogy)

Teachers' Council Secretary Govt. General Degree Members of Purchase Committee

GGDC, Keshiary IOAC CELL Haree College Gen. C and

Convener **Purchase Committee** GGD6 Keshiary Purchase Committee Govt. General Degree College Keshiary

that OIC GGDC, Keshiary Officer-in-Charge Government General Degree College

Keshiary

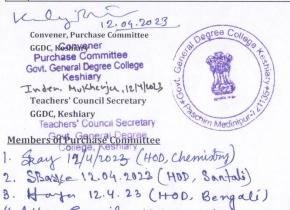


# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

			Date
	Internal Audit Report of Government General Degree College, Ke	shiary for the FY 2	022-2023
08/0 DPI-9 1601 1601 1601 1601 1601	ment of fund allocation and utilization against Government grants (vide Memo No- 56-AC Dat B/2022; Memo No- 942-AC Date- 20/03/2023; Memo No- 113 (Sanc, JHED-16014(11)/87/2011 9/109/2021/CG Date- 17/05/2022; Memo No- 504(Sanc.)DPI-99/109/2021-JD(DPI-DPI Dat 3(11)/19/2022-CG Date- 26/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI DA 3(11)/19/2022-CG Date- 23/09/2022; Memo No- 915 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI 1 3(11)/19/2022-CG Date- 23/09/2022; Memo No-507 (Sanc) HED-16011(11)/69/ 2020/CG, D 3(11)/19/2022-CG Date- 15/12/2022; Memo No-989 (Sanc.)/HED-16013(11)/ 19/2022-CG Date 3(11)/43/2021- CG Date- 23/09/2022; Memo No-989 (Sanc.)/HED-16013(11)/ 19/2022-CG Date 3(11)/43/2021- CG Date- 23/09/2022) and College fund for the mentioned purpose as tabula 22023	9/CG Date- 28/04/2022; M - 02/09/2022; Memo No- late- 17/11/2022; Memo N Date- 16/02/2023; Memo N ate: 05/09/2022; Memo N ate- 14/03/2023; Memo N	Memo No- 149 (Sanc.) 582 (Sanc.)/HED- No- 743 (Sanc.)/HED- No- (Sanc.)/HED- No- 746 (Sanc.) HED- Io- 179 (Sanc.)/HED-
Sl. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs
1	Library Automation System (KOHA)	99,350.00	99,350.0
2	Laboratory Apparatus/ Equipment	26,112.00	26,112.00
3	Laboratory Chemicals and Glassgoods	6,136.00	6,136.00
4	Roof top rain-water harvest system	10,000.00	10,000.00
5	Computer repair and maintenance	19,784.00	19,784.00
6	Computer peripherals/Accessories	31,272.00	31,272.00
7	UPS battery maintenance	14,904.00	14,904.00
8	Inverter battery with cabinet	25,606.00	25,606.00
9	Inverter repair and maintenence	4,248.00	4,248.00
10	Solar lamp maintenance	4,590.00	4,590.00
11	CC TV system maintenance	10,260.00	10,260.00
12	Contingencies for office maintenance	96,766.00	96,766.00
13	Pest management and maintenance	31,152.00	31,152.00
14	Fire Extinguiser maintenance	29,028.00	29,028.00
15	Electric supply maintenance	6,30,000.00	1,26,512.00
16	Security guard maintenance	6,98,689.00	6,98,684.00
17	Water purifier Annual Maintenance Contract (AMC) for 3 years	21,270.00	21,270.00
18	Online admission system development and maintenance	55,000.00	55,000.00
19	Broadband based internet facility installation	5,500.00	5,500.00
1,	Broadband based internet connectivity maintenance (70 mbps)	3,600.00	3,600.00
20		0.012.00	9,912.00
	Official web site development and maintenance	9,912.00	9,912.00
20	Official web site development and maintenance Campus sanity and hygiene maintenance	42,657.00	42,657.00



4. Anitora Samaglars 12.4. 2023 (HeD) Anthroadology)

5. Sugar Mandi UDC. 12. 4. 2023 6. Man 20 Shamel 12/4/23 (HOD, 700)

**IQAC** Coordinator GGDC, Keshiary Coordinator IQAC CELL Govi, Gen. Degree College Government General Keshiary

GGDC, Keshiary Officer-in-Charge Degree College

Keshiary

Officer-in-Charge Govt. Gen. Degree College Keshiary



# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No..

19.04.2024 Date ....

lead of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
0-2202-03-103-00-009-V-01-01 (Pay)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	40000000	22768100	17231900
'0-2202-03-103-00-009-V-01-02 (DA) *	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	1300000	886949	413051
0-2202-03-103-00-009-V-01-03 (HRA)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	4000000	2203488	1796512
'0-2202-03-103-00-009-V-01-04 Ad-hoc bonus)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	24000	4800	19200
0-2202-03-103-00-009-V-01-07 Other allowance)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	20000	0	20000
0-2202-03-103-00-009-V-01-12 Medical allowance) *	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022;	40000	61500	-21500
'0-2202-03-103-00-009-V-02-00 Wages)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 413- AC, dt. 23.08.2022; Memo No- 813-AC Date-	800000	534534	265466
70-2202-03-103-00-009-V-11-00 Travel)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	2000	250	1750
70-2202-03-103-00-009-V-12-00 Medical Reimbursement under WBHS 2008)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	40000	0	40000
'0-2202-03-103-00-009-V-13-01 Electricity)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340-AC, dt. 08.08.2022; Memo No- 942-AC Date- 20/03/2023	630000	126512	503488
0-2202-03-103-00-009-V-13-02 Telephone)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	20000	0	20000
0-2202-03-103-00-009-V-13-04 Other Office Charges)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	60000	58513	1487
0-2202-03-103-00-009-V-50-00 Other Charges)	Memo No- 113 (Sanc.)HED-16014(11)/87/2019/CG Date- 28/04/2022; Memo No- 149 (Sanc.) DPI-99/109/ 2021/CG Date- 17/05/2022; Memo No- 504(Sanc.)DPI- 99/109/2021-]D(DPI)-DPI Date- 02/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-]D(DPI)-DPI Date- 17/11/2022; Memo No- 743 (Sanc.)/HED-16014(11)/87/ 2019 - CG Date- 14/12/2022	227000	226971	29
70-2202-03-103-00-008-V-50-00 Contingent)	Memo No- 915 (Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 16/02/2023	3000	3000	0
20-2202-03-103-00-009-V-78-00 Security)	Memo No- (Sanc.)/HED-16013(11)/19/2022-CG Date- 23/09/2022; Memo No:507 (Sanc) HED-16011(11)/69/ 2020/CG, Date-05/09/2022; Memo No-582 (Sanc.) /HED-16013(11)/19/2022-CG Date-26/09/2022; Memo No-746 (Sanc.) HED-16013(11)/19/2022-CG Date- 15/12/2022	698689	698684	5
70-2202-03-796-00-003-V-50-00 Books, Chemicals etc.)	Memo No- 179 (Sanc.)/HED-16013(11)/ 43/ 2021- CG Date- 23/05/2022	200000	199933	67
<sup>t</sup> Pay heads eligible for expenditure in excess f the alloted amount vide Govt. Rule	Total (Rs.):	4,80,64,689	2,77,73,234	2,02,91,455
Ender M. Khunju 124/1023 Freachers' Council Secretary GOLG Keshianzil Secretary College, Keshiary Members of Purchase Committe 1. Gray 12/4/2023 (H 2. Sharke 12.04.207 3. Yunja 12.4.23 1. Anitora Samajkan 12 . Sujay Nanli 12.04.5	0D, Chemistry) 23(HOD, Santali) (HOD, Bengalé) 4.4.2023 (HaD, Anthropol	Convener Purchase Comm GGDC, Keshiary Convener urchase Comm t. General Degree Keshiary	ittee College College College College College College College College College College	GGDC, Keshiary GGDC, Keshiary errment Gene egree College Keshiary gree College

las Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

Date. 19.04.2024

F. Audit reports from external agency:

## **MAITI JHA & ASSOCIATES**

Chartered Accountants

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Internal Audit Report of Government General Degree College, Keshiary for the FY 2018-2019

Statement of fund allocation and utilization against Government grants (vide Memo No. 132(Sanction)EH/CG/4C-63/16, 12.06.2018; Memo No. 83(Sanc.)/16014(11)/9/2018-CG,30.05.2018; Memo No. 773-AC, 03.12.2018; Memo Nos. 113-AC, 08.05.2018;531(Sanc.)HED-16014(11)/9/2018-CG-4C-68/06, 28.09.2018; 106(Sanc.)HED-16014(11)/16/2018-CG,07.06.2018; Memo Nos. 113-AC, 08.05.2018) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2018 -31.03.2019

SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	CC TV system procurement	4,60,946.00	4,60,946.00
2	DSLR Camera ( 2 units)	1,01,700.00	1,01,700.00
3	Furniture	40,98,580.00	40,98,580.00
4	Sports goods	21,275.00	21,275.00
5	Laboratory Apparatus/ Equipment	7,86,481.00	7,70,953.00
6	Laboratory Chemicals and glassgoods	1,74,522.00	1,74,522.00
7	Photocopiers (1+1+3)	3,24,500.00	3,24,500.00
. 8	Printer (1+3)	34,450.00	34,450.00
9	Computer (desktop) purchase (6 +3)	3,48,750.00	3,48,750.00
10	Computer peripherals/Accessories	14,719.00	14,719.00
11	External hard-disk for data storage	6,850.00	6,850.00
12	Pendrive (10 units)	8,500.00	8,500.00
13	UPS/ UPS Batteries (6 +2 units)	21,200.00	21,200.00
14	LCD Projectors (1+1+5)	63,000.00	63,000.00
15	Scanner Machines	18,400.00	18,400.00
16	Inverter System (2)	1,23,192.00	1,23,192.00
17	Public Address System (1 unit)	23,500.00	23,500.00
18	Books and Journals	1,52,953.00	1,52,953.00
19	Voltage Stabilizer (2 units)	1,66,726.00	1,66,726.00
20	Contingencies for office maintenance	1,57,378.00	1,57,378.00
21	Dongle for digital certificate procurement	4,296.00	4,296.00
22	Purchase of domain from ERNET for official website of the college for 10 years	5,075.00	5,075.00
23	Fire Extinguiser maintenance	27,022.00	27,022.00
24	Electric supply maintenance	2,50,000.00	1,55,614.00
25	Security guard maintenance	7,56,575.00	7,56,575.00
26	Online admission system development and maintenance	35,990.00	35,990.00
27	Official web site development and maintenance	9,971.00	9,971.00
28	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	Total	82,14,551.00	81,04,637.00

Date : 19.04.2024

Place : Kolkata

Officer-in-Charge Govt. Gen. Degree College Keshiary



For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS 0

Partner

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

19.04.2024 Date ....

# **MAITI JHA & ASSOC**

**Chartered Accountants** 

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Head of Account	Allotment No. and date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 <b>(Pay)</b>	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	4500000	4936720	-436720
70-2202-03-103-00-009-V-01-02 <b>(DA)</b>	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	5800000	6490647	-690647
70-2202-03-103-00-009-V-01-03 (HRA)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	700000	778159	-78159
70-2202-03-103-00-009-V-01-05 <b>(IR)</b>	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	35000	26070	8930
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo Nos. 113-AC, 08.05.2018	10000	0	10000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	38000	36027	1973
70-2202-03-103-00-009-V-01-14 (Grade Pay)	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	1300000	1417529	-117529
70-2202-03-103-00-009-V-02-00 (Wages)	Memo Nos. 113-AC, 08.05.2018	40000	0	40000
70-2202-03-103-00-009-V-11-00 ( <b>Travel</b> )	Memo Nos. 113-AC, 08.05.2018; Memo. No. 680- AC, 12.10.2018	10000	9630	370
70-2202-03-103-00-009-V-12-00 (Medical WBHS)	Memo Nos. 113-AC, 08.05.2018	30000	0	30000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo Nos. 113-AC, 08.05.2018	250000	155614	94386
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo Nos. 113-AC, 08.05.2018	5000	0	5000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo Nos. 113-AC, 08.05.2018	50000	49440	560
70-2202-03-103-00-009-V-50- 00 <b>(Other Charges)</b>	Memo Nos. 113-AC, 08.05.2018; 531(Sanc.)HED- 16014(11)/9/2018-CG-4C- 68/06,28.09.2018;106(Sanc.)HED- 16014(11)/16/2018-CG,07.06.2018	500000	499149	851
70-2202-03-103-00-005-V-50-00 (Security + Spl. Grant)	Memo Nos. 307(Sanc)EH/P/CG/4C-63/2016, 25.07.2017; memo. No. 442(Sanc.)EH/P/CG/4C- 68/2006, dt. 31/08/2017	846816	756575	90241
70-2202-03-103-00-008-V-50-00 (Other charges)	Memo No. 773-AC , Dt. 03.12.2018	30000	28889	1111
70-4202-01-203-00-005-V-52-00 (Machinery and equipments)	Memo No. 83(Sanc.)/16014(11)/9/2018- CG,30.05.2018; Memo No. 132(Sanction)EH/CG/4C-63/16,12.06.2018	6749275	6733747	15528
Total:	/	20894091	21918196	-1024105

Date : 19.04.2024

Place : Kolkata

helsabo fficer-in-Charge Govt. Gen. Degree College Keshiary



For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS 6 tner

UDIN: 24062234 BKGFZ B4174

TAMLUK OFFICE : C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

Officer-in-Charge Govt. Gen. Degree College Keshiary



#### **GENERAL DEGREE COLLEGE, KESHIARY** GOVERNMENT

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No.

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

P.O. Tilaboni, Mahisamura, P.S. Keshiary Dist. Paschim Medinipur, PIN 721135

19.04.2024 Date.

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**BANKIM BIHARI MAITI** 

JAOE

NATF 19-04-202 PLACE KESHIARY

SUAD

Degree College Keshiary

GOVERNMENT GENERAL DEGREE COLLE KESHIAR Officer-In-Charge **Government General**  PARTNFR

CHARTERED ACCOUNTANTS

10		Oncine Doloneo			De	Depriciation	Closing Bolonco 21
No.	Particulars	Upening balance (Rs.)01-04-2018	Addition (Rs.)	Total (Rs.)	Rate (%)	Amount (Rs)	03-2019 (RS)
-	CC TV system procurement	•	4,60,946.00	4,60,946.00	0.15	69,142.00	3,91,804.00
2	DSLR Camera ( 2 units)	•	1,01,700.00	1,01,700.00	0.15	15,255.00	86,445.00
m	Furniture	27,01,383.00	40,98,580.00	67,99,963.00	0.10	6,79,996.00	61,19,967.00
4	Sports goods	•	21,275.00	21,275.00		•	21,275.00
S	Laboratory Apparatus/ Equipment	98,350.00	7,70,953.00	8,69,303.00	0.15	1,30,395.00	7,38,908.00
9	Laboratory Chemicals and glassgoods		1,74,522.00	1,74,522.00	0.15	26,178.00	1,48,344.00
1	Photocopiers (1+1+3)	52,250.00	3,24,500.00	3,76,750.00	0.15	56,513.00	3,20,237.00
~	Printer (1+3)	2,96,808.00	34,450.00	3,31,258.00	0.40	1,32,503.00	1,98,755.00
6	Computer (desktop) purchase (6 +3)	10,27,529.60	3,48,750.00	13,76,279.60	0.40	5,50,512.00	8,25,767.60
10	Computer peripherals/Accessories	12,419.00	14,719.00	27,138.00	0.40	10,855.00	16,283.00
11	External hard-disk for data storage	27,400.00	6,850.00	34,250.00	0.40	13,700.00	20,550.00
12	Pendrive (10 units)	960.00	8,500.00	9,460.00	0.15	1,419.00	8,041.00
13	UPS/ UPS Batteries (6 +2 units)	40,300.00	21,200.00	61,500.00	0.15	9,225.00	52,275.00
14	LCD Projectors (1+1+5)	31,500.00	63,000.00	94,500.00	0.15	14,175.00	80,325.00
15	Scanner Machines	4,600.00	18,400.00	23,000.00	0.15	3,450.00	19,550.00
16	Inverter System (2)	•	1,23,192.00	1,23,192.00	0.15	18,479.00	1,04,713.00
17	Public Address System (1 unit)		23,500.00	23,500.00	0.40	9,400.00	14,100.00
18	Books and Journals	2,99,651.00	1,52,953.00	4,52,604:00	0.40	1,81,042.00	2,71,562.00
19	Voltage Stabilizer (2 units)		1,66,726.00	1,66,726.00	0.15	25,009.00	1,41,717.00
20	Refrigerator	16,100.00		16,100.00	0.15	2,415.00	13,685.00
21	Gas Cylinder supply line for Chemistry laboratory	9,155.00	•	9,155.00	0.15	1,373.00	7,782.00
22	Installation of Gas Supply line for Chemistry laboratory	9,440.00		9,440.00	0.15	1,416.00	8,024.00
	Total:	46,27,845.60	69,34,716.00	1,15,62,561.60		19,52,452.00	96,10,109.60
	NOTE - SINCE DEPRICIATION SCHEDULE DOES NOT PRESCRIBED RATE OF DEPRICIATION ON SPORTS GOOD HENCE HISTORICAL BOOK VALUE	ES NOT PRESCRIBE	D RATE OF DEPRIC	IATION ON SPORTS	GOOD HE	INCE HISTORICAL	BOOK VALUE
	TAKEN FOR THE PURPOSE OF VALUATION AS ON 31-03-2020.	S ON 31-03-2020.					
	Mady acting in 1 ou 1 2024	Collon	/	Color			
R	LED	10100 DAIN	Thon seatthe i	APPROVINE O AT			

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No...

19.04.2024 Date.

#### MAITI JHA & ASSOCIAT Chartered Accountants

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

#### Internal Audit Report of Government General Degree College, Keshiary for the FY 2019-2020

Statement of fund allocation and utilization against Government grants (vide Memo No- 469(Sanc) HED-16014(11)/9/2018-CG/4C-13/18, Dated 24.09.2019; Memo No- 32(Sanc.)/HED-16014(11)/ 68/ 2018-CG/4C-25/2018, Date-24:04.2019; 553(Sanc.)/HED-16014(11)/68/2019 /CG/4C-4C-25/2018, Date-06.11.2019; Memo No- 469(Sanc)HED-16014(11)/9/2018-CG/4C-13/18, Date 24.09.2019 ;Memo. no. 612 (Sanc.)HED-16014(11)/ 88 /2019-CG/4C- 68/06, Date- 25.11.201; Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019;Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019)) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2019 -31.03.2020

SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	6,16,000.00	6,15,549.00
2	Laboratory Chemicals and glassgoods	33,668.00	33,668.00
3	Computer peripherals/Accessories	450.00	450.00
4	Inverter System (1)	81,184.00	81,184.00
5	Solar Lamppost with solar panel and battery system (10 units)	2,70,900.00	2,70,900.00
. 6	Contingencies for office maintenance	2,05,378.00	2,05,378.00
7	LAN networking installation	2,26,111.00	2,13,772.00
8	Fire Extinguiser maintenance	29,028.00	29,028.00
9	Electric supply maintenance	3,00,000.00	1,37,843.00
10	Security guard maintenance	7,22,513.00	6,66,889.00
11	Water purifier maintenance	5,440.00	5,440.00
12	Online admission system development and maintenance	43,660.00	43,660.00
13	Official web site development and maintenance	9,971.00	9,971.00
14	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	Total	25,60,803.00	23,30,232.00

Date : 19.04.2024

Place : Kolkata

alizab fficer-in-Charge Govt. Gen. Degree College Keshiary



For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS

Partner

TAMLUK OFFICE C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No..

19.04.2024 Date.

#### MAITI JHA & ASSOCIATES **Chartered Accountants**

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Annual Utilisation Certificate of Government General Degree College, Keshiary for the FY 2019-20

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V- 01-01 <b>(Pay)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	4500000	6820809	-2320809
70-2202-03-103-00-009-V- 01-02 <b>(DA)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	7500000	6509858	990142
70-2202-03-103-00-009-V- 01-03 <b>(HRA)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	800000	963515	-163515
70-2202-03-103-00-009-V- 01-07 <b>(Other allowance)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	20000	0	20000
70-2202-03-103-00-009-V- 01-12 (Medical allowance)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	40227	-10227
70-2202-03-103-00-009-V- 01-14 <b>(GP)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	1800000	12,13,642.00	586358
70-2202-03-103-00-009-V- 11-00 <b>(Travel)</b>	Memo Nos. 253 - AC, 2.07.2019; 609 – AC, 07.11.2019	11000	8210	2790
70-2202-03-103-00-009-V- 12-00 (Medical Reimbursement under WBHS 2008)	Memo Nos. 253 - AC, 2.07.2019; 540 – AC, Date- 24/09/2019	50000	0	50000
70-2202-03-103-00-009-V- 13-01 <b>(Electricity)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	300000	137843	162157
70-2202-03-103-00-009-V- 13-02 <b>(Telephone)</b>	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	30000	0	30000
70-2202-03-103-00-009-V- 13-04 (Other Office Charges)	Memo Nos. 253 - AC, 2.07.2019; 540 - AC Date- 24/09/2019	150000	0	150000
70-2202-03-103-00-009-V- 50-00 <b>(Other Charges)</b>	Memo No- 469(Sanc)HED- 16014(11)/9/2018-CG/4C- 13/18, Date 24.09.2019;612 (Sanc.)HED-16014(11)/88 /2019-CG/4C-68/06, Date- 25.11.2019	835000	822661	12339
70-2202-03-103-00-005-V- 50-00 <b>(Security)</b>	Memo No- 32(Sanc.)/HED- 16014(11)/68/2018-CG/4C- 25/2018, Date-24:04.2019; 553(Sanc.)/HED- 16014(11)/68/2019 /CG/4C-4C- 25/2018, Date-06.11.2019	722513	666889	55624
70-4202-01-203-00-005-V- 52-00 (Machinery and equipment)	Memo No- 469(Sanc)HED- 16014(11)/9/2018-CG/4C- 13/18, Dated 24.09.2019.	616000	615549	451

Date : 19.04.2024

For MAITI JHA & ASSOCIATES CHARTERED AGCOUNTANTS 5

UNIN: 24062234BKGFIE4174 Inc TANLUK OFFICE: Partner C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sil) Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

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Officer-in-Charge Govt. Gen. Degree College Keshiary



#### GOVERNMENT **GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No.

19.04.2024 Date.

FOR MAITI IHA & ASSOCIATES

CHARTERED ACCOUNTANTS

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PARTNER

**BANKIM BIHARI MAITI** 

		Ononing Release			Depric	Depriciation 2019-20	Clocing Balanco
Sl. No.	Particulars	01-04-2019 (Rs.)	Addition (Rs.)	Total (Rs.)	Rate (%)	Amount (Rs)	31-03-2020 (Rs.)
1	CC TV system procurement	3,91,804.00	1	3,91,804.00	0.15	58,771.00	3,33,033.00
2	DSLR Camera ( 2 units)	86,445.00		86,445.00	0.15	12,967.00	73,478.00
3	Furniture	61,19,967.00	6,15,549.00	67,35,516.00	0.10	6,73,552.00	60,61,964.00
4	Sports goods	21,275.00	•	21,275.00	1	•	21,275.00
5	Laboratory Apparatus/ Equipment	7,38,908.00	•	7,38,908.00	0.15	1,10,836.00	6,28,072.00
9	Laboratory Chemicals and glassgoods	1,48,344.00	33,668.00	1,82,012.00	0.15	27,302.00	1,54,710.00
7	Photocopiers (1+1+3)	3,20,237.00		3,20,237.00	0.15	48,036.00	2,72,201.00
00	Printer (1+3)	1,98,755.00	-	1,98,755.00	0.40	79,502.00	1,19,253.00
6	Computer (desktop) purchase (6 +3)	8,25,767.60	,	8,25,767.60	0.40	3,30,307.00	4,95,460.60
10	Computer peripherals/Accessories	16,283.00	450.00	16,733.00	0.40	6,693.00	10,040.00
11	External hard-disk for data storage	20,550.00	•	20,550.00	0.40	8,220.00	12,330.00
12	Pendrive (10 units)	8,041.00	•	8,041.00	0.15	1,206.00	6,835.00
13	UPS/ UPS Batteries (6 +2 units)	52,275.00	1	52,275.00	0.15	7,841.00	44,434.00
14	LCD Projectors (1+1+5)	80,325.00	1	80,325.00	0.15	12,049.00	68,276.00
15	Scanner Machines	19,550.00		19,550.00	0.15	2,933.00	16,617.00
16	Inverter System (2)	1,04,713.00	81,184.00	1,85,897.00	0.15	27,885.00	1,58,012.00
17	Public Address System (1 unit)	14,100.00		14,100.00	0.40	5,640.00	8,460.00
18	Books and Journals	2,71,562.00	1	2,71,562.00	0.40	1,08,625.00	1,62,937.00
19	Voltage Stebilizer (2 units)	1,41,717.00	•	1,41,717.00	0.15	21,258.00	1,20,459.00
20	Refrigerator	13,685.00		13,685.00	0.15	2,053.00	11,632.00
21	Gas Cylinder supply line for Chemistry laboratory	7,782.00	1	7,782.00	0.15	1,167.00	6,615.00
22	Installation of Gas Supply line for Chemistry laboratory	8,024.00		8,024.00	0.15	1,204.00	6,820.00
23	Solar Lamppost with solar panel and battery system (10 units)		2,70,900.00	2,70,900.00	0.15	40,635.00	2,30,265.00

Officer-in-Charge Govt. Gen. Degree College Keshiary

GOVERNMENT GENERAL DEGREE COLLEGE, KESHARY

OFFICER-IN-CHARGE

Government General Officer-in-Charge

Degree College Keshiary

19-04-2023 KESHIARY

PLACE DATE

**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY** P.O. Tilaboni, Mahisamura, P.S. Keshiary Dist. Paschim Medinipur, PIN 721135



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.... ...............

19.04.2024 Date ....

MAITI JHA & ASSOCIATES **Chartered Accountants** 

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

#### Internal Audit Report of Government General Degree College, Keshiary for the FY 2020-2021

Statement of fund allocation and utilization against Government grants (vide Memo. No.665 (Sanc ) HED-16014(1) /9/2018-APP SEC/EH/CG/'4C-13/2018, Dated:22 01.2021; Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/ 2020, dated 24 06 2020; Memo. No. : 349[Sanction]HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No. 803(Sancl HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021; Memo. No. Sanction-85-HED16013(99)/8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo, No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated; 24.09.2020; Memo. No. 81-AC , Dated: 07.07.2020 Memo. No. 298 - AC, Dated: 16.10 2020) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2020-31.03.2021

SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Furniture	9,90,594.00	9,90,594.00
2	Computer peripherals/Accessories	20,139.00	20,139.00
3	Contingencies for office maintenance	1,16,635.00	1,16,635.00
4	Pest management	28,800.00	28,800.00
5	Fire Extinguiser maintenance	29,028.00	29,028.00
• • 6	Electric supply maintenance	3,00,000.00	1,28,355.00
7	Security guard maintenance	5,57,408.00	5,57,408.00
8	CC TV system maintenance	26,063.00	26,063.00
9	Online admission system development and maintenance	54,280.00	54,280.00
10	Official web site development and maintenance	9,971.00	9,971.00
11	Campus sanity and hygiene maintenance	16,500.00	16,500.00
	Total	21,49,418.00	19,77,773.00

Date : 19.04.2024

Place : Kolkata

Officer-in-Charge Govt. Gen. Degree College Keshiary

For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS NATA Partner

TAMLUK OFFICE : C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

19.04.2024 Date .....

## MAITI JHA & ASSOCIATES

.......................

Chartered Accountants

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	2000000	17817619	2182381
70-2202-03-103-00-009-V-01-02 <b>(DA)</b>	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	4300000	94164	4205836
70-2202-03-103-00-009-V-01-03 (HRA)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	2400000	1881741	518259
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	30000	0	30000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	35000	65111	-30111
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 699-AC, Dated: 30.03.2021	53000	53000	0
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	3000	0	3000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	50000	0	50000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	300000	128355	171645
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	30000	0	30000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 81-AC , Datedr 07.07.2020 Memo. No. 298 - AC, Dated:16.10 2020	' 95000	94560	440
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo. No. Sanction-85-HED16013(99)/ 8/2020 (sanction) CG-4C-53/CON-2020-21, Dated 19. 6. 2020; Memo, No. 370 (sanction) HED-16014 (11)/87 /2019 /CG-4C 68/06, Dated; 24.09.2020	194500	193716	784
70-2202-03-103-00-005-V-50-00 (Security)	Memo. No.95 [Sanction] HED 16011 (11)/ 69 / 2020/ 4C 55/2020, dated 24 06 2020; Memo. No. : 349[Sanction] HED16011 (11)/ 69 / 2020/ 4C 55/2020, Dated: 16.9.2020; Memo No 803(Sancl HED -HED 16011 (11)/137/ 2020, Dated:01.3.2021	557408	557408	O
70-2202-03-796-00-003-V-52-00 (Dev. Grant, Machinary, Equipment etc.)	Mcmo. No.665 (Sanc ) HED-16014(11) /9/2018-APP SEC/EH/CG/'4C- 13/2018, Dated:22 01.2021	990594	990594	0
	Total (Rs.):	2,90,38,502	2,18,76,268	71,62,234

Date : 19.04.2024

Place : Kolkata

polosob Officer-in-Charge Govt. Gen. Degree College Keshiary



Partner

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 TAMLUK OFFICE :
 VDIN: 24062234 BEGFIE4174

 C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

aborto Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Memo No.

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY P.O. Tilaboni, Mahisamura, P.S. Keshiary Dist. Paschim Medinipur, PIN 721135

19.04.2024 Date.

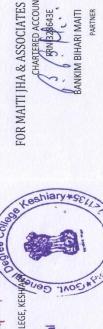
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**BANKIM BIHARI MAITI** 

PARTNER

1     CC TV system proc       2     DSLR Camera (2 u       3     Furniture       4     Sports goods       5     Laboratory Appara       6     Laboratory Chemio       7     Photocopiers (1+13)       9     Computer (deskto)       10     Computer periphe       11     External hard-disk       13     UPS/UPS Batterieries (1+       14     LCD Projectors (1+       15     Scanner Machines	CTV system procurement CCTV system procurement DSLR Camera (2 units) Furniture Sports goods Laboratory Apparatus/ Equipment Laboratory Chemicals and glassgoods Photocopiers (1+1+3) Printer (1+3) Computer (desktop) purchase (6+3) Computer peripherals/Accessories	04-2020(Rs.) 3,33,033.00 73,478.00	Addition (Dc)	Total (De)	Depriciati	Depriciation FY-2020-21	Closing Balance
	stem procurement mera (2 units) e oods v try Apparatus/ Equipment pry Chemicals and glassgoods piers (1+1+3) 1+3) 1+3) r (desktop) purchase (6+3) r er peripherals/Accessories	3,33,033.00	(.ev) inumpty	(.en) Ibiui	Rate (%)	Amount (Rs)	31-03-2021 (Rs.)
	mera (2 units) e oods ury Apparatus/ Equipment ury Chemicals and glassgoods piers (1+1+3) 1+3) (desktop) purchase (6+3) r (desktop) purchase (6+3)	73,478.00	•	3,33,033.00	0.15	49,955.00	2,83,078.00
	e oods rry Apparatus/ Equipment rry Chemicals and glassgoods piers (1+1+3) 1+3) r (desktop) purchase (6+3) r (desktop) purchase (6+3)	101101100		73,478.00	0.15	11,022.00	62,456.00
	oods rry Apparatus/ Equipment rry Chemicals and glassgoods piers (1+1+3) 1+3) r (desktop) purchase (6+3) r (desktop) purchase (6+3)	60,61,964.00	9,90,594.00	70,52,558.00	0.10	7,05,256.00	63,47,302.00
	ry Apparatus/ Equipment ry Chemicals and glassgoods piers (1+1+3) 1+3) r (desktop) purchase (6+3) r peripherals/Accessories	21,275.00	•	21,275.00		•	21,275.00
	ry Chemicals and glassgoods biers (1+1+3) 1+3) r (desktop) purchase (6+3) r peripherals/Accessories	6,28,072.00	•	6,28,072.00	0.15	94,211.00	5,33,861.00
	iiers (1+1+3) 1+3) 1+3 rr (desktop) purchase (6+3) rr peripherals/Accessories	1,54,710.00	•	1,54,710.00	0.15	23,207.00	1,31,503.00
	1+3) rr (desktop) purchase (6 +3) rr peripherals/Accessories	2,72,201.00		2,72,201.00	0.15	40,830.00	2,31,371.00
	ir (desktop) purchase (6 +3) er peripherals/Accessories	1,19,253.00	•	1,19,253.00	0.40	47,701.00	71,552.00
	er peripherals/Accessories	4,95,460.60		4,95,460.60	0.40	1,98,184.00	2,97,276.60
		10,040.00	20,139.00	30,179.00	0.40	12,072.00	18,107.00
	External hard-disk for data storage	12,330.00	•	12,330.00	0.40	4,932.00	7,398.00
	Pendrive (10 units)	6,835.00		6,835.00	0.15	1,025.00	5,810.00
	UPS/ UPS Batteries (6 +2 units)	44,434.00		44,434.00	0.15	6,665.00	37,769.00
	LCD Projectors (1+1+5)	68,276.00		68,276.00	0.15	10,241.00	58,035.00
	Machines	16,617.00		16,617.00	0.15	2,493.00	14,124.00
16 Inverter S	Inverter System (2)	1,58,012.00	•	1,58,012.00	0.15	23,702.00	1,34,310.00
17 Public Add	Public Address System (1 unit)	8,460.00		8,460.00	0.40	3,384.00	5,076.00
18 Books and	Books and Journals	1,62,937.00		1,62,937.00	0.40	65,175.00	97,762.00
19 Voltage St	Voltage Stebilizer (2 units)	1,20,459.00		1,20,459.00	0.15	18,069.00	1,02,390.00
20 Refrigerator	ator	11,632.00		11,632.00	0.15	1,745.00	9,887.00
21 Gas Cylinder	Gas Cylinder supply line for Chemistry laboratory	6,615.00		6,615.00	0.15	992.00	5,623.00
22 Installation of	installation of Gas Supply line for Chemistry laboratory	6,820.00		6,820.00	0.15	1,023.00	5,797.00
23 Solar Lamppost v system (10 units)	Solar Lamppost with solar panel and battery system (10 units)	2,30,265.00		2,30,265.00	0.15	34,540.00	1,95,725.00
	. Total:	90,23,178.60	10,10,733.00	1,00,33,911.60		13,56,424.00	86,77,487.60
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GOVERNMENT GENERAL DEGREE COLLEGE, KESH Officer-in-Charge Government General

Degree College 19-04-2023 KESHIARY PLACE DATE

Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No.....

Date 19.04.2024

MAITI JHA & ASSOCIATES Chartered Accountants 57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

#### Internal Audit Report of Government General Degree College, Keshiary for the FY 2021-2022

Statement of fund allocation and utilization against Government grants (vide Mcmo. No. 807(Sanc.)/ HED-16013(11)/43/2021 Date-06/01/2022; Memo. no. 1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022; 30 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020, 19.04.2021; Memo. No. 288-HED-16011(11)/69/2020 Date- 03/07/2021; Memo No. 672 (Sanc) HED-16011(11)/69/2020/CG-4C-55/2020. Date- 16/11/2021; Memo. No. 42-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date-23/11/2021; Memo. No. 884 (Sanc.) HED-16014(11)/87/2019, dated 02/02/2022; Memo. No. 117- AC Date- 25/06/2021; Memo. No. 14-AC Date- 10/05/2021) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2021-31.03.2022

SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Laboratory Chemicals and glassgoods	84,185.00	84,185.00
2	Books and Journals	1,64,999.00	1,64,999.00
3	Contingencies for office maintenance	1,24,571.00	1,24,571.00
4	Fire Extinguiser maintenance	29,028.00	29,028.00
5	Electric supply maintenance	1,17,082.00	1,17,082.00
. 6	Security guard maintenance	9,77,312.00	9,77,312.00
7	Online admission system development and maintenance	55,000.00	55,000.00
8	Official web site development and maintenance	9,912.00	9,912.00
9	Campus sanity and hygiene maintenance	18,000.00	18,000.00
	Total	15,80,089.00	15,80,089.00

Date: 19.04.2024

Place : Kolkata

Officer-in-Charge Govt. Gen. Degree College Keshiary

For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

-----Memo No.....

19.04.2024 Date ...

# MAITI JHA & ASSOCIATES

**Chartered** Accountants

57B, MOTIJHEEL AVENUE. DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01	117 - AC Date- 25/06/2021			
(Pay)		15000000	20103100	-5103100
70-2202-03-103-00-009-V-01-02 (DA)	117 - AC Date- 25/06/2021	400000	594216	-194216
70-2202-03-103-00-009-V-01-03 (HRA)	117 - AC Date- 25/06/2021	1000000	2088768	-1088768
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	117 - AC Date- 25/06/2021	9000	4500	4500
70-2202-03-103-00-009-V-01-07 (Other allowance)	117 - AC Date- 25/06/2021	8000	0	8000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	117 - AC Date- 25/06/2021	12000	67500	-55500
70-2202-03-103-00-009-V-02-00 (Wages)	117 - AC Date- 25/06/2021	100000	532497	-432497
70-2202-03-103-00-009-V-11-00 ( <b>Travel</b> )	117 - AC Date- 25/06/2021	1000	0	1000
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	117 - AC Date- 25/06/2021	20000	0	20000
70-2202-03-103-00-009-V-13-01 (Electricity)	14 - AC Date- 10/05/2021	180000	117082	62918
70-2202-03-103-00-009-V-13-02 (Telephone)	15 - AC Date- 10/05/2021	8000	0	8000
70-2202-03-103-00-009-V-13-04 ( <b>Other Office Charges</b> )	117 - AC Date- 25/06/2021	30000	29028	972
70-2202-03-103-00-009-V-50-00 (Other Charges)	242-HED-16014(11)/87/2019 Date- 28/06/2021; 687 (Sanc.)DPI- 99/109/2021-JD(DPI)-DPI Date- 23/11/2021;884 (Sanc.) HED- 16014(11)/87/2019, dated 02/02/2022;	272000	192183	79817
70-2202-03-103-00-005-V-50-00 (Security)	30 (Sanc) HED-16011(11)/69/2020/CG- 4C-55/2020, 19.04.2021; 288-HED- 16011(11)/69/2020 Date-03/07/2021; 672 (Sanc) HED-16011(11)/69/2020/CG- 4C-55/2020. Date-16/11/2021;	685260	685260	0
70-2202-03-103-00-005-V-78-00 (Security)	1058(Sanc.)-16011(11)/69/2020 Date- 15/03/2022	304380	304371	9
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	807(Sanc.)/HED-16013(11)/43/2021 Date- 06/01/2022	250000	249184	816
	Total (Rs.):	1,82,79,640	2,49,67,689	-66,88,049

Place : Kolkata

Juliabo Officer-in-Charge

Govt. Gen. Degree College

Keshiary

M Partner

UDIN: 24062234BKGFIE4174

TAMLUK OFFICE C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692



# OVERNMENT GENERAL DEGREE COLLEGE, KESHIARY At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

77,42,683.60

11,83,988.00

89,26,671.60

2,49,184.00

1,95,725.00 86,77,487.60

Total:

0

Memo No													-	•
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GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

P.O. Tilaboni, Mahisamura, P.S. Keshiary

Dist. Paschim Medinipur, PIN 721135

19.04.2024 Date.

		Opening Balance 01.	1-m	m-11 (n-1	Depriciati	<b>Depriciation FY-2021-22</b>	Closing Balance 31-
SI. NO.	Particulars	04-2021 (Rs.)	Addition (KS.)	I OLAI (KS.)	Rate (%)	Amount (Rs)	03-2022(Rs.)
1	CC TV system procurement	2,83,078.00	•	2,83,078.00	0.15	42,462.00	2,40,616.00
2	DSLR Camera ( 2 units)	62,456.00		62,456.00	0.15	9,368.00	53,088.00
ю	Furniture	63,47,302.00		63,47,302.00	0.10	6,34,730.00	57,12,572.00
4	Sports goods	21,275.00		21,275.00	•	•	21,275.00
5	Laboratory Apparatus/ Equipment	5,33,861.00		5,33,861.00	0.15	80,079.00	4,53,782.00
9	Laboratory Chemicals and glassgoods	1,31,503.00	84,185.00	2,15,688.00	0.15	32,353.00	1,83,335.00
7	Photocopiers (1+1+3)	2,31,371.00		2,31,371.00	0.15	34,706.00	1,96,665.00
∞	Printer (1+3)	71,552.00	•	71,552.00	0.40	28,621.00	42,931.00
6	Computer (desktop) purchase (6 +3)	2,97,276.60		2,97,276.60	0.40	1,18,911.00	1,78,365.60
10	Computer peripherals/Accessories	18,107.00		18,107.00	0.40	7,243.00	10,864.00
11	External hard-disk for data storage	7,398.00		7,398.00	0.40	2,959.00	4,439.00
12	Pendrive (10 units)	5,810.00		5,810.00	0.15	872.00	4,938.00
13	UPS/ UPS Batteries (6 +2 units)	37,769.00	•	37,769.00	0.15	5,665.00	32,104.00
14	LCD Projectors (1+1+5)	58,035.00		58,035.00	0.15	8,705.00	49,330.00
15	Scanner Machines	14,124.00		14,124.00	0.15	2,119.00	12,005.00
16	Inverter System (2)	1,34,310.00		1,34,310.00	0.15	20,147.00	1,14,163.00
17	Public Address System (1 unit)	5,076.00		5,076.00	0.40	2,030.00	3,046.00
18	Books and Journals	97,762.00	1,64,999.00	2,62,761.00	0.40	1,05,104.00	1,57,657.00
19	Voltage Stebilizer (2 units)	1,02,390.00		1,02,390.00	0.15	15,359.00	87,031.00
20	Refrigerator	9,887.00		9,887.00	0.15	1,483.00	8,404.00
21	Gas Cylinder supply line for Chemistry laboratory	5,623.00		5,623.00	0.15	843.00	4,780.00
22	Installation of Gas Supply line for Chemistry laboratory	5,797.00		5,797.00	0.15	870.00	4,927.00
23	Solar Lamppost with solar panel and battery system (10 units)	1.95.725.00		1,95,725.00	0.15	29,359.00	1,66,366.00



CHARTERED ACCOUNTANTS

PARTNER

GOVERNMENT GENERAL DEGREE COLLEGE, KEŚ PLACE - KOLKATA Government Generation DATE - 19-04-2023 Degree College Keshiary

OFFICER-IN-CHARGE

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No..... ......

19.04.2024 Date.

## MAITI JHA & ASSOCIATES

Chartered Accountants

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Internal Audit Report of Government General Degree College, Keshiary for the FY 2022-2023 Statement of fund allocation and utilization against Government grants (vide Memo No- 56-AC Date- 02/05/2022; Memo No- 340-AC Date-08/08/2022; Memo No- 942-AC Date- 20/03/2023 ; Memo No- 113 (Sanc.)HED-16014(11)/87/2019/CG Date- 28/04/2022; Memo No- 149 (Sanc.) DPI-99/109/2021/CG Date- 17/05/2022; Memo No- 504(Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 02/09/2022; Memo No- 582 (Sanc.)/HED-16013(11)/19/2022-CG Date- 26/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 17/11/2022; Memo No- 743 (Sanc.)/HED-16013(11)/19/2022-CG Date- 14/12/2022; Memo No-915 (Sanc.)DPI-99/109/2021-JD(DPI)-DPI Date- 16/02/2023; Memo No- (Sanc.)/HED-16013(11)/19/2022-CG Date- 23/09/2022; Memo No-989 (Sanc.)/HED-16011(11) /69/ 2020/CG, Date:05/09/2022; Memo No-179 (Sanc.)/HED-16013(11)/19/2022-CG Date- 15/12/2022; Memo No-989 (Sanc.)/HED-16013(11)/19/2022-CG Date- 14/03/2023; Memo No-179 (Sanc.)/HED-16013(11)/43/2021- CG Date- 23/05/2022) and College fund for the mentioned purpose as tabulated below within the period: 01.04.2022-31.03.2023 31.03.2023

31.03.	2023		
SI. No.	INFRASTRUCTURE AUGMENTATION FOR PHYSICAL AND ACADEMIC SUPPORT AND MAINTENANCE (EXCLUDING SALARY)	Allocation (Rs.)	Utilization (Rs.)
1	Library Automation system (KOHA)	99,350.00	99,350.00
2	Laboratory Apparatus/ Equipment	26,112.00	26,112.00
3	Laboratory Chemicals and glassgoods	6,136.00	6,136.00
4	Roof top rain-water harvest system	10,000.00	10,000.00
5	Computer repair and maintenance	19,784.00	19,784.00
6	Computer peripherals/Accessories	31,272.00	31,272.00
7	UPS battery maintenance	14,904.00	14,904.00
8	Inverter battery with cabinet	25,606.00	25,606.00
9	Inverter repair and maintenence	4,248.00	4,248.00
10	Solar lamp maintenance	4,590.00	4,590.00
11	CC TV system maintenance	10,260.00	10,260.00
12	Contingencies for office maintenance	96,766.00	96,766.00
13	Pest management and maintenance	31,152.00	â 31,152.00
14	Fire Extinguiser maintenance	29,028.00	29,028.00
15	Electric supply maintenance	6,30,000.00	1,26,512.00
16		6,98,689.00	6,98,684.00
17	Water purifier Annual Maintenance Contract (AMC) for 3 years	21,270.00	21,270.00
18		55,000.00	55,000.00
19	Broadband based internet facility installation	5,500.00	5,500.00
20	Broadband based internet connectivity maintenance (70 mbps)	3,600.00	3,600.00
20	Official web site development and maintenance	9,912.00	9,912.00
22		42,657.00	42,657.00
22	Tota	1 18,75,836.00	13,72,343.00

Date : 19.04.2024

Place : Kolkata





For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS

Partner

TAMLUK OFFICE C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Memo No..

19.04.2024 Date ...

## **MAITI JHA & ASSOCIAT**

**Chartered Accountants** 

57B, MOTIJHEEL AVENUE, DUM DUM, KOLKATA - 700 074 Phone : (033) 2560 2265 E-mail : maitijhaassociates@gmail.com

Head of Account	Allotment Memo. No.& date	Allotted amount (Rs.)	Expenditure (Rs.)	Balance amount at DDO (Rs.)
70-2202-03-103-00-009-V-01-01 (Pay)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	4000000	22768100	17231900
70-2202-03-103-00-009-V-01-02 (DA)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	1300000	886949	413051
70-2202-03-103-00-009-V-01-03 (HRA)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	4000000	2203488	1796512
70-2202-03-103-00-009-V-01-04 (Ad-hoc bonus)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	24000	4800	19200
70-2202-03-103-00-009-V-01-07 (Other allowance)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	20000	0	20000
70-2202-03-103-00-009-V-01-12 (Medical allowance)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022;	40000	61500	-21500
70-2202-03-103-00-009-V-02-00 (Wages)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 413- AC, dt. 23.08.2022; Memo No- 813-AC Date-	800000	534534	265466
70-2202-03-103-00-009-V-11-00 (Travel)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	2000	250	1750
70-2202-03-103-00-009-V-12-00 (Medical Reimbursement under WBHS 2008)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	40000	0	40000
70-2202-03-103-00-009-V-13-01 (Electricity)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022; Memo No- 942-AC Date- 20/03/2023	630000	126512	503488
70-2202-03-103-00-009-V-13-02 (Telephone)	Memo. No. 56-AC, dt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	20000	0	20000
70-2202-03-103-00-009-V-13-04 (Other Office Charges)	Memo. No. 56-AC, đt. 02.05.2022; Memo. No. 340- AC, dt. 08.08.2022	60000	58513	1487
70-2202-03-103-00-009-V-50-00 (Other Charges)	Memo No-113 (Sanc.)HED-16014(11)/87/2019/CC Date- 28/04/2022; Memo No-149 (Sanc.) DPI-99/109/ 2021/CG Date-17/05/2022; Memo No-504(Sanc.)DPI- 99/109/2021-JD(DPI)-DPI Date-02/09/2022; Memo No- 670 (Sanc.) DPI-99/109/2021-JD(DPI)-DPI Date- 17/11/2022; Memo No-743 (Sanc.)/HED-16014(11)/87/ 2019 - CG Date-14/12/2022	227000	226971	29
70-2202-03-103-00-008-V-50-00 (Contingent)	Memo No- 915 (Sanc.)DPI-99/109/2021- JD(DPI)-DPI Date- 16/02/2023	3000	3000	0
70-2202-03-103-00-009-V-78-00 <b>(Security)</b>	Memo No- (Sanc.)/HED-16013(11)/19/2022-CG Date- 23/09/2022; Memo No:507 (Sanc) HED- 16011(11)/ 69/ 2020/CG, Date: 05/09/ 2022; Memo No- 582 (Sanc.) /HED-16013(11)/ 19/ 2022-CG Date- 26/09/2022; Memo No- 746 (Sanc.) HED-16013(11)/19/ 2022-CG Date- 15/12/2022	698689	698684	5
70-2202-03-796-00-003-V-50-00 (Books, Chemicals etc.)	Memo No- 179 (Sanc.)/HED- 16013(11)/43/2021- CG Date- 23/05/2022	200000	199933	67
	Total (Rs.):	4,80,64,689	2,77,73,234	2,02,91,455

Date: 19.04.2024

Place : Kolkata

fficer-in-Charge Govt. Gen. Degree College Keshiary



For MAITI JHA & ASSOCIATES CHARTERED ACCOUNTANTS

Partner

TAMLUK OFFICE: UDIN1, 24062234BELFIE4174 C/O.- SOUMEN KUMAR BHOWMIK, Salgachia (Near Salgachia Sib Mandir), Tamluk, Purba Medinipur, Ph.: (03228) 263692

Officer-in-Charge Govt. Gen. Degree College Keshiary



# **GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

1.00 74,512.00 9,000.00 21,765.00

1,000.00 3,841.00 24,838.00

0.25 0.10 0.15

99,350.00 10,000.00 25,606.00

10,000.00 99,350.00

Library Automation system (KOHA) DIGITAL

Roof top rain-water harvest system inverter battery with cabinet

26

CATALOGUE

24 25

23

69,22,225.60

10,18,934.00

79,41,159.60

1,98,476.00

77,42,683.60

Memo No.

#### 19.04.2024 Date.

	GOVERN	GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY P.O. Tilaboni, Mahisanura, P.S. Keshiary Dist. Paschim Medinipur, PIN 721135	GREE COLLEGE, KE mura, P.S. Keshiary iipur, PIN 721135	SHIARY			•
SC	SCHEDULE OF FIXED ASSET OF GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF RATES SPECIFEID AS PER INCOME TAX ACT,1961 AND WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2022-2023	L DEGREE COLLEGE, K rritten Down valu	ESHIARY CALCULA E OF FIXED ASSET F	AL DEGREE COLLEGE, KESHIARY CALCULATED ON THE BASIS OF R WRITTEN DOWN VALUE OF FIXED ASSET FOR THE FY-2022-2023	ATES SPECIFEII	) AS PER INCOME TAX	(ACT,1961 AND
.No.	Particulars	Opening Balance	Addition (Rs.)	Total (Rs.)	Depriciat	Depriciation FY-2022-23	Closing Balance
-	CC TV system procurement	2.40,616.00		2,40,616.00	0.15	36.092.00	2.04.524
2	DSLR Camera ( 2 units)	53,088.00	•	53,088.00	0.15	7,963.00	45,125
3	Furniture	57,12,572.00	•	57,12,572.00	0.10	5,71,257.00	51,41,315
4	Sports goods	21,275.00	•	21,275.00			21,275
5	Laboratory Apparatus/ Equipment	4,53,782.00	26,112.00	4,79,894.00	0.15	71,984.00	4,07,910
9	Laboratory Chemicals and glassgoods	1,83,335.00	6,136.00	1,89,471.00	0.15	28,421.00	1,61,050
2	Photocopiers (1+1+3)	1,96,665.00	•	1,96,665.00	0.15	29,500.00	1,67,165
8	Printer (1+3)	42,931.00		42,931.00	0.40	17,172.00	25,759
6	Computer (desktop) purchase (6 +3)	1,78,365.60		1,78,365.60	0.40	71,346.00	1,07,019
10	Computer peripherals/Accessories	10,864.00	31,272.00	42,136.00	0.40	16,854.00	25,282
11	External hard-disk for data storage	4,439.00		4,439.00	0.40	1,776.00	2,663
12	Pendrive (10 units)	4,938.00	•	4,938.00	0.15	741.00	4,197
13	UPS/ UPS Batteries (6 +2 units)	32,104.00		32,104.00	0.15	4,816.00	27,288
14	LCD Projectors (1+1+5)	49,330.00	•	49,330.00	0.15	7,400.00	41,930
15	Scanner Machines	12,005.00		12,005.00	0.15	1,801.00	10,204
16	Inverter System (2)	1,14,163.00	•	1,14,163.00	0.15	17,124.00	620'26
17	Public Address System (1 unit)	3,046.00		3,046.00	0.40	1,218.00	1,828
18	Books and Journals	1,57,657.00		1,57,657.00	0.40	63,063.00	94,594
19	Voltage Stebilizer (2 units)	87,031.00		87,031.00	0.15	13,055.00	73,976
20	Refrigerator	8,404.00		8,404.00	0.15	1,261.00	7,143
21	Gas Cylinder supply line for Chemistry laboratory	4,780.00	•	4,780.00	0.15	717.00	4,063
22	Installation of Gas Supply line for Chemistry laboratory	4,927.00		4,927.00	0.15	739.00	4,188
23	Solar Lamppost with solar panel and battery system (10 units)	1,66,366.00		1,66,366.00	0.15	24,955.00	1,41,411

Sl. No.

> 14 15 16 17 18 19 20

21 22

25.00 25

CHARTERED ACCOUNTANTS FOR MAITI JHA & ASSOCIATES ANKIM BIHAKI MAITI PARTNER RN TES\*S MATA egree Collen 1400 SOVERNMENT GENERAL DEGREE COLLEGE, KESH Officer-in-Charge Hac/holm N DATE - 19-04-2028, Degree College Keshiary OFFICER-IN-CHARGE

43E

Officer-in-Charge Govt. Gen. Degree College Keshiary