



Government of West Bengal
Office of the Principal
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary
Dist- Paschim Medinipur : PIN-721135
www.ggdckeshiary.ac.in

Criterion 4 – Infrastructure and Learning

4.2 Library as a learning Resource

4.2.1. Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscription to e-resources and journals are made. Library is optimally used by the faculty and students.

Documents:

- 1. Library automation**
- 2. Open Educational Resource Repositories (OER repositories)**
- 3. Purchase of books**
- 4. Usage of library**



Government of West Bengal
Office of the Principal
GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary
Dist- Paschim Medinipur : PIN-721135
www.ggdckeshiary.ac.in

1. Integrated Library Management System (ILMS)

Users can access the online catalogue of books (OPAC) using the following link:

<http://34.70.201.32:85/>

The Integrated Library Management Software used is **KOHA (Open-Source Software)**, the version is **22.11.10.000**, and digitization initiated since 2023 is almost 80% completed and remaining is under process.

Day	Time
Mon-Fri	9:00 A.M.-5:00 P.M.
Sat	9:00 A.M.-2:00 P.M.
Sun & Holiday	Closed

Category	Books
Students	3 Books
Faculty	5 Books
Contractual teaching staff	5 Books

Shelabarty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Tax Invoice

RCC Infotech

SIDDHARTH (Ground Floor)
13/A, Raja Basanta Roy Road, Kolkata - 700 026

Phone: 2465-6988/
Email: rajsurojit3@gmail.com

Original/Duplicate/Ret

Invoice No.: RCCI/2022-23/030
Date: 06-02-2023

Memo No.: 32/GGDC/K/2023
Date: 24-01-2023

Challan No.:
Date:

Buyer's Name: The officer-in-Charge GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY
Address: Telipukur, P.O.-Tilaboni Mahisamura, P.S.-keshiary, Dist-Paschim Medinipur
Buyer's GST No. (if any): PIN-721135

SIn	Description of Items	HSN/SAC Code	GST%	Qty	Unit Rate (Rs.)	Value (Rs.)	SGST-Amt (Rs.)	CGST-Amt (Rs.)	Net Amount (Rs.)
1	KOHA LMS Installation (Local Server and Cloud Server) Customization and Opac design	9984	18%	1	20,127.00	20,127.00	1,811.50	1,811.50	23,750.00
2	Data Entry, Barcode pasting, Spine labelling, Call Number, Shelving	8471	18%	4000 books	16.02	64,080.00	5,760.00	5,760.00	75,600.00
TOTAL :-						84,207.00	7,571.50	7,571.50	99,350.00

Rs. Ninety Nine Thousand Three hundred fifty only

Received Amount

Cheque No.	Date	Bank

Customer's/Transporter Signature

For RCC INFOTECH
Authorized Signatory

Stamp: RCC INFOTECH, Kolkata, 700026

Purchase bill of KOHA software

Shelabarty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



सत्यमेव जयते

Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

T. R. FORM NO. 26
[T.R. 4.135 Sub-Rule (1) and Explanation 1 and T.R. 4.137]

Ref No: 2022012605298

D.D.O.Code	MIFED1010	Bill No.	67/RCC/CONTI	Date:	15/02/2023
Token No.		T.V. No.		Date:	
Head Of Account Code	70-2202-03-103-00-009-50-00-V	Sanction No.	743 (Sanc.)HED-16014(11)/87/2019	Date:	14/12/2022

Bill for drawing charges relating to (a) Wages, (b) Office Expenses, (c) Payment for professional and special services, (d) Rates & Taxes/Royalty, (e) Publications, (f) Advertising, Sales and Publicity Expenses, (g) Hospitality Expenses/Sumptuary allowances etc., (h) Machinery and Equipment/Tools and Plants, (i) Motor Vehicles, (j) Maintenance, (k) Minor works, (l) Materials and Supplies, (m) Other charges and (n) Secret Service Expenditure, (o) Recoupment of Permanent Advance etc.

Office of the : GOVT GENERAL DEGREE COLLEGE KESHIARY For the Month of : February 2023			
Sl. No. of Sub-Vouchers	Description of charge	Authority for drawing charge (Viz. sanctioned under delegated power or sanctioned by the competent authority may be quoted with No. and Date)	Gross Amount (Rs.)
30	COST OF PAYMENT FOR LIBRARY AUTOMATION AND MANAGEMENT SYSTEM AT GGDC, KESHIARY AS CLAIMED BY RCC INFOTECH, KOLKATA 700026		99350.00
Total (in words) : Ninety Nine Thousand Three Hundred Fifty only			99350.00

Certified that-

- (i) The expenditure charged in this bill could not with due regard to the interests of the public service, be avoided. I certify that to the best of my knowledge and belief the payments entered in this bill have been duly made to the parties entitled to receive them with the exceptions noted below, which exceed the balance of the permanent advance and will be paid on receipt of the money drawn on this bill.
- (ii) Vouchers for all sums above Rs. 500/- in amounts are attached to this bill. I have, as far as possible, obtained vouchers for other sums and am responsible that they have been destroyed or so defaced or mutilated that they cannot be used again. All work-bills are annexed.
- (iii) The purchases billed for have been received in good order, that their quantities correct, and their quality good that the rates paid for are not in excess of the accepted rates and that suitable notes of payments have been recorded against the indents and invoices concerned to prevent double payments.
- (iv) a) Expenditure on conveyance hire charged in this bill in terms of Rules 3 of Appendix-11 to the West Bengal Financial Rules, was actually incurred, was unavoidable and is within the scheduled scale of charges for the conveyance used and
- b) The Government employee concerned is not entitled to draw travel express under the ordinary rules for the journey, and that he is not granted any compensatory leave and does not and will not otherwise receive any special remuneration for the performance of the duty which necessitated the journey.
- (v) All Group D employees whose pay has been charged in this bill were actually entertained in Govt. Service during the period concerned and amount drawn on bills one month previous to this date has been paid to the person concerned.
- (vi) Provisions of WBFR Part-I Rule 47 as amended have been observed properly
- (vii) The amount claimed in this bill was not drawn before and both office copy and fair copy of the bill agree with each other.
- (viii) The particulars of the beneficiary in respect of this bill have been verified and entered correctly in the IFMS Beneficiary Master.

Allotment Received	Rs.	227000.00
Progressive Expenditure including this Bill	Rs.	157502.00
Balance Available	Rs.	69498.00

Shakunika 15/02/2023
Officer-in-Charge
Govt. Gen. Degree College
Keshiary

Purchase bill of KOHA software and additional automation process expenditures status.

Shakunika
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in



Creating and managing Integrated Library Management System (ILMS)



Dedicated workers creating and managing Library Management System (ILMS) for our college library. All the book Barcoding for digital library process is now completed.

Shelabarty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



सत्यमेव जयते

Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in


2. Open Educational E-Resource Repositories (OER repositories)

Library Web Page with Link to the E-Resources

← → ↻ ggdkeshiary.ac.in/E-resources.aspx ☆ ⬇ ⚙ ⋮

Gmail YouTube Maps News Translate

Home About Administration Academics Activities Infrastructure Library Student Support IQAC Publication Contact

 **Government General Degree College, Keshiary**
Government of West Bengal, Affiliated to the Vidyasagar University
Telipukur, Tilaboni Mahisamura, Keshiary, Paschim Medinipur, PIN : 721135.

Online Admission 2024-25 Photo Gallery RTI

Academic Bank of Credits (ABC) Feedback

E-resources

JOURNAL ACCESS

Name of Database	Login Portal
Sage Open Journal	https://journals.sagepub.com/
Jstor Open	https://about.jstor.org/oa-and-free/
Springer Open	https://www.springeropen.com/journals
UQ/PO MOOCs	http://ugcmoocs.infibnet.ac.in/ugcmoocs/moocs_courses.php

← → ↻ ggdkeshiary.ac.in/E-resources.aspx ☆ ⬇ ⚙ ⋮

Gmail YouTube Maps News Translate

Home About Administration Academics Activities Infrastructure Library Student Support IQAC Publication Contact

UQ/PO MOOCs	http://ugcmoocs.infibnet.ac.in/ugcmoocs/moocs_courses.php
e-PO Pathshala	https://egp.infibnet.ac.in/
e-Content courseware in UO subjects	http://cc.nic.in
SWAYAMPRADEHA	https://www.swayamprabha.gov.in
Open Research Library	https://openresearchlibrary.org/home
DOAJ	https://doaj.org/
e-ShodhSindhu	https://vss.infibnet.ac.in/
Elsevier Open	https://www.elsevier.com
Project Elucid	https://www.projectelucid.org/open-access
T&F	https://www.tandfonline.com/openaccess/openjournals
Cambridge OA	https://www.cambridge.org/core/what-we-publish/open-access
Cochrane Library	https://www.cochranelibrary.com

E-DISSERTATION & THESIS ACCESS

← → ↻ ggdkeshiary.ac.in/E-resources.aspx ☆ ⬇ ⚙ ⋮

Gmail YouTube Maps News Translate

Home About Administration Academics Activities Infrastructure Library Student Support IQAC Publication Contact

E-BOOKS ACCESS

Name of Database	Login Portal
DOAB	https://www.doabooks.org
HathiTrust Digital Library	https://www.hathitrust.org
Project Gutenberg	https://dev.gutenberg.org
Bentham Open	https://benthamopen.com
Jstor Open Book	https://about.jstor.org/librarians/books/open-access-books-jstor/
Springer Open	https://link.springer.com/research/page/3?facet-content-type%3DBook%3D20packageopenaccess
Intechopen	https://www.intechopen.com/
Open	https://library.oapen.org/
Exam Fear	https://www.examt fear.com/

E-CONTENT ACCESS


Officer-in-Charge
Govt. Gen. Degree College
Keshiary



At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary
Dist- Paschim Medinipur : PIN-721135
www.ggdckeshiary.ac.in

Sample bills of books purchased

[illegible][illegible]

Analsaboty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary
Dist- Paschim Medinipur : PIN-721135
www.ggdckeshiary.ac.in

[illegible]

Anil Saboty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

4. Usage of library

13/12/2023				ISSUE ON		RETURN ON		
Sl. No.	NAME (A/C No.)	Book Title	Author/Editor	Sem. Session	Roll No.	Acc. No.	Signature with Date	Signature with Date
01.	SUDIPTA BERA BNGH-22-025	অসীম আশ্রিত অসীম	অসীম কুমার বসু	3rd	BNGH-22-025	1688	Sudipta Bera 13.12.23	✓ Sudipta Bera 14.12.23
14/12/2023								
01.	PUJA JANA HISH-22-023	জগদীশ্বর ইন্দ্র	ড. অশোককুমার বসু	3rd	HISH-22-023	1903	Puja Jana 14/12/2023	Puja Jana 15/02/2024
02.	SOMA PAIRA HISH-22-024	অসীম ইন্দ্র	ড. অশোককুমার বসু	3rd	HISH-22-024	1905	Soma Paira 14.12.2023	Soma Paira 15/02/2024
03.	HARITRI PATRA HISH-22-012	শালিমা গোল্ডেন	শালিমা বন্দ্যোপাধ্যায়	5th	HISH-22-012	218	Haritri Patra 14.12.2023	Haritri Patra 21.12.23
04.	BARNALI RAMA BNGH-23-019	অসীম আশ্রিত অসীম	ড. অশোককুমার বসু	1st	BNGH-23-019	267	Barnali Rama 14.12.2023	Barnali Rama 04/04/2024
05.	SHAMPA DINDA BNGH-23-027	অসীম আশ্রিত অসীম	ড. অশোককুমার বসু	1st	BNGH-23-027	1437	Shampa Dinda 14.12.2023	✓ Shampa Dinda 02.1.24
06.	SUSMITA GHARAI BNGH-23-008	অসীম আশ্রিত অসীম	ড. অশোককুমার বসু	1st	BNGH-23-008	3266	Susmita Gharaei 14.12.2023	✓ Susmita Gharaei 3.1.2024

Library register. Book issue and return details

Officer-in-Charge
Govt. Gen. Degree College
Keshiary



Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

Sl. No.	NAME (AUTHOR)	Book Title	Author / Editor	ISSUE ON		RETURN ON	
				Sem. Session	Roll No.	Acc No.	Signature with Date
07.	JAYA KOTAL HSH-25-030	স্বপ্নমুখের সৌন্দর্য	ড. অনুভূতমুখাৰ ডেকাৰী	3rd 22-25	HSH-23-030	1902A	Jaya Kotal 14.12.23 Jaya Kotal 5.4.24
08.	MOUPRIYA KHATUN BNGH-23-007	মোপ্ৰিয়া খাতুন ও বঙ্গীয় ভাষা	ড. হুমায়ুন হা	1st 23-24	BNGH-23-007	268	Moupiya Khadua 14.12.23 Moupiya Khadua 4.4.2024
09.	MALINA MURMU SANH-21-002	মালিনা মূৰ্মা	Dipankar Bandyopadhyay	5th 21-24	SANH-21-002	599	Malina Murmu 14.12.23 Malina Murmu 04.04.2024
10.	SHYAMALI MANDI SANH-21-003	শ্যামলী মন্দি	Dipankar Bandyopadhyay	5th 21-24	SANH-21-003	600	Shyamali Mandi 14.12.23 Shyamali Mandi 1.4.2024
11.	LAKHAI HANSDA SANH-21-022	লাখাই হান্দা বঙ্গীয় ভাষা	ড. লক্ষ্মীনাথ হান্দা	5th 21-24	SANH-21-022	598	Lakhai Hansda 14.12.23 Lakhai Hansda 22.02.2024
12.	MUNSI TUDU SANH-22-004	মুন্সী তুদু	অজিত কুমার	3rd 22-25	SANH-22-00	3568	Munsi Tudu 14.12.23 Munsi Tudu
13.	ROHIT SAREN SANH-21-004	রাহিত সারেন	সাহিত্য প্রসাদ সিন্ধু	5th 21-24	SANH-21-004	1734	Rohit Saren 14.12.2023 Rohit Saren 16.01.2024
14.	GANESH SING BSGG-22-016	গণেশ সিং সাহিত্য	ড. গণেশ সিং	3rd Sem 22-25	BSGG-22-016	684	Ganesh Sing 14.12.23 Ganesh Sing 16.04.24
15.	NANDADULAL DAS BSGG-22-007	নন্দদুলাল দাস সাহিত্য	ড. নন্দ দাস	3rd Sem 22-25	BSGG-22-007	1104	Nandadulal Das 14.12.23 Nandadulal Das 14.12.24

Library register. Book issue and return details

Shelabarty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary



सत्यमेव जयते

Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

29/04/2024

Sl. No.	NAME (MR/MS)	DEPT.	Time in	Time out	Signature	Sl. No.	NAME (MR/MS)
01.	Moumita Daa	Botany	11:36		Moumita Daa.	01.	Pritya Mondal
02.	Pratimata Swasthik	Phy.S	11:37		Swasthik	02.	Mamita Mondal
03.	Parashree Das	Eng(H)	12:40		Parashree Das	03.	Avanika Das
04.	Sujata Das	Eng(H)	12:40		Sujata Das	04.	Samarpreksha
05.	Smritinendra Mandal	Beg(H)	12:40		Smritinendra Mandal	05.	Pritya Mondal
06.	Sonal Sakar	Beg(H)	12:47		Sonal Sakar	06.	Soma Bhowmik
			30/	04/ 2024		07.	Parashree
						08.	Sujata
						09.	Sudipta
						10.	Riya Prasad
01.	Siddhanta Bhunia	Bengali	1:12		Siddhanta Bhunia		
02.	Dipansita Bhunia	Bengali	1:13		Dipansita Bhunia		
03.	Rakhal Smit	Bengali	1:45	1:50	Rakhal Smit		
04.	Abhira Jana	Bengali	1:46	1:50	Abhira Jana		
05.	Rabai Bera	Bengali	1:58		Rabai Bera	01.	Bhramar
06.	Rupraditya Bera	Bengali	1:58		Rupraditya Bera	02.	Nandadula
			16/	05/ 2024		03.	Maitra
						04.	Subham
						05.	Bhramar
						06.	Rima Bera
01.	Sujata Mondal	Bengali	12:20	12:34	Sujata Mondal	07.	Kalpana
02.	Amasha Kundu	Bengali	12:20	12:34	Amasha Kundu	08.	Pritya Mondal
03.	Radhansha Reath	Bengali	12:20	12:34	Radhansha Reath	09.	Megha
04.	Abhira Jana	Bengali	12:41	1:20	Abhira Jana	10.	Riya Prasad
05.	Rakhal Smit	Bengali	12:41	1:20	Rakhal Smit	11.	Mamita
06.	Riya Prasad	Bengali	2:17		Riya Prasad	12.	Sujata
07.	Rabai Bera	Bengali	2:17		Rabai Bera	13.	Kalpana
08.	Moumita Patra	Bengali	2:17		Moumita Patra	14.	Pritya Mondal
09.	Sudipta Bera	Bengali	2:20		Sudipta Bera	15.	Sachin

Library reading room register.

Officer-in-Charge
 Govt. Gen. Degree College
 Keshiary



सत्यमेव जयते

Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in



College central library (*Vidyasagar Granthagar*). Students are accessing the book with the library room. A specific portion of the library is dedicated as a reading room.


Officer-in-Charge
Govt. Gen. Degree College
Keshiary